

**School Emergency Drills
Documentation Form**

Type of Drill:

Time of Drill:

Fire Drill (5 required)(3 by 12/1)

Standard

Tornado Drill (2 required)(1 in March)

Class Change

Shelter in Place (1 required)

Recess

Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

Lunch

Cardiac Drill (1 required by 10/31)

Name of Reporting School: North Rockford Middle School

Date of Drill: September 9/16/24 Time Drill was held: 1:00 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 1+ min

Total Participants: 900+ Remarks: _____

This report is for Emergency Drill Fire# 2 out of 5 for school year 2024 /2025

1st 101
2nd 101
3rd - 101
Band - 101
6th 101

Tornado# _____ out of 2 for school year 20__/20__

Shelter IP# _____ out of 1 for school year 20__/20__

Lockdown# _____ out of 2 for school year 20__/20__

Cardiac# _____ out of 1 for school year 20__/20__

Name of person conducting drill: Lissa Weidenkeller

Title of person conducting drill: Principal

Signature of person conducting drill: Lissa Weidenkeller

Fire (fire chief or designee) present
Name and Title: _____

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**