



Rockford Public Schools

Quality Community – Quality Schools
Together Building a Tradition of Excellence

ROCKFORD BOARD OF EDUCATION

Regular Meeting – February 12, 2024

5:30 PM

Agenda

CALL TO ORDER

MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

RECOGNITION

1. Middle School Students of the Month
2. Mandy Scott – Michigan Vocal Teacher of the Year

ACTION ITEMS – CONSENT AGENDA

1. Approval of Minutes from the January 15, 2024 meeting
2. Presentation of bills in the amount of \$12,657,057.48
3. Certified Staff Resignations
4. Petition to Strike Delinquent Taxes

NEW BUSINESS

1. RHS Tennis Courts Bid Approval
2. Valley View Bus Loop and Parking Lot Concept Approval
3. Classroom A/V Multimedia System Bid Approval
4. Bond Refunding Ratifying Resolution
5. Capital Improvement Fund Resolution for Prevailing Wage
6. MASB Labor Strategies Update
7. Furniture Purchase

OLD BUSINESS

1. Policy Update – PERA (2nd reading)
2. Elementary Attendance Boundaries

REPORTS

1. Student Representative
2. Collaborative Team Reports
3. Committee Reports

RECOGNITION OF VISITORS AND HEARING OF PEOPLE PRESENT

SUPERINTENDENT REMARKS

ADJOURNMENT



Date | time Monday – January 15, 2024 | 5:30 p.m.

Location Administration Boardroom

Meeting called to order at 5:30 pm with a moment of silence and the Pledge of Allegiance by President Folsom

In Attendance

Board of Education: Kelley Freridge, Barb Helms, Jake Himmelspach, Jarrod Folsom, Christie Ramsey, Nick Reichenbach, Tricia Anderson (arrived late and was not present to vote on the approval of the Agenda, Consent Agenda or Board Organization)

Administration: Dr. Steve Matthews, Mike Ramm, Allison Clements, Dr. Korie Wilson-Crawford, Jodi Nester

Adoption of Agenda

Motion to approve agenda by Jake Himmelspach with support by Christie Ramsey. Motion passed unanimously.

Recognition

No recognition for January. Students of the Month for January will be recognized at the February meeting.

Consent Agenda

Motion to approve by Christie Ramsey, with support by Nick Reichenbach. Motion passed unanimously.

- Approval of minutes from December 11, 2023 meeting
- Payment of bills in the amount of \$13,626,159.38.
- Certified Staff Resignation

New Business

Board Member Organization

- Nomination for President.
Kelley Freridge nominated Jarrod Folsom. No other nominees. Passed unanimously.
- Nomination for Vice President.
Christie Ramsey nominated Kelley Freridge. No other nominees. Passed Unanimously.
- Nomination for Treasurer
Kelley Freridge nominated Jake Himmelspach. No other nominees. Passed Unanimously.
- Nomination for Secretary
Jarrod Folsom nominated Christie Ramsey. No other nominees. Passed unanimously.

School Board Recognition

Dr Matthews spoke about the Districts appreciation for our School Board Members. Each member received a gift in appreciation for serving our community. They are all deeply appreciated.

Financial Audit

Allison Clements, Executive Director of building and operations introduced Mark from Hungerford who presented a summary of the Rockford Public Schools financial audit. Mark explained how the audit process worked and praised Rockford Public Schools for being thorough in our processes. Our auditor awarded us with an opinion of unmodified which is the highest score available. Details were presented on the categories used to arrive at the opinion of the auditions. There was discussion surrounding the excess balance in our Food Services budget and the limitations placed on spending in this area. Allison thanked Mark and his team for their hard work and the business office for their hard work as well. Motion to accept the audit findings by Jake Himmelspach with support by Nick Reichenbach. Motion passed unanimously.

Special Policy Updates

Special policy updates are being presented to the board for a first reading. Dr. Korie Wilson-Crawford explained the required legal updates. These updates are regarding evaluations and PERA. There are ten policy changes. These policies will be brought to the board at the February meeting for a second reading and approval.

Certified Staff Recommendation

Dr. Korie Wilson-Crawford discussed the need to add a teacher to the River Valley Academy staff due to a lateral staffing change that has taken place. Leeann Randall has been selected to be added to the River Valley Academy staff. Motion to approve by Kelley Freridge with support by Christie Ramsey. Motion passed unanimously.

Administrator Recommendation

Dr. Korie Wilson-Crawford recommended the hiring of Jessica Walburg to fill the position of Director of Finance. This position is being filled due to the promotion of Allison Clements. Motion to approve by Tricia Anderson with support by Nick Reichenbach. Motion passed unanimously.

Old Business

Attendance Boundaries

Allison Clements updated the Board of Education on the process. Approval will be asked for at the February meeting

Reports

Student Representative Report

Camille Dahlke updated the board on the many current events that have been taking place across the district. Tickets are on sale for Mamma Mia. The musical will take place in March.

Collaborative Team Reports

Lakes Elementary Principal, Mindy McGinn discussed things happening at the Elementary level. Mrs. McGinn also talked about the work the elementary principals are doing to ensure consistency regarding weather related activities. She also thanked the board members for their service to the district.

North Rockford Middle School Principal, Lissa Weidenfeller shared things happening at the secondary level with the board of education including parent teacher conferences. The high school will be holding a session to help with FAFSA completion. The board members were thanked for their service to the students of Rockford Public Schools.

Recognition of Visitors & Hearing of People Present

The following community members addressed the Board of Education.

Cassandra Villareal	Dr. Clara Ziada	Charles Curtis	Brenda Wodarski
Craig Ladyman	Emily Whalen	Spencer Hayes	Amanda Currie
Duane Gritter	Sonia Andrews		

Adjournment

Superintendents Comments – Dr. Matthews discussed the challenges of winter weather and the district decisions that go along with it. He is appreciative of the respectful conversations brought to the board. Rockford is a great place to be. He spoke of the trip he is taking to help build a school in Guatemala.

President Jarrod Folsom adjourned the meeting at 7:06 PM

Recording Secretary

Secretary, Board of Education

BOARD REPORT ON DISBURSEMENTS

DATE: 1/5/2024

2/5/2024

PAYROLL

GENERAL FUND NET PAYROLL	<u>15 & 16</u>	<u>2,636,749.47</u>
FOOD SERVICE	<u>15 & 16</u>	<u>58,491.91</u>
ATHLETIC FUND	<u>15 & 16</u>	<u>12,924.56</u>
TOTAL ALL FUNDS	<u>15 & 16</u>	<u>2,708,165.94</u>

ALL FUNDS:

FEDERAL TAX	\$	<u>270,663.11</u>
SOCIAL SECURITY TAX-MEDICARE TAX	\$	<u>584,418.22</u>
STATE TAX	\$	<u>133,898.77</u>
TOTAL	\$	<u>988,980.10</u>

\$ 3,697,146.04

BLUE CROSS INSURANCE	\$	<u>41,946.81</u>
NVA/NATIONAL VISION	\$	
ADN ADMIN(DENTAL) ADMIN FEES	\$	
MESSA (VSP/MED/ LIFE)	\$	<u>856,070.76</u>
NATIONAL INSURANCE SVCS(L TERM DISABILITY)	\$	
RETIREMENT PAYROLL	\$	<u>2,470,936.24</u>

\$ 3,368,953.81

UTILITIES:

DTE ENERGY		<u>28,375.18</u>
CONSUMERS ENERGY	\$	<u>115,807.94</u>

BP ENERGY (FORMERLY EDF ENERGY) BULK FUE		<u>24,291.42</u>
--	--	------------------

\$ 168,474.54

BAL ON GEN FUND CREDIT CARD #	\$	
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\$ 0.00

KENT ISD-ITINERANTS		<u>385,112.60</u>
KENT ISD-TRANSPORTATION		<u>119,172.76</u>

\$ 504,285.36

TOTAL OF ABOVE	\$	<u>7,738,859.75</u>
BALANCE OF TOTAL GENERAL FUND		<u>411,046.25</u>
SINKING FUND REG CKS		
SINKING FUND ACH CKS		0.00
SINKING FUND CREDIT CARD		0.00
2023 BOND REG CKS		171,103.56
2023 BOND ACH CKS		3,859,058.43
2023 BOND CREDIT CARD		43,599.36
GENERAL FUND ACH CKS		150,000.00
GENERAL FUND CREDIT CARD		283,390.13
TOTAL DISBURSEMENTS		<u>12,657,057.48</u>



Memorandum

To: Board of Education
From: Dr. Korie Wilson-Crawford, Assistant Superintendent of Human Resources
Date: February 12, 2024
Subject: 2023-2024 SCHOOL YEAR RESIGNATIONS

RESIGNATIONS

Traci Peake	Social Worker	Roguewood Elementary	02/16/2024
Conrad Klima	Teacher	River Valley Academy	05/31/2024



Memorandum

To: Dr. Steve Matthews, Superintendent of Schools
From: Allison Clements, Executive Director of Business and Operations
Date: February 7, 2024
Subject: Petition to Strike Delinquent Taxes from the Tax Rolls

We received the attached requests from Algoma Township and The City of Rockford to strike personal property taxes from their property tax rolls. These taxes have been delinquent for over five years and remain uncollectible. Our attorney recommends Board action be taken on such matters.

The total amount uncollectible applying to Rockford Public Schools equals \$1,063.09.

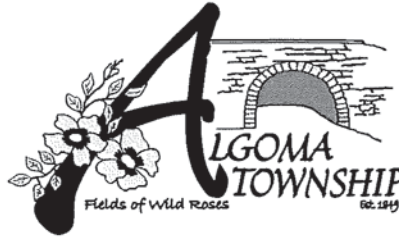
Should we receive additional petitions from other governmental units in the near future, I am also requesting approval from the Board to proceed accordingly in the same process.

I recommend this be presented to the Board of Education for formal approval on Monday, February 12, 2024.

[Redacted]

ATC:kj

Attachment



BUSINESS

JAN 17 2024

10531 ALGOMA AVE NE, ROCKFORD, MI 49341-7108
PHONE 616.866.1583
www.algotwp.org

January 11, 2024

STATEMENT OF ATTEMPT TO COLLECT DELINQUENT PERSONAL PROPERTY TAXES

In accordance with Section 211.56A of the tax law, personal property taxes, which have been delinquent for five years or more, shall be stricken from the tax rolls.

As Treasurer of Algoma Township, I, and my predecessors in office, have exercised due diligence in an effort to collect the personal property taxes listed in the enclosed Tax Report. These efforts included sending multiple past-due tax notices, and the placing of telephone calls to the persons and/or businesses contained in said Tax Report.

To the best of my knowledge and information, the personal property taxes listed in this Tax Report are, and remain, uncollectable and should be stricken from the tax rolls.

I have enclosed a "Waiver and Consent" regarding the 2018 and prior year's personal property taxes. Please obtain the necessary approval for execution of the enclosed Waiver and Consent form and **return the ORIGINAL COPY to my attention, no later than February 29th or your earliest convenience.**

Kristina Abrigo, MiCPT
Algoma Township Treasurer

STATE OF MICHIGAN

IN THE CIRCUIT COURT FOR THE COUNTY OF KENT

In the matter of the Petition of the
Algoma Township Treasurer
to strike the 2018 personal
property taxes from the rolls.

File No. _____

WAIVER AND CONSENT

NOW COMES Rockford Public Schools and acknowledges receipt of 2018 and prior Delinquent Personal Property Tax Report and the statement of attempt to collect 2018 and prior Personal Property Taxes and consents to the relief requested by the petitioner and voluntarily waives notice of the hearing and of the entry of judgment.

Dated _____, 2024

Micheal Cuneo
Assistant Superintendent of Finance
Rockford Public Schools

01/08/2024
09:22 AM
By: treas

TAX SPREAD REPORT FOR ALGOMA TOWNSHIP

Page: 1/1
DB: Algoma Twp

Tax Year: 2018 Calculated As of: 12/31/2023
POPULATION: Marked Records

SCHOOL: 41210 YEAR: 2018

TAX TYPE	TAX NAME	MILLS	BILLED	PAID	DUE
RKFD SCH OTHER	School Debt	4.25000	556.74	277.89	278.85
RKFD PARK & REC	School Supplemen	0.48070	62.94	31.42	31.52
RKFD OPER	School Operating	8.56340	335.78	167.60	168.18
STATE ED TAX	State Educ. Tax	6.00000	393.00	196.15	196.85
SCHOOL OPER FC	School Operating	0.00000	0.00	0.00	0.00
TOTALS: SCHOOL 41210 2018			1,348.46	673.06	675.40

478.55

UNIT: 00000 YEAR: 2018

TAX NAME	MILLS	BILLED	PAID	DUE	
ALGOMA TWP	0.76910	50.37	25.14	25.23	
ALGOMA FIRE	0.95660	62.65	31.27	31.38	
LOCAL INTRST	0.00000	98.21	49.02	49.19	
TOTALS: UNIT 00000 2018			211.23	105.43	105.80

County Tax YEAR: 2018

TAX NAME	MILLS	BILLED	PAID	DUE	
KENT CO OPER	4.28030	280.35	139.93	140.42	
KENT CO JAIL	0.78280	51.26	25.59	25.67	
KENT CO SENIOR	0.49580	32.46	16.20	16.26	
KENT CO VETERAN	0.04950	3.23	1.61	1.62	
ZOO/MUSEUM	0.43630	28.57	14.26	14.31	
CHILDHOOD DEV	0.25000	16.37	8.17	8.20	
TOTALS: County Tax 2018			412.24	205.76	206.48

College Tax YEAR: 2018

TAX NAME	MILLS	BILLED	PAID	DUE	
GRCC	1.77160	116.03	57.92	58.11	
TOTALS: College Tax 2018			116.03	57.92	58.11

I.S.D. Tax YEAR: 2018

TAX NAME	MILLS	BILLED	PAID	DUE	
KISD	5.64650	369.84	184.60	185.24	
TOTALS: I.S.D. Tax 2018			369.84	184.60	185.24

Library Tax YEAR: 2018

TAX NAME	MILLS	BILLED	PAID	DUE	
KDL	1.27330	83.39	41.62	41.77	
TOTALS: Library Tax 2018			83.39	41.62	41.77

TOTALS (2 PARCELS) 2,541.19 1,268.39 1,272.80



CITY OF ROCKFORD

Terry Konkle, Mayor

Thad M. Beard, City Manager

7 S. Monroe St. Rockford, Michigan 49341 T 616-866-1537 F 616-866-6406 www.rockford.mi.us

January 30, 2024

Rockford Public Schools
Ms. Allison Clements
350 N Main St
Rockford MI 49341

RE: Petition of the City of Rockford to Strike Personal Property Taxes from the Tax Rolls

Dear Ms. Clements,

In accordance with Section 211.56A of the tax law, personal property taxes, which have been delinquent for five years, shall be stricken from the tax rolls.

I enclose at this time a "Waiver and Consent" form regarding 2018 personal property taxes.

The amount of tax that will be struck from the rolls concerning Rockford Public Schools is shown on the attached Tax Spread Report for the City of Rockford, along with a statement of attempt to collect these taxes.

If you have any questions, please feel free to call me; otherwise please obtain the necessary approval for execution of the enclosed waiver and consent and return it to me by **February 29, 2024**.

Thank you very much for your prompt attention to this matter. We appreciate your cooperation.

Sincerely,

Deb Brunett, MiCPT
Deputy Treasurer

STATE OF MICHIGAN

IN THE CIRCUIT COURT FOR THE COUNTY OF KENT

In the matter of the Petition
of the City Treasurer of the
City of Rockford to strike the
2018 and prior year's personal
property taxes from the tax rolls

File No. _____

WAIVER AND CONSENT

NOW COMES Allison Clements, Executive Director of Business Operations for the Rockford Public School System and acknowledges receipt of the 2018 and prior Delinquent Personal Property Tax Report, and the Statement of Attempt to Collect the 2018 and prior Personal Property Taxes and consents to the relief requested by the petitioner and voluntarily waives notice of the hearing and of the entry of judgment.

Dated _____, 2024

Allison Clements
Rockford Public School System



CITY OF ROCKFORD

Terry Konkle, Mayor

Thad M. Beard, City Manager

7 S. Monroe St. Rockford, Michigan 49341 T 616-866-1537 F 616-866-6406 www.rockford.mi.us

January 30, 2024

STATEMENT OF ATTEMPT TO COLLECT DELINQUENT PERSONAL PROPERTY TAXES

As Deputy Treasurer of the City of Rockford, I, and my predecessors in office, have exercised due diligence in an effort to collect the personal property taxes listed in the reports attached to this Statement. These efforts have included sending multiple past-due tax notices, the placing of telephone calls, and personal collection visits, to the persons and/or businesses contained in said tax reports.

To the best of my knowledge and information, the personal property taxes listed in these reports are, and remain, uncollectible, and should be stricken from the tax roll.

Deb Brunett, MiCPT
Deputy Treasurer

Tax Year: 2018 Calculated As of: 12/31/2023
 POPULATION: All Records

SCHOOL: 41210 YEAR: 2018

TAX TYPE	TAX NAME	MILLS	BILLED	PAID	DUE
RPS-Operating	School Operating	8.56340	1,241.46	1,036.04	205.42
RPS-Debt	School Debt	4.25000	2,176.92	1,836.31	340.61
RPS-Parks	School Supplemen	0.48070	246.18	207.67	38.51
State Education	State Educ. Tax	6.00000	920.28	689.28	231.00
SCHOOL OPER FC	School Operating	0.00000	0.00	0.00	0.00

584.54

TOTALS: SCHOOL 41210 2018 4,584.84 3,769.30 815.54

UNIT: 00000 YEAR: 2018

TAX NAME	MILLS	BILLED	PAID	DUE
City of Rockford	12.90000	1,978.59	1,481.94	496.65
LOCAL INTRST	0.00000	434.95	325.54	109.41

TOTALS: UNIT 00000 2018 2,413.54 1,807.48 606.06

County Tax YEAR: 2018

TAX NAME	MILLS	BILLED	PAID	DUE
County of Kent	4.28030	656.50	491.71	164.79
Kent Co-Jail	0.78280	280.86	248.28	32.58
Kent Co-Senior	0.49580	177.87	157.24	20.63
Kent Co-Veterans	0.04950	17.72	15.68	2.04
Kent Co-Zoo/Mus	0.43630	156.51	138.36	18.15
Kent Co-Child Dv	0.25000	89.69	79.28	10.41

TOTALS: County Tax 2018 1,379.15 1,130.55 248.60

College Tax YEAR: 2018

TAX NAME	MILLS	BILLED	PAID	DUE
GR Comm College	1.77160	271.71	203.51	68.20

TOTALS: College Tax 2018 271.71 203.51 68.20

I.S.D. Tax YEAR: 2018

TAX NAME	MILLS	BILLED	PAID	DUE
Kent Int Schools	5.64650	866.03	648.65	217.38

TOTALS: I.S.D. Tax 2018 866.03 648.65 217.38

Library Tax YEAR: 2018

TAX NAME	MILLS	BILLED	PAID	DUE
Kent Dist Libra	1.27330	456.88	403.87	53.01

TOTALS: Library Tax 2018 456.88 403.87 53.01

Other 1 YEAR: 2018

TAX NAME	MILLS	BILLED	PAID	DUE
City Rock DDA	1.92710	0.00	0.00	0.00

TOTALS: Other 1 2018 0.00 0.00 0.00

TOTALS (11 PARCELS) 9,972.15 7,963.36 2,008.79

01/19/2024
11:27 AM
By: dbrunett

DELINQUENT TAXES DUE FOR City of Rockford

Page: 1/1
DB: Rockford

Tax Year: 2018 Calculated As of: 12/31/2023
POPULATION: All Records

Owner Parcel #	Tax Year	Tax Due
VITAL NUTRITION PO BOX 132 GREENVILLE MI 48838 41-50-79-008-017	2018	31.70
ROCKFORD RESTORATION SERVICES 280 NORTHLAND DR ROCKFORD MI 49341 41-50-79-014-001	2018	1,817.71
DARCY KRAUSE, MA, LLP 26 N MAIN ST ROCKFORD MI 49341 41-50-79-015-007	2018	48.43
ROCKFORD SCHOOL OF DANCE 1746 SIXTH ST NW GRAND RAPIDS MI 49504 41-50-79-020-080	2018	1.54
2018	4	1,899.38
DLQ PARCEL COUNT	4	1,899.38



Memorandum

To: Dr. Steve Matthews, Superintendent of Schools
From: Allison Clements, Executive Director of Business and Operations
Date: February 7, 2024
Subject: RHS Tennis Court Bid Review

Included in the 2019 bond issue scope is the installation of new tennis courts at Rockford High School.

Proof of concept was presented to the Building and Site committee on November 14, 2023. The bid tabulation and the proof of concept were presented to the Building and Site committee for review on January 30, 2024.

This will be presented to the Rockford Board of Education on Monday, February 12, 2024 for approval. The recommendation is to approve the bid package in the amount of \$2,141,807 to be paid out of the 2019 bond proceeds.

[REDACTED]
ATC:kj

Attachment



Rockford Public Schools

Quality Community – Quality Schools
Together Building a Tradition of Excellence

ROCKFORD PUBLIC SCHOOLS

New High School Tennis Courts

Award Summary & Bid Tab Results

February 12th, 2024

OWNER:

Rockford Public Schools
350 N. Main St.
Rockford, MI 49341

ARCHITECT:

GMB Architecture & Engineering
85 East Eighth Street Suite 200
Holland, MI 49423

CONSTRUCTION MANAGER:

Owen-Ames-Kimball Co.
300 Ionia, NW
Grand Rapids, MI 49503



Rockford Public Schools
New High School Tennis Courts
Bid Summary Sheet
Construction Manager: Owen-Ames-Kimball Co.

	BID CATEGORY	CONTRACTOR	Base Bid	Adjustments	Nicks	Alternate C-1 Windscreen	TOTAL
1	Earthwork	Deans Landscaping and Excavating	408,000				408,000
2	Asphalt Paving	Lite Load Asphalt	34,975				34,975
3	Fencing	Straight Line Fencing	202,473	15,726	A		218,199
4	Concrete	Burgess Concrete	765,618				765,618
5	General Trades	Nugent Builders Inc.	245,000			17,510	262,510
6	Tennis Court Surfacing	Racquet Sports Inc.	78,199				78,199
7	Electrical	Bazen Electric Company	41,890				41,890
	Temporary Site Logistics Allowance	Owen Ames Kimball	22,750				22,750
	Gas Utility Service Relocation Allowance	DTE	65,000				65,000
	General Conditions	Owen-Ames-Kimball Co.	165,000				165,000
	CM Fee	Owen-Ames-Kimball Co.	78,387	605		674	79,666
		Billing Subtotal	2,107,292	16,331		18,184	2,141,807
	Building Contingency @ 10%		210,720	1,573		1,751	214,044
	TOTAL		2,318,012	17,904		19,935	2,355,851
	Estimate						2,551,508

over / (under)

(195,657)

Notes:

A: Voluntary Alternate: Fence Heights

Alternates Not Accepted: Prevailing Wages & Alternate C-1 w/ Prevailing Wages



Rockford Public Schools
New High School Tennis Courts
Motion Recommendation
Construction Manager: Owen-Ames-Kimball Co.

RECOMMENDED MOTION

I move that Owen-Ames-Kimball Co. be authorized to issue Letters of Intent, in the amount indicated, to contractors and suppliers listed below, pending confirmation that all requirements of the Contract Documents have been met. Furthermore, that upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, contracts be awarded to these contractors and suppliers by Rockford Public Schools.

1	Earthwork	Deans Landscaping and Excavating	408,000
2	Asphalt Paving	Lite Load Asphalt	34,975
3	Fencing	Straight Line Fencing	218,199
4	Concrete	Burgess Concrete	765,618
5	General Trades	Nugent Builders Inc.	262,510
6	Tennis Court Surfacing	Racquet Sports Inc.	78,199
7	Electrical	Bazen Electric Company	41,890
	Temporary Site Logistics Allowance	Owen Ames Kimball	22,750
	Gas Utility Meter Allowance	DTE	65,000
	General Conditions	Owen-Ames-Kimball Co.	165,000
	Contingency/Fees	OAK/GMB	293,710
	TOTAL		2,355,851



Memorandum

To: Dr. Steve Matthews, Superintendent of Schools
From: Allison Clements, Executive Director of Business and Operations
Date: February 7, 2024
Subject: Valley View Parking Lot and Bus Loop

Included in the 2019 bond issue scope is the repaving of the parking lot and improvement of the bus loop at Valley View Elementary School.

Proof of concept was presented to the Building and Site committee on January 30, 2024 for review. This will be presented to the full board at the Board of Education meeting on February 12, 2024 for approval.

ATC:kj

Attachment

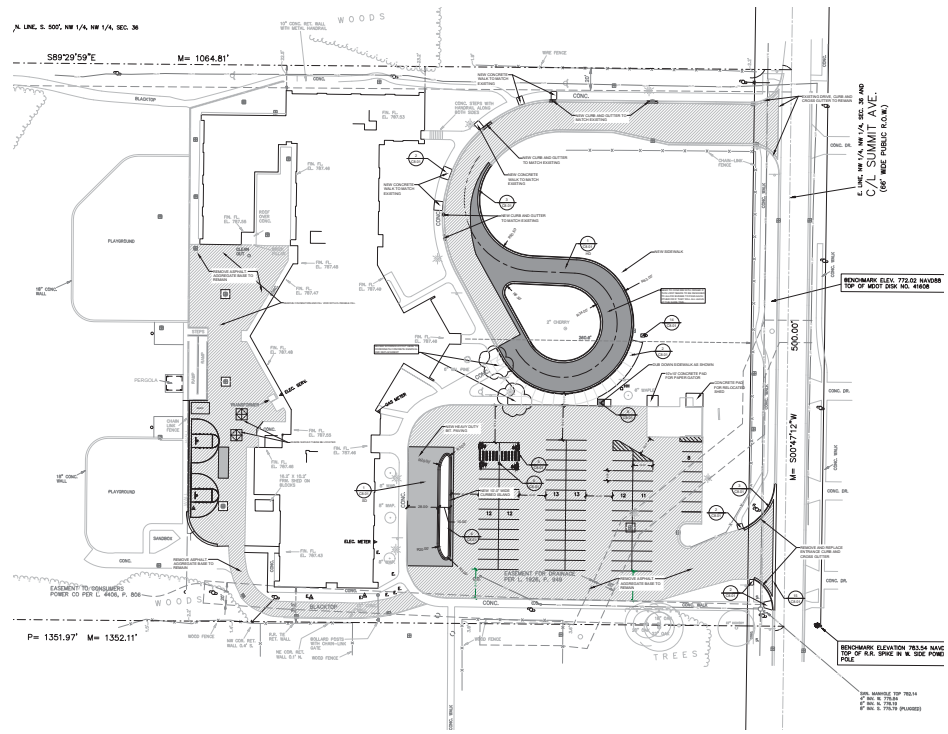


VALLEY VIEW

EXISTING CONDITIONS - VALLEY VIEW



SITE CONCEPT - VALLEY VIEW





Memorandum

To: Dr. Steve Matthews, Superintendent of Schools
From: Allison Clements, Executive Director of Business and Operations
Date: February 7, 2024
Subject: Classroom Multimedia Technology

Existing classroom instructional technology is approaching the end of its useful life and is targeted to be replaced in conjunction with the new furniture project.

This project was presented to the Board of Education Finance Committee during the committee meeting on October 31, 2023. The bid review packet was presented to the Building and Site Committee on January 30, 2024 for review.

The bid review report is attached. The recommendation is to approve a contract with Digital Age Technologies in the amount of \$1,905,953.00 to be paid with funds from 2019 bond proceeds.

ATC:kj

Attachment



ROCKFORD PUBLIC SCHOOLS
 MULTIMEDIA RENOVATIONS
 Issued: December 21, 2024
 Opened: January 17, 2024

Bid Review Report

Review Date	January 25, 2024
Selected Bidders	Digital Age Technologies
Contract	\$1,905,953.00
Designer Approval	Christopher Meuser
Owner Approval	Allison Clements

IN REVIEW OF BID(S), THE FOLLOWING DUE DILIGENCE WAS PERFORMED:	
A	Reviewed bids for compliance with specifications and contract provisions.
B	Conducted post bid interview, requested and received bid clarifications from bidders on January 24, 2024..
C	Review team (Bob Stull and Dakotah Neal) conducted independent equipment reviews using manufacturer websites and other resources.
D	Contacted reference accounts to inquire about experience, workmanship, warranty compliance and overall satisfaction.

Recommendation	Board Motion
	To approve a contract with Digital Age Technologies of Davison, Michigan in the amount of \$1,905,953.00, for Classroom Multimedia System Renovations to support new furniture to be paid with funds from the 2019 bond proceeds.



Rockford Public Schools
Bid Tabulation

Name: Rockford Public Schools
Date: January 17, 2024 at 4:00pm

#	Bidder Name	Contract Form (Y/N)	Addendum #1 (Y/N)	Security (Bond/Check)	Familial Statement (Y/N)	References (Y/N)	Contract Exceptions (Y/N)	Electronic Version (Y/N)	Section 27 41 16 Multimedia Equipment	NOTES:
1	Hillard Electric	Y	Y	Y	Y	Y	Y	Y	\$2,136,916.00	
2	Digital Age Technologies	Y	Y	Y	Y	Y	Y	Y	\$1,905,953.00	
3	Town & Country	Y	Y	Y	Y	Y	Y	Y	\$2,165,800.00	
4	Moss Telecommunications	Y	Y	Y	Y	Y	Y	Y	\$2,080,876.66	
5										
6										
7										
8										
9										
10										



Memorandum

To: Dr. Steve Matthews, Superintendent of Schools
From: Allison Clements, Executive Director of Business and Operations
Date: February 9, 2024
Subject:

We continue working with the district's attorney, Jeff Soles, and representatives from PFM, the district's financial analyst, in completing the refunding and closing of the 2014 and 2015 bonds. The bonds were priced and sold on Thursday, January 18, 2024. The Final Qualification Application has been submitted to the MI Department of Treasury. The Final Official Statement will be printed and distributed.

The recommendation is for the Board of Education to adopt the Ratification Resolution which is attached.

ATC:kj

Attachment

Rockford Public Schools, Kent County, Michigan (the “Issuer”)

A regular meeting of the board of education of the Issuer (the “Board”) was held in the Administration Building, within the boundaries of the Issuer, on the 12th day of February, 2024, at 5:30 o’clock in the p.m. (the “Meeting”).

The Meeting was called to order by Jarrod Folsom, President.

Present: Members Jarrod Folsom, Kelley Freridge, Christie Ramsey, Jake Himmelspach, Tricia Anderson, Barb Helms, Nick Reichenbach

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. By resolution adopted on November 13, 2023 (the “Bond Resolution”), this Board authorized the issuance of not to exceed Twenty-Four Million Dollars (\$24,000,000) 2024 Refunding Bonds (General Obligation - Unlimited Tax) (the “Bonds”) for the purpose of refunding that portion of the Issuer’s 2014 School Building and Site Bonds, Series I which are callable on or after May 1, 2024, and are due and payable May 1, 2025 through May 1, 2034, inclusive, and May 1, 2039 (May 1, 2035 mandatory redemption portion only), and the Issuer’s 2015 Refunding Bonds which are callable on or after May 1, 2024, and are due and payable May 1, 2025 through May 1, 2027, inclusive (collectively, the “Refunded Bonds”).

2. In the Bond Resolution, the Issuer authorized the Superintendent of Schools (an “Authorized Officer”) to designate an official of the Issuer to accept an offer on behalf of this Board for the sale of the Bonds within the parameters set forth in the Bond Resolution.

3. Based upon information provided by the Issuer’s financial consulting firm and Stifel, Nicolaus & Company, Incorporated (the “Underwriter”), the Issuer selected a negotiated sale to allow for flexibility in the timing, sale and structure of the Bonds in response to changing market conditions and to allow for flexibility in sizing the defeasance escrow necessary to accomplish the refunding of the Refunded Bonds.

4. The Underwriter presented an offer to purchase the Bonds to the official of the Issuer designated by an Authorized Officer on January 19, 2024, which was accepted pursuant to the authority delegated in the Bond Resolution.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Underwriter’s offer, and the terms and conditions as set forth in the bond purchase agreement (the “Bond Purchase Agreement”), presented to the Authorized Officer and accepted on January 19, 2024, to purchase the Bonds at a purchase price of \$22,808,163.50, which is the par value of the Bonds, plus an original issue premium of \$2,090,323.50, less the Underwriter’s discount of \$82,160.00 is hereby ratified and affirmed. The Bonds shall be issued in the aggregate principal amount of \$20,800,000 and designated 2024 Refunding Bonds (General

Obligation - Unlimited Tax). The Underwriter has agreed in the Bond Purchase Agreement that it shall initially offer the Bonds to the public at the yields set forth in Exhibit A hereto.

2. The Bonds shall be dated February 22, 2024, and shall mature on May 1 of the years 2025 to 2035, inclusive, on which interest is payable commencing November 1, 2024 and semi-annually thereafter on May 1 and November 1 at the rate and in the principal amounts set forth in Exhibit A and shall be subject to optional redemption as set forth herein.

3. The Bonds or portions of Bonds in multiples of \$5,000, maturing on or after May 1, 2034, shall be subject to redemption prior to maturity, at the option of the Issuer in such order as the Issuer may determine and by lot within any maturity, on any date occurring on or after May 1, 2033, at par plus accrued interest to the redemption date.

4. Notice of redemption of any Bond shall be given not less than thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption by mail to the registered owner's or owners' registered address shown on the registration books kept by the Paying Agent (the "Paying Agent"). The Bonds shall be called for redemption in multiples of \$5,000, and Bonds of denominations of more than \$5,000 shall be treated as representing the number of Bonds obtained by dividing the denomination of the Bond by \$5,000, and such Bonds may be redeemed in part. The notice of redemption for Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed a new Bond or Bonds in an aggregate principal amount equal to the unredeemed portion of the Bond surrendered shall be issued to the registered owner thereof.

If less than all of the Bonds of any maturity shall be called for redemption prior to maturity, unless otherwise provided, the particular Bonds or portions of Bonds to be redeemed shall be selected by the Paying Agent, in such manner as the Paying Agent in its discretion may deem proper, in the principal amounts designated by the Issuer. Any Bonds selected for redemption which are deemed to be paid in accordance with the provisions of the Bond Resolution and this resolution will cease to bear interest on the date fixed for redemption. Upon presentation and surrender of such Bonds at the corporate trust office of the Paying Agent, such Bonds shall be paid and redeemed.

5. Blank Bonds with the manual or facsimile signatures of the President and Secretary affixed thereto, shall, at the direction of bond counsel and as necessary, be delivered to the Paying Agent for safekeeping to be used for registration and transfer of ownership.

The Bonds are registered as to principal and interest and are transferable as provided in the Bond Resolution only upon the books of the Issuer kept for that purpose by the Paying Agent, by the registered owner thereof in person or by an agent of the owner duly authorized in writing, upon the surrender of the Bond together with a written instrument of transfer satisfactory to the Paying Agent duly executed by the registered owner or agent thereof and thereupon a new Bond or Bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the Bond Resolution, and upon payment of the charges, if any, therein provided. The Bonds are issuable in denominations of \$5,000, or any integral multiple thereof, not exceeding the aggregate principal amount for each maturity.

If any Bond shall become mutilated, the Issuer, at the expense of the holder of the Bonds, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver, a new

Bond of like tenor in exchange and substitution of the mutilated Bond, upon surrender to the Paying Agent of the mutilated Bond. If any Bond issued under this resolution shall be lost, destroyed or stolen, evidence of the loss, destruction or theft and indemnity may be submitted to the Paying Agent, and if satisfactory to the Paying Agent and the Issuer, the Issuer at the expense of the owner, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver a new Bond of like tenor and bearing the statement required by Act 354, Public Acts of Michigan, 1972, as amended, being sections 129.131 to 129.134, inclusive, of the Michigan Compiled Laws, or any applicable law hereafter enacted, in lieu of and in substitution of the Bond so lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond, the Paying Agent may pay the same without surrender thereof.

6. The Huntington National Bank, Grand Rapids, Michigan, is hereby approved as Escrow Agent under the proposed Escrow Agreement (the “Escrow Agreement”) presented to the Board. The Escrow Agreement providing for payment and redemption of the Refunded Bonds is hereby approved. The President or Secretary shall execute and deliver the Escrow Agreement substantially in the form presented to the Board with such changes and completions as shall be necessary as determined by Thrun Law Firm, P.C., in order to accomplish refunding the Refunded Bonds in accordance with the law and the Bond Resolution. The Escrow Agent is further authorized to act as the Issuer’s Agent, an attorney-in-fact for the purpose of acquiring on behalf of the Issuer the federal securities, if necessary, as defined in the Escrow Agreement to meet the Board’s obligations under the Escrow Agreement.

7. Upon delivery of the Bonds, the accrued interest, if any, shall be deposited in the Debt Retirement Fund for the Bonds and the balance of the Bond proceeds shall be used as follows:

A. The approximate sum of \$137,482.50 shall be used to pay the cost of issuance of the Bonds, and any balance remaining from that sum shall be deposited in the Debt Retirement Fund for the Bonds.

B. The sum of \$22,670,681.00 from the Bonds, together with funds on hand from the 2014 Debt Retirement Fund Account in the amount of \$450,000.00 and the 2015 Debt Retirement Fund Account in the amount of \$145,000.00, shall be paid to the Escrow Agent and then invested by it as provided in the Bond Resolution and Exhibit C of the Escrow Agreement for payment of principal and interest on the Refunded Bonds. Any funds from the Bond proceeds not used for the Escrow Account shall be deposited in the Debt Retirement Fund for the Bonds.

8. The President and Secretary are hereby authorized to provide the Bonds in conformity with the specifications of this resolution by causing their manual or facsimile signatures to be affixed thereto, and upon the manual execution by the authorized signatory of the Paying Agent, the Treasurer be and is hereby authorized and directed to cause said Bonds to be delivered to the Underwriter upon receipt of the purchase price and accrued interest, if any.

9. The Preliminary Official Statement, dated January 12, 2024, is deemed final for purposes of SEC Rule 15c2-12(b)(1), relating to the Bonds and its use and distribution by the Underwriter is hereby authorized, approved and confirmed.

10. An Authorized Officer is authorized and directed to execute and deliver the final Official Statement on behalf of the Issuer. An Authorized Officer is further authorized to approve,

execute and deliver any amendments and supplements to the final Official Statement necessary to assure that the statements therein are true, as of the time the Bonds are delivered to the Underwriter, and that it does not contain any untrue statement of a material fact and does not omit to state a material fact necessary in order to make the statements, in light of the circumstances under which they were made, not misleading. In the absence of an Authorized Officer, the President may execute the above documents.

11. The President or Vice President, the Secretary, the Treasurer, the Superintendent, and/or all other officers, agents and representatives of the Issuer and each of them shall execute, issue and deliver any certificates, statements, warranties, representations, or documents necessary to effect the purposes of this resolution, the Bonds or the Bond Purchase Agreement.

12. The officers, agents and employees of the Issuer are authorized to take all other actions necessary and convenient to facilitate sale and delivery of the Bonds.

13. The Issuer hereby appoints The Huntington National Bank, Grand Rapids, Michigan, as Paying Agent-Bond Registrar and directs an Authorized Officer to execute for and on behalf of the Issuer a Paying Agent-Bond Registrar Agreement.

14. The debt levy heretofore certified for the 2024 tax year is hereby reallocated for the July and/or December 2024 levy as shown on the attached Exhibit B.

15. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Rockford Public Schools, Kent County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

IFK/baf

EXHIBIT A

STIFFEL

Rockford Public Schools
 County of Kent, State of Michigan
 2024 Refunding Bonds
 (General Obligation - Unlimited Tax)

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	YTM	Call Date	Call Price	Dollar Price
05/01/2025	Serial Coupon	5.000%	3.090%	3,220,000.00	102.213%	-	-	-	3,291,258.60
05/01/2026	Serial Coupon	5.000%	3.000%	3,390,000.00	104.207%	-	-	-	3,532,617.30
05/01/2027	Serial Coupon	5.000%	2.870%	2,845,000.00	106.447%	-	-	-	3,028,417.15
05/01/2028	Serial Coupon	5.000%	2.770%	1,265,000.00	108.763%	-	-	-	1,375,851.95
05/01/2029	Serial Coupon	5.000%	2.670%	1,280,000.00	111.221%	-	-	-	1,423,628.80
05/01/2030	Serial Coupon	5.000%	2.690%	1,265,000.00	113.090%	-	-	-	1,430,588.50
05/01/2031	Serial Coupon	5.000%	2.680%	1,430,000.00	115.079%	-	-	-	1,645,629.70
05/01/2032	Serial Coupon	5.000%	2.740%	1,445,000.00	116.478%	-	-	-	1,683,107.10
05/01/2033	Serial Coupon	5.000%	2.750%	1,440,000.00	118.160%	-	-	-	1,701,504.00
05/01/2034	Serial Coupon	5.000%	2.790%	1,615,000.00	117.805%	c 2.963%	05/01/2033	100.000%	1,902,550.75
05/01/2035	Serial Coupon	5.000%	2.900%	1,605,000.00	116.833%	c 3.198%	05/01/2033	100.000%	1,875,169.65
Total				\$20,800,000.00					\$22,890,323.50

Bid Information

Par Amount of Bonds	\$20,800,000.00
Reoffering Premium or (Discount)	2,090,323.50
Gross Production	\$22,890,323.50
Total Underwriter's Discount (0.395%)	\$(82,160.00)
Bid (109.655%)	22,808,163.50
Total Purchase Price	\$22,808,163.50
Bond Year Dollars	\$109,906.67
Average Life	5.284 Years
Average Coupon	5.0000000%
Net Interest Cost (NIC)	3.1728465%
True Interest Cost (TIC)	2.9524078%

Series 2024 final | Issue Summary | 1/18/2024 | 11:40 AM



565 Blairwood Circle
 Suite 303
 Ann Arbor, MI 48108
 734-664-9700
 734-664-9710 fax
 www.pfm.com

ROCKFORD PUBLIC SCHOOLS

Tax Base for Voted Bonds	
Taxable Value	\$2,584,961,358
Plus Equivalent IFT/CF Valuation	655,121
Total Tax Base	\$2,585,616,479
Less TIF/ADDA Captures	0
Net Tax Base	\$2,585,616,479
For State Reimbursement related to Bonds Voted Prior to 2015	
Exempt Personal Property	\$27,056,200
Split Levy Tax Base	
	100%

E.P.P. Reimbursable Mills:

	2014 SCHOOL BUILDING AND SITE BOND - UTQ		2015 REFUNDING BONDS - UTQ		2016 School Building and Site Bonds (Ref Portion)		2016 School Building and Refunding Bonds (New Series I)		2019 SCHOOL BUILDING AND SITE BONDS - SERIES I		2023 SCHOOL BUILDING AND SITE BONDS - UTQ		2024 REFUNDING BONDS		Total Mills
	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	
E.P.P. Reimbursable Mills: 7.0															
Voted Prior to 2015:															
July Mills	0.200		0.400		0.350	0.410	0.400	0.400	0.400	0.400	1.740	0.000	0.000	3.500	
December Mills	0.200		0.400		0.350	0.410	0.400	0.400	0.400	0.400	1.740	0.000	0.000	3.500	
Re-Allocated Mills	0.000		0.017		-0.072	-0.112	-0.158	-0.158	-0.158	-0.158	0.325	0.000	0.000	0.000	
Total Mills	0.400		0.817		0.628	0.708	0.642	0.642	0.642	0.642	3.805	0.000	0.000	7.000	

DEBT RETIREMENT FUND CASH FLOW

06/30/2023 Fund Balance	\$1,601,084	\$721,310	\$497,770	\$561,271	\$589,644	\$3,128	\$0	\$3,974,207
Revenue from July '23 levy (85.0%)	439,555	879,110	769,221	901,087	879,110	3,824,127	0	7,692,209
State Reimbursement for July Levy	5,411	10,822	9,470	11,093	10,822	47,078	0	94,697
Balance prior to Nov. '23 Payments	\$2,046,050	\$1,611,242	\$1,276,460	\$1,473,452	\$1,479,576	\$3,874,333	\$0	\$11,761,113
11/01/23 Payment	(453,975)	(196,625)	(732,500)	(732,500)	(608,350)	(1,653,396)	0	(4,435,621)
11/02/23 Balance	\$1,592,075	\$1,414,617	\$665,685	\$740,952	\$871,226	\$2,240,937	\$0	\$7,325,492
Revenue from Dec. '23 levy (85.0%)	439,555	879,110	769,221	901,087	879,110	3,824,127	0	7,692,209
State Reimbursement for Dec. Levy	5,411	10,822	9,470	11,093	10,822	47,078	0	94,697
Refunding Contribution	(450,000)	(145,000)	0	0	0	0	0	(595,000)
Balance prior to May '24 Payments	\$1,587,041	\$2,159,549	\$1,444,376	\$1,653,132	\$1,561,158	\$6,112,141	\$0	\$14,517,398
05/01/24 Payments	(1,435,000)	(2,085,875)	(1,140,775)	(1,242,500)	(1,058,350)	(6,178,750)	0	(13,141,250)
05/01/24 Transfer Agent Fees	(500)	(500)	(500)	(500)	(500)	(500)	0	(3,000)
Account Re-Allocation	0	37,362	(158,240)	(246,151)	(347,248)	714,277	0	(0)
05/02/24 Balance	\$151,541	\$110,536	\$144,861	\$163,981	\$155,060	\$647,168	\$0	\$1,373,148
Plus: County Delinq. Reimbursement (14.0%)*	144,795	295,743	227,327	256,286	232,395	1,377,358	0	2,533,904
06/30/24 Balance	\$296,336	\$406,279	\$372,188	\$420,268	\$387,455	\$2,024,526	\$0	\$3,907,052

Current Levy Cycle Debt Service	\$1,888,975	\$2,282,500	\$1,751,550	\$1,975,000	\$1,866,700	\$7,812,146	\$0	\$17,576,871
Ending Balance as % of Current Levy Cycle's Debt Service	15.69%	17.60%	21.25%	21.28%	20.76%	25.92%	0.00%	22.23%
May 2nd Balance as % of Current Levy Cycle's Debt Service	8.02%	4.84%	8.27%	8.30%	8.31%	8.28%	0.00%	7.81%
Next Levy Cycle Total Debt Service	\$0	\$0	\$2,015,350	\$1,984,600	\$1,856,700	\$7,973,750	\$4,459,333	\$18,289,733
Ending Balance as % of Next Levy Cycle's Debt Service	0.00%	0.00%	18.47%	21.18%	20.87%	25.39%	0.00%	21.36%

Final Analysis Rockford PS Refunding Bonds 1.18.24, Debt Funds

1/18/2024, 4:29 PM



Memorandum

To: Dr. Steve Matthews, Superintendent of Schools
From: Allison Clements, Executive Director of Business and Operations
Date: February 7, 2024
Subject: Capital Improvement Fund Resolution

The state has required that prevailing wages be applied to bond projects that are bid out on February 13, 2024 and after. An exception has been put into place for public schools. If projects are paid for, all or in part, with millage dollars, prevailing wage law will not apply to those projects approved by voters prior to February 13, 2024. This includes all projects approved by the 2019 bond proposal.

Therefore, the recommendation is to approve the attached resolution which establishes a Capital Improvement Fund in the amount of \$1,000.00 using operating millage proceeds funded by the 2024 winter tax collection.

ATC:kj

Attachment

Rockford Public Schools, Michigan (the “District”)

A regular meeting of the board of education of the District (the “Board”) was held in the Administration building, within the boundaries of the District, on the 12th day of February, 2024, at 5:30 o’clock in the p.m. (the “Meeting”)

The Meeting was called to order by Jarrod Folsom, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. The District is engaged in the following project: 2019 Bond Issue (“Project”), which constitutes a “state project” and utilizes “construction mechanics,” as those terms are defined in Public Act 10 of 2023 (“PA 10”); and

2. PA 10 requires that for every state project utilizing construction mechanics, the District must pay prevailing wages to construction mechanics, as determined by the Department of Labor and Economic Opportunity; and

3. PA 10’s Section 9(2) states that PA 10 does not apply to state projects paid, in whole or in part, from a millage that was (A) authorized by the Revised School Code and (B) authorized by voters before PA 10’s effective date (i.e., before February 13, 2024); and

4. On November 8th, 2022, the District’s voters authorized its Operating millage, permitting the District to levy and collect 18 mills from 2023 to 2026, inclusive; and

5. Pursuant to that voter authorization, on the District’s behalf, one or more taxing jurisdictions collected the levied amounts with respect to the winter 2024 property tax levy and remitted payment to the District (“Millage Revenue”); and

6. Any delinquent tax payments related to the Millage Revenue are also considered Millage Revenue; and

7. The District is authorized to create a fund or funds for the purpose of acquiring, constructing, extending, altering, repairing, or equipping public improvements or buildings and to provide appropriations, credits, and transfers to said fund or funds and to provide for disbursement thereof; and

8. The Board is of the opinion that it is in the best interest of the District and its residents and taxpayers for the Board to establish a capital improvement fund, in order to provide for funds needed from time to time for the Project and various other public school improvements, the fund to be composed entirely of Millage Revenue.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board does hereby create and establish a Capital Improvement Fund (the “Fund”) as a special depository account to be kept in Michigan Liquid Asset Fund Bank, Detroit, Michigan, or such other depository as from time to time may be subsequently approved by the Board. The Fund shall be used for the purpose of appropriating, providing for, setting aside, and accumulating Millage Revenue and accrued interest thereon to be used for the Project, including fully or partially funding contracts involving construction mechanics, and otherwise acquiring, constructing, extending, altering, repairing, equipping, or furnishing public school improvements, buildings, sites, facilities or other facilities which the District is authorized to acquire, construct, extend, alter, enlarge, equip, or repair by statute.

2. The Board hereby authorizes and directs the Superintendent, the individual acting in the capacity of the District’s school business official, or a designee thereof, to cause the Fund to be established in accordance with the terms of this resolution and to transfer Millage Revenue to the Fund in the amount of \$1,000.00.

3. Other than the Millage Revenue transferred into the Fund pursuant to Paragraph 2, above, and accrued interest thereon, no other moneys or revenues shall be deposited or transferred into the Fund.

4. Millage Revenue transferred into and accumulated in the Fund shall not be transferred, commingled with other funds, encumbered, or otherwise disposed of, except for the purposes of the Fund as established in paragraph 1, above, and shall be governed by all applicable laws.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Rockford Public Schools, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board’s minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the “Open Meetings Act” (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education



Memorandum

To: Steve Matthews Ph.D., Superintendent
From: Mike Ramm, Assistant Superintendent of Instruction
Date: February 8, 2024
Subject: Purchase of New Teacher Station and Student Furniture

Dr. Matthews,

I am pleased to inform you that Rockford Public Schools is continuing to make progress at updating the classroom furniture throughout our district. The district is continuing to replace all teacher furniture stations on a rolling schedule with Edgerton Trails , Roguewood Elementary, and Valley View Elementary on the schedule for May and June of 2024. Student furniture will also be installed at Edgerton Trails Elementary and Valley View Elementary during the same timeframe. Attached you will find the estimated budget for the next phase of this project, which includes the aforementioned furniture.

It is important to note that the budget allocated for these purchases currently covers only the buildings that are scheduled for renovation for May and June of 2024. Additional approvals for teacher stations and student furniture at other buildings will be included in packets of future board meetings. This budget proposal total for this page is \$1,173,407.63.

At Monday's meeting we will be seeking board approval of the budget to move forward. If you have any questions or require further information, please do not hesitate to contact me.

Thank you,

Mike Ramm



**EDGERTON TRAILS
FURNISHINGS PACKAGE**



BOND BUDGET:
1,333,881.00

\$ 200,404.25
Remaining
\$1,133,476.75

CONTRACT QUOTE TOTAL

FULL SCOPE TO PURCHASE

PROJECT ADDRESS:
9605 Edgerton Ave NE, Rockford, MI

TAG	PER ROOM QTY	QTY	LOCATION	Description	Manuf/ Product/ Model #	Finish / Material Selection	Unit Cost	Extended Cost	VENDOR
ST-4		38	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	MOBILE PED	VS Series 600 Stand at Module	LAMINATE: NATURAL MAPLE LAMINATE METAL: WHITE	\$1,963.28	\$74,604.64	Great Lakes
CH-9ALT		38	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	TEACHER CHAIR	Steelcase Series 2 Task Chair	FABRIC: BILLARD CLOTH - PEWTER MESH: GRAPHITE BASE: BLACK	\$536.03	\$20,365.14	Custer
TB-5ALT		38	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	HEIGHT ADJUSTABLE TEACHER DESK	MIEN Desk - Lecture 26BT	LAMINATE: FORMICA NATURAL MAPLE EDGE: MATCH BASE: WHITE	\$2,441.64	\$92,782.32	Dew-EL
SUBTOTAL:									\$187,756.10

**CONTRACT QUOTE
PRODUCT TOTAL**

					VS Installation			\$6,690.00	Great Lakes
				LABOR +	Installation MIEN Desks			\$3,812.50	Dew-el
				LABOR +	MIEN Desks Freight			\$752.73	Dew-el
				FREIGHT	Installation Services			\$660.00	Custer
				LABOR +	Misc Fees			\$712.92	Custer
				LABOR +					

**INSTALLATION SERVICES +
MISC FEES**

\$12,648.15



**ROGUEWOOD ELEMENTARY
FURNISHINGS PACKAGE**



BOND BUDGET:

709,214.00

\$

\$179,660.18

A/E PROJECT: 5-6222

CONTRACT QUOTE TOTAL

Remaining \$529,553.82

PROJECT ADDRESS:

3900 Kroes St NE, Rockford, MI 49341

FULL SCOPE TO PURCHASE

TAG	ROOM	QTY	LOCATION	Description	Manf / Product / Model #	Finish / Material Selection	Unit Cost	Extended Cost	VENDOR
ST-4		34	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	MOBILE PED	VS Series 600 Stand at Module	LAMINATE:NATURAL MAPLE LAMINATE METAL: WHITE	\$1,963.28	\$66,751.52	Great Lakes
CH-9ALT		34	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	TEACHER CHAIR	Sheetcase Series 2 Task Chair	FABRIC: BILLARD CLOTH - PEWTER MESH: GRAPHITE BASE: BLACK	\$536.03	\$18,225.02	Custer
TB-5ALT		34	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	HEIGHT ADJUSTABLE TEACHER DESK	MIEN Desk + Lecture 26BT	LAMINATE:FORMICA NATURAL MAPLE EDGE: MATCH BASE: WHITE	\$2,441.64	\$83,015.76	Dew-EL
SUBTOTAL:								\$167,992.30	

**CONTRACT QUOTE
PRODUCT TOTAL**

\$167,992.30

					VS Installation			\$5,010.00	Great Lakes
				LABOR +	Installation MIEN Desks			\$3,600.00	Dew-el
				LABOR +	MIEN Desks Freight			\$690.00	Dew-el
				FREIGHT	Installation Services			\$730.00	Custer
				LABOR +	Misc Fees			\$637.88	Custer
				LABOR +					

**INSTALLATION SERVICES +
MISC FEES**

\$11,667.88



ROCKFORD PUBLIC SCHOOL
VALLEY VIEW ELEMENTARY
FURNISHINGS PACKAGE



BOND BUDGET:

\$ 709,214.00

A/E PROJECT: 5-6045

CONTRACT QUOTE TOTAL

\$793,343.20

PROJECT ADDRESS:

405 Summit Ave NE, Rockford, MI 49341

FULL SCOPE TO PURCHASE

TAG	PER ROOM QTY	QTY	LOCATION	Description	Manf / Product / Model #	Finish / Material Selection	Unit Cost	Extended Cost	VENDOR
CH-1A	16	80	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	STUDENT CHAIR DK 13"SH	VS Jumper Cantlever Chair	PLASTIC: BLACK GRAY METAL: ANTHRACITE	\$131.92	\$10,553.60	Great Lakes
CH-2A	6	30	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	STUDENT ACTIVE CHAIR 12.25SH	VS Hokki fixed Height	PLASTIC: BLACK GRAY	\$89.24	\$2,677.20	Great Lakes
CH-3A	6	30	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	OTTOMAN DK 12"SH	Fom Core Speical 18" x 12"H LOG Ottoman	FABRIC: DESIGNTEX ALPHABET IRON	\$244.02	\$7,320.60	INTERPHASE
CH-4	5	25	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	FLOOR PADS	Fom Core Lily Pads	FABRIC: DTEX ALPHABET 5 MEDITERRANEAN	\$118.00	\$2,950.00	Custer
CH-4	5	25	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	FLOOR PADS	Fom Core Lily Pads	FABRIC: DTEX ALPHABET 5 PISTACHIO	\$118.00	\$2,950.00	Custer
CH-8	2	10	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	TEACHER INSTRUCTIONAL CHAIR	VS Jumper move NO TILT- low for Kindergarten	BLACK GRAY POLY SHELL ONLY	\$287.12	\$2,871.20	Great Lakes
TB-1A	8	40	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	MOBILE DESK	VS Shift + Base Freeform (Thumbprint) 20"d x 30"w x 20-21"h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$329.80	\$13,192.00	Great Lakes
TB-2A	4	20	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	RECTANGLE GROUP TABLE	VS LITE TABLE-ST 48"w x 30"D x 20-21"h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$411.28	\$8,225.60	Great Lakes
TB-4A	1	5	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	HALF MOON GROUP TABLE	VS EcoTable-R 40-42"D X 72"W X 20-21"h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$717.80	\$3,589.00	Great Lakes
TB-6	1	5	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	RECTANGULAR FLOOR TABLE	VS LITE TABLE-ST Table 48"w x 30"D x 12'h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$459.39	\$2,296.95	Great Lakes
ST-1	1	5	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	CUBBY STORAGE + TRAYS FOR PAPER	VS Shift+ Transfer 38" Unit w/ 32 trays	LAMINATE: NATURAL MAPLE METAL: WHITE TOTE: CLEAR	\$1,614.08	\$8,070.40	Great Lakes
ST-2	2	10	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	CUBBY STORAGE + MANUPLITABS	VS SpaceWalk 41.75w x 39h x 19d w/ 6" totes - open sides	METAL: WHITE TOTE: CLEAR	\$1,493.80	\$14,938.00	Great Lakes
ST-3	4	20	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	MOBILE BOOKSHELF	MIEN KIO Straight Mobile bookcase w/ Markerboard back 56"W X 36"H X 18"D	LAMINATE: FORMICA NATURAL MAPLE	\$1,589.95	\$31,799.00	Dew-EL
K-1	1	5	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	KITCHEN SET	KAPLAN CAROLINA WOODEN ALL IN ONE KITCHEN	NA	\$992.66	\$4,963.30	KAPLAN
TB-7	1	5	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	PERSONAL TABLE	TURNSTONE SIMPLE TABLE	TOP: WINTER ON MAPLE BASE: WHITE	\$301.00	\$1,505.00	Custer
ST-4	1	5	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	MOBILE PED	VS Series 600 Stand at Module	LAMINATE: NATURAL MAPLE LAMINATE METAL: WHITE	\$1,963.28	\$9,816.40	Great Lakes
CH-9ALT	1	5	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	TEACHER CHAIR	Steelcase Series 2 Task Chair	FABRIC: BILLARD CLOTH - PEWTER MESH: GRAPHITE BASE: BLACK	\$536.00	\$2,680.00	Custer
TB-5ALT	1	5	ELEMENTARY DK-K GRADE - CLASSROOM TYPICAL	HEIGHT ADJUSTABLE TEACHER DESK	MIEN Desk + Lecture 2GBT	LAMINATE: FORMICA NATURAL MAPLE EDGE: MATCH BASE: WHITE	\$2,441.64	\$12,208.20	Dew-EL
SUBTOTAL:								\$142,666.45	
CH-1B	16	96	ELEMENTARY 1-2 GRADE - CLASSROOM TYPICAL	STUDENT CHAIR 1-2nd 15"SH	VS Jumper Cantlever Chair	PLASTIC: BLACK GRAY METAL: ANTHRACITE	\$131.92	\$12,664.32	Great Lakes
CH-2B	6	36	ELEMENTARY 1-2 GRADE - CLASSROOM TYPICAL	STUDENT ACTIVE CHAIR 15"SH	VS Hokki fixed Height	PLASTIC: BLACK GRAY	\$97.00	\$3,492.00	Great Lakes
CH-3B	4	24	ELEMENTARY 1-2 GRADE - CLASSROOM TYPICAL	OTTOMAN 1-2nd 14"SH	Fom Core Speical 18" x 14"H LOG Ottoman	FABRIC: DESIGNTEX ALPHABET IRON	\$244.02	\$5,856.48	INTERPHASE
CH-4	5	30	ELEMENTARY 1-2 GRADE - CLASSROOM TYPICAL	FLOOR PADS	Fom Core Lily Pads	FABRIC: DTEX ALPHABET 5 MEDITERRANEAN	\$118.00	\$3,540.00	Custer
CH-4	5	30	ELEMENTARY 1-2 GRADE - CLASSROOM TYPICAL	FLOOR PADS	Fom Core Lily Pads	FABRIC: DTEX ALPHABET 5 PISTACHIO	\$118.00	\$3,540.00	Custer



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CH-8B	1	6	ELEMENTARY 1-2 GRADE - CLASSROOM TYPICAL	TEACHER INSTRUCTIONAL CHAIR	VS Jumper Air Move NO TILT- low for kindergarten	BLACK GRAY POLY SHELL ONLY	\$287.12	\$1,722.72	Great Lakes
CH-5B	4	24	ELEMENTARY 1-2 GRADE - CLASSROOM TYPICAL	STUDENT STOOL 18"SH	Fleetwood Rock Stool	NA	\$234.00	\$5,616.00	Custer
TB-1B	12	72	ELEMENTARY 1-2 GRADE - CLASSROOM TYPICAL	MOBILE DESK	VS Shift + Base Freeform (Thumbprint) 20"d x 30"w x 24-25"h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$329.80	\$23,745.60	Great Lakes
TB-2B	2	12	ELEMENTARY 1-2 GRADE - CLASSROOM TYPICAL	RECTANGLE GROUP TABLE	VS LITE TABLE-ST 48"w x 30"D x 24-25"h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$411.28	\$4,935.36	Great Lakes
TB-3B	2	12	ELEMENTARY 1-2 GRADE - CLASSROOM TYPICAL	RECTANGLE TIERED TABLE	VS EcoTable-R 48"w x 20"D x 29-30"h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$306.52	\$3,678.24	Great Lakes
TB-4B	1	6	ELEMENTARY 1-2 GRADE - CLASSROOM TYPICAL	HALF MOON GROUP TABLE	VS EcoTable-R 40-42"D X 72"W X 24-25"h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$717.80	\$4,306.80	Great Lakes
TB-6	1	6	ELEMENTARY 1-2 GRADE - CLASSROOM TYPICAL	RECTANGULAR FLOOR TABLE	VS LITE TABLE-ST Table 48"w x 30"D x 12'h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$459.39	\$2,756.34	Great Lakes
ST-1	1	6	ELEMENTARY 1-2 GRADE - CLASSROOM TYPICAL	CUBBY STORAGE + TRAYS FOR PAPER	VS Shift+ Transfer 36"h Unit w/ 32 trays	LAMINATE: NATURAL MAPLE METAL: WHITE TOTE: CLEAR	\$1,614.08	\$9,684.48	Great Lakes
ST-2	2	12	ELEMENTARY 1-2 GRADE - CLASSROOM TYPICAL	CUBBY STORAGE + MANUPLITABES	VS SpaceWalk 41.75w x 39h x 19d w/ 6" totes - open sides	METAL: WHITE TOTE: CLEAR	\$1,493.80	\$17,925.60	Great Lakes
ST-3	VIF.	16	ELEMENTARY 1-2 GRADE - CLASSROOM TYPICAL	MOBILE BOOKSHELF	MIEN KIO Straight Mobile bookcase w/ Markerboard back 56"W X 36"H X 18"D	LAMINATE: FORMICA NATURAL MAPLE	\$1,589.95	\$25,439.20	Dew-EL
TB-7	1	6	ELEMENTARY 1-2 GRADE - CLASSROOM TYPICAL	PERSONAL TABLE	TURNSTONE SIMPLE TABLE	TOP: WINTER ON MAPLE BASE: WHITE	\$301.00	\$1,806.00	Custer
ST-4	1	6	ELEMENTARY 1-2 GRADE - CLASSROOM TYPICAL	MOBILE PED	VS Series 600 Stand at Module	LAMINATE: NATURAL MAPLE LAMINATE METAL: WHITE	\$1,963.28	\$11,779.68	Great Lakes
CH-9ALT	1	6	ELEMENTARY 1-2 GRADE - CLASSROOM TYPICAL	TEACHER CHAIR	Steelcase Series 2 Task Chair	FABRIC: BILLARD CLOTH - PEWTER MESH: GRAPHITE BASE: BLACK	\$536.00	\$3,216.00	Custer
TB-SALT	1	6	ELEMENTARY 1-2 GRADE - CLASSROOM TYPICAL	HEIGHT ADJUSTABLE TEACHER DESK	MIEN Desk + Lecture 2GBT	LAMINATE: FORMICA NATURAL MAPLE EDGE: MATCH BASE: WHITE	\$2,441.64	\$14,649.84	Dew-EL
SUBTOTAL:								\$160,354.66	
CH-1C	18	162	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	STUDENT CHAIR 3-4th 18"SH	VS Jumper Cantilever Chair	PLASTIC: BLACK GRAY METAL: ANTHRACITE	\$131.92	\$21,371.04	Great Lakes
CH-2C	6	54	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	STUDENT ACTIVE CHAIR 17"SH	VS Hokki fixed Height	PLASTIC: BLACK GRAY	\$100.88	\$5,447.52	Great Lakes
CH-3C	4	36	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	OTTOMAN 3-4th 18"SH	Fom Core Speical 18" x 18"H LOG Ottoman	FABRIC: DESIGNTEX ALPHEBET IRON	\$252.44	\$9,087.84	INTERPHASE
CH-4	5	45	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	FLOOR PADS	Fom Core Lily Pads	FABRIC: DTEX ALPHEBET 5 MEDITERRANEAN	\$118.00	\$5,310.00	Custer
CH-4	5	45	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	FLOOR PADS	Fom Core Lily Pads	FABRIC: DTEX ALPHEBET 5 PISTACHIO	\$118.00	\$5,310.00	Custer
CH-5C	4	36	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	STUDENT STOOL 22"SH	Fleetwood Rock Stool	NA	\$244.00	\$8,784.00	Custer
CH-6	2	18	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	ROCKER CHAIR	FomCore RockNRoller - SH 16"	FABRIC: DESIGNTEX ALPHEBET MEDITERRANEAN	\$633.00	\$11,394.00	Custer
CH-7	1	9	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	OTTOMAN	Smith System FlowForm Ottoman 26" Circle	FABRIC: DESIGNTEX ALPHEBET PISTACHIO	\$493.00	\$4,437.00	Custer
CH-8C	1	9	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	TEACHER INSTRUCTIONAL CHAIR	VS Jumper Air Move - NO TILT	BLACK GRAY POLY SHELL ONLY	\$287.12	\$2,584.08	Great Lakes



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\$ 709,214.00

A/E PROJECT: 5-6045

CONTRACT QUOTE TOTAL

\$793,343.20

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FULL SCOPE TO PURCHASE

TAG	PER ROOM QTY	QTY	LOCATION	Description	Manf/ Product/ Model #	Finish / Material Selection	Unit Cost	Extended Cost	VENDOR
TB-1C	14	126	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	MOBILE DESK	VS Shift + Base Freeform (Thumbprint) 20"d x 30" w x 29-30"h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$329.80	\$41,554.80	Great Lakes
TB-2C	2	18	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	RECTANGLE GROUP TABLE	VS LITE TABLE-ST 48" w x 30" D x 29-30" h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$411.28	\$7,403.04	Great Lakes
TB-3C	2	18	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	RECTANGLE TIERED TABLE	VS EcoTable-R Table 46" w x 20" D x 32-34" h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$306.52	\$5,517.36	Great Lakes
TB-4C	1	9	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	HALF MOON GROUP TABLE	VS EcoTable-R 40-42" D X 72" W X 29-30" h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$717.80	\$6,460.20	Great Lakes
ST-1	1	9	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	CUBBY STORAGE + TRAYS FOR PAPER	VS Shift+ Transfer 38" h Unit w/ 32 trays	LAMINATE: NATURAL MAPLE METAL: WHITE TOTE: CLEAR	\$1,614.08	\$14,526.72	Great Lakes
ST-2	2	18	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	CUBBY STORAGE + MANUPLITABS	VS SpaceWalk 41.75w x 39h x 19d w/ 6" totes - open sides	METAL: WHITE TOTE: CLEAR	\$1,493.80	\$26,888.40	Great Lakes
ST-3	VIF	22	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	MOBILE BOOKSHELF	MIEN KIO Straight Mobile bookcase w/ Markerboard back 56"W X 36"H X 18"D	LAMINATE: FORMICA NATURAL MAPLE	\$1,589.95	\$34,978.90	Dew-EL
TB-7	1	9	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	PERSONAL TABLE	TURNSTONE SIMPLE TABLE	TOP: WINTER ON MAPLE BASE: WHITE	\$301.00	\$2,709.00	Custer
ST-4	1	9	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	MOBILE PED	VS Series 600 Stand at Module	LAMINATE:NATURAL MAPLE LAMINATE METAL: WHITE	\$1,963.28	\$17,669.52	Great Lakes
CH-9ALT	1	9	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	TEACHER CHAIR	Steelcase Series 2 Task Chair	FABRIC: BILLARD CLOTH - PEWTER MESH: GRAPHITE BASE: BLACK	\$536.00	\$4,824.00	Custer
TB-5ALT	1	9	ELEMENTARY 3-5 GRADE - CLASSROOM TYPICAL	HEIGHT ADJUSTABLE TEACHER DESK	MIEN Desk + Lecture 2GBT	LAMINATE: FORMICA NATURAL MAPLE EDGE: MATCH BASE: WHITE	\$2,441.64	\$21,974.76	Dew-EL
SUBTOTAL:								\$258,232.18	
GST-4		4	OFFICE B111	Guest chair / principal	Haworth Poppy Lounge	FABRIC: LINNEN STONE BASE: SMOOTH PLASTER	\$1,677.41	\$6,709.64	INTERPHASE
CH-8C		1	OFFICE B111	TEACHER INSTRUCTIONAL CHAIR	VS Jumper Air Move - NO TILT	BLACK GRAY POLY SHELL ONLY	\$287.12	\$287.12	Great Lakes
TB-13A		1	OFFICE B111	TRAINING TABLE	HAWORTH JIVE TRAINING TABLE 52X24	Laminate:MAPLE Metal/Trim: DARK BRONZE METALLIC	\$494.21	\$494.21	INTERPHASE
SUBTOTAL:								\$7,490.97	
TSK-2		3	RECEPTION B100	Reception Task Chair	Haworth Fern	FABRIC SEAT: LINNEN SUNDOWN MESH BACK: RIVER ROCK BASE: METALLIC GUNMETAL	\$852.03	\$2,556.09	INTERPHASE
GST-1		6	RECEPTION B100	Guest Chair - Admin	Haworth Maari 4 Leg Polly Shell + Uph Seat	SHELL: BLACK FABRIC: LINNEN CHARCOAL BASE: BLACK	\$261.35	\$1,568.10	INTERPHASE
TB-7		3	RECEPTION B100	PERSONAL TABLE	TURNSTONE SIMPLE TABLE	TOP: WINTER ON MAPLE BASE: WHITE	\$301.00	\$903.00	Custer
OFF-2		1	RECEPTION B100	OFFICE COMPONENTS / ITERATE	HAWORTH		\$1,471.83	\$1,471.83	INTERPHASE
			RECEPTION B100		Upside HAT 58" x 30"	Laminate: Formica Bleached Legno Metal/Trim: DARK BRONZE METALLIC			INTERPHASE
			RECEPTION B100		X Series BF + Cushion	Laminate: Formica Bleached Legno Metal/Trim: DARK BRONZE METALLIC			INTERPHASE
SUBTOTAL:								\$6,499.02	
CH-12		1	SICK B107	RECOVERY COT	RECOVERY COT WITH REMOVALBE PILLOW		\$1,091.96	\$1,091.96	SCHOOL SPEC
GST-2		2	SICK B107	Guest Chair - health	Haworth Maari 4 Leg Polly Shell	SHELL: BLACK BASE: BLACK	\$343.34	\$686.68	INTERPHASE



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FULL SCOPE TO PURCHASE

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SUBTOTAL:								\$1,778.64	
OFF-1		1	PRINCIPAL B103	OFFICE COMPONENTS / PRINCIPAL	HAWORTH / MASTERS SERIES, LAMINATE FRONT	Laminate: Formica Bleached Legno Metal/Trim: DARK BRONZE METALLIC	\$4,190.87	\$4,190.87	INTERPHASE
TSK-1		1	PRINCIPAL B103	Task Chair	Hawroth Zody	FABRIC SEAT: LINNEN SUNDOWN MESH BACK: COMFORT BASE: METALLIC GUNMETAL	\$658.69	\$658.69	INTERPHASE
GST-4		2	PRINCIPAL B103	Guest chair / principal	Hawroth Poppy Lounge	FABRIC: LINNEN SSUNDOWN BASE: SMOOTH PLASTER	\$1,677.41	\$3,354.82	interphase
GST-1		1	PRINCIPAL B103	Guest Chair - Admin	Hawroth Maari 4 Leg Polly Shell + Uph Seat	SHELL: BLACK FABRIC: LINNEN CHARCOAL BASE: BLACK	\$261.35	\$261.35	INTERPHASE
SUBTOTAL:								\$8,465.73	
L-2		2	LOBBY C101	CORRIDOR LOUNGE BENCH	COACT MIDBACK DOUBLE BENCH	FABRIC BACK: DESIGNTEX LINNEN SUNDOWN FABRIC SEAT: LINNEN CHARCOAL	\$2,031.54	\$4,063.08	INTERPHASE
CH-3C		1	LOBBY C101	OTTOMAN 3-4th 18"SH	Fom Core Speical 18" LOG Ottoman -	FABRIC: DESIGNTEX ALPHABET PISTACHIO	\$252.44	\$252.44	INTERPHASE
CH-3C		2	LOBBY C101	OTTOMAN 3-4th 18"SH	Fom Core Speical 18" LOG Ottoman -	FABRIC: DESIGNTEX ALPHABET MEDITERRANEAN	\$252.44	\$504.88	INTERPHASE
TB-13A		2	LOBBY C101	TRAINING TABLE	HAWORTH JIVE TRAINING TABLE 52X24	Laminate:MAPLE Metal/Trim: DARK BRONZE METALLIC	\$494.21	\$988.42	INTERPHASE
SUBTOTAL:								\$5,808.82	
TB-4B		1	READING ROOM B149	HALF MOON GROUP TABLE	VS EcoTable-R 40-42"D X 72"W X 24-25"h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$717.80	\$717.80	Great Lakes
CH-8B		1	READING ROOM B149	TEACHER INSTRUCTIONAL CHAIR	VS Jumper Air Move NO TILT- low for kindergarten	BLACK GRAY POLY SHELL ONLY	\$287.12	\$287.12	Great Lakes
CH-3B		3	READING ROOM B149	OTTOMAN 1-2nd 15"SH	Fom Core Speical 18" LOG Ottoman	FABRIC: DESIGNTEX ALPHABET IRON	\$244.02	\$732.06	INTERPHASE
CH-1B		2	READING ROOM B149	STUDENT CHAIR 1-2nd 15"SH	VS Jumper Cantlever Chair	PLASTIC: BLACK GRAY METAL: ANTHRACITE	\$131.92	\$263.84	Great Lakes
ST-4		1	READING ROOM B149	MOBILE PED	VS Series 600 Stand at Module	LAMINATE:NATURAL MAPLE LAMINATE METAL: WHITE	\$1,963.28	\$1,963.28	Great Lakes
TB-SALT		1	READING ROOM B149	HEIGHT ADJUSTABLE TEACHER DESK	MIEN Desk + Lecture 2GBT	LAMINATE: FORMICA NATURAL MAPLE EDGE: MATCH BASE: WHITE	\$2,441.64	\$2,441.64	Dew-EL
CH-9A		1	READING ROOM B149	TEACHER CHAIR	Steelcase Series 2 Task Chair	FABRIC: BILLARD CLOTH - PEWTER MESH: GRAPHITE BASE: BLACK	\$536.00	\$536.00	Custer
SUBTOTAL:								\$6,941.74	
GST-5		4	STAFF LOUNGE B124	Staff Lounge Chair	Hawroth Maari 4 Leg, Casters Polly Shell + Uph Seat	SHELL: BLACK FABRIC: LINNEN CHARCOAL BASE: BLACK	\$281.65	\$1,126.60	INTERPHASE
TB-13A		2	STAFF LOUNGE B124	TRAINING TABLE	HAWORTH JIVE TRAINING TABLE 52X24	Laminate:MAPLE Metal/Trim: DARK BRONZE METALLIC	\$494.21	\$988.42	INTERPHASE
TB-9		2	STAFF LOUNGE B125	CAFÉ TABLE	JIVE CAFÉ TABLE 36X36 CASTERS	LAM: MAPLE METAL: DARK BRONZE METALLIC	\$354.58	\$709.16	INTERPHASE
SUBTOTAL:								\$2,824.18	
ST-4		1	GYM OFFICE C133	MOBILE PED	VS Series 600 Stand at Module	LAMINATE:NATURAL MAPLE LAMINATE METAL: WHITE	\$1,963.28	\$1,963.28	Great Lakes



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TB-SALT		1	GYM OFFICE C133	HEIGHT ADJUSTABLE TEACHER DESK	MIEN Desk + Lecture 2GBT	LAMINATE: FORMICA NATURAL MAPLE EDGE: MATCH BASE: WHITE	\$2,441.64	\$2,441.64	Dew-EL
CH-9A		1	GYM OFFICE C133	TEACHER CHAIR	Steelcase Series 2 Task Chair	FABRIC: BILLARD CLOTH - PEWTER MESH: GRAPHITE BASE: BLACK	\$536.00	\$536.00	Custer
SUBTOTAL:								\$4,940.92	
CH-3B		2	GYM C129	OTTOMAN 1-2nd 15"SH	Forn Core Speical 18" LOG Ottoman	FABRIC: DESIGNTEX ALPHEBET IRON	\$267.89	\$535.78	INTERPHASE
SUBTOTAL:								\$535.78	
ST-7		2	MUSIC B148	ADDITIONAL STORAGE	TALL CLOSED CABINET 36"W X 5H	METAL: DARK BRONZE METALLIC	\$432.28	\$864.56	INTERPHASE
CH-4		15	MUSIC B148	FLOOR PADS	Forn Core Lily Pads	FABRIC: DTEX ALPHABET 6 MEDITERRANEAN	\$118.00	\$1,770.00	Custer
CH-4		15	MUSIC B148	FLOOR PADS	Forn Core Lily Pads	FABRIC: DTEX ALPHABET 5 PISTACHIO	\$118.00	\$1,770.00	Custer
TB-19		3	MUSIC B148	RECTANGLE DESK	VS Eco Table. 30"d x 24"w x 29"h	LAMINATE: NATURAL MAPLE LAMINATE METAL: WHITE	\$263.84	\$791.52	Great Lakes
ST-4		1	MUSIC B148	MOBILE PED	VS Series 600 Stand at Module	LAMINATE: NATURAL MAPLE LAMINATE METAL: WHITE	\$1,963.28	\$1,963.28	Great Lakes
TB-SALT		1	MUSIC B148	HEIGHT ADJUSTABLE TEACHER DESK	MIEN Desk + Lecture 2GBT	LAMINATE: FORMICA NATURAL MAPLE EDGE: MATCH BASE: WHITE	\$2,441.64	\$2,441.64	Dew-EL
CH-9A		1	MUSIC B148	TEACHER CHAIR	Steelcase Series 2 Task Chair	FABRIC: BILLARD CLOTH - PEWTER MESH: GRAPHITE BASE: BLACK	\$536.00	\$536.00	Custer
SUBTOTAL:								\$10,137.00	
CH-10A		7	ART B126	ART ROOM STOOL	VS Solo Stool STD Height	LT GREEN METAL: ANTHRACITE	\$139.68	\$977.76	Great Lakes
CH-10B		7	ART B126	ART ROOM STOOL	VS Solo Stool STD Height	BLACK METAL: ANTHRACITE	\$139.68	\$977.76	Great Lakes
CH-10C		7	ART B126	ART ROOM STOOL	VS Solo Stool STD Height	ORANGE METAL: ANTHRACITE	\$139.68	\$977.76	Great Lakes
CH-10D		7	ART B126	ART ROOM STOOL	VS Solo Stool STD Height	LT BLUE METAL: ANTHRACITE	\$139.68	\$977.76	Great Lakes
TB-20		7	ART B126	ART ROOM TABLE	vs Lite Table-st 54"v x 30"d x 30"h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$411.28	\$2,878.96	Great Lakes
TB-4C		1	ART B126	HALF MOON GROUP TABLE	VS EcoTable-R 40-42"D X 72"W X 29-30"h Blue Det 23088	LAMINATE: NATURAL MAPLE METAL: WHITE	\$717.80	\$717.80	Great Lakes
CH-8C		1	ART B126	TEACHER INSTRUCTIONAL CHAIR	VS Jumper Air Move uph seat 33506	PLASTIC: BLACK GRAY METAL: ANTHRACITE	\$287.12	\$287.12	Great Lakes
CH-2C		6	ART B126	STUDENT ACTIVE CHAIR 17"SH	VS Hokk fixed Height	PLASTIC: BLACK GRAY	\$100.88	\$605.28	Great Lakes
ST-4		1	ART B126	MOBILE PED	VS Series 600 Stand at Module	LAMINATE: NATURAL MAPLE LAMINATE METAL: WHITE	\$1,963.28	\$1,963.28	Great Lakes
TB-SALT		1	ART B126	HEIGHT ADJUSTABLE TEACHER DESK	MIEN Desk + Lecture 2GBT	LAMINATE: FORMICA NATURAL MAPLE EDGE: MATCH BASE: WHITE	\$2,441.64	\$2,441.64	Dew-EL
CH-9A		1	ART B126	TEACHER CHAIR	Steelcase Series 2 Task Chair	FABRIC: BILLARD CLOTH - PEWTER MESH: GRAPHITE BASE: BLACK	\$536.00	\$536.00	Custer
ST-3		1	ART B126	MOBILE BOOKSHELF	MIEN KIO Straight Mobile bookcase w/ Markerboard back 56"W X 36"H X 18"D	LAMINATE: FORMICA NATURAL MAPLE	\$1,589.95	\$1,589.95	Dew-EL
ST-9		1	ART B126	ADDITIONAL STORAGE	VS SPACE WALK 41"W 12" CUBBIES	METAL: WHITE	\$1,493.80	\$1,493.80	Great Lakes



ROCKFORD PUBLIC SCHOOL
VALLEY VIEW ELEMENTARY
FURNISHINGS PACKAGE



BOND BUDGET:

\$ 709,214.00

A/E PROJECT: 5-6045

CONTRACT QUOTE TOTAL

\$793,343.20

PROJECT ADDRESS:

405 Summit Ave NE, Rockford, MI 49341

FULL SCOPE TO PURCHASE

TAG	PER ROOM QTY	QTY	LOCATION	Description	Manf/ Product Model #	Finish / Material Selection	Unit Cost	Extended Cost	VENDOR
SUBTOTAL:								\$16,424.87	
TB-4B		1	OFFICE B146	HALF MOON GROUP TABLE	VS EcoTable-R 40-42"D X 72"W X 24-25"h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$717.80	\$717.80	Great Lakes
CH-8B		1	OFFICE B146	TEACHER INSTRUCTIONAL CHAIR	VS Jumper Air Move NO TILT- low for kindergarten	BLACK GRAY POLY SHELL ONLY	\$287.12	\$287.12	Great Lakes
CH-3B		3	OFFICE B146	OTTOMAN 1-2nd 15"SH	Fom Core Special 18" LOG Ottoman	FABRIC: DESIGNTEX ALPHABET IRON	\$244.02	\$732.06	INTERPHASE
CH-1B		2	OFFICE B146	STUDENT CHAIR 1-2nd 15"SH	VS Jumper Cantilever Chair	PLASTIC: BLACK GRAY METAL: ANTHRACITE	\$131.92	\$263.84	Great Lakes
ST-1B		3	OFFICE B146	ADDITIONAL STORAGE	X SERIES TALL LATERAL FILE 36" W X 4H	METAL: DARK BRONZE METALLIC	\$386.95	\$1,160.85	INTERPHASE
ST-4		1	OFFICE B146	MOBILE PED	VS Series 600 Stand at Module	LAMINATE: NATURAL MAPLE LAMINATE METAL: WHITE	\$1,963.28	\$1,963.28	Great Lakes
TB-5ALT		1	OFFICE B146	HEIGHT ADJUSTABLE TEACHER DESK	MIEN Desk + Lecture 2GBT	LAMINATE: FORMICA NATURAL MAPLE EDGE: MATCH BASE: WHITE	\$2,441.64	\$2,441.64	Dew-EL
CH-9A		1	OFFICE B146	TEACHER CHAIR	Steelcase Series 2 Task Chair	FABRIC: BILLARD CLOTH - PEWTER MESH: GRAPHITE BASE: BLACK	\$536.00	\$536.00	Custer
SUBTOTAL:								\$8,102.59	
TB-4B		1	RESOURSE - LOWER EL B141	HALF MOON GROUP TABLE	VS EcoTable-R 40-42"D X 72"W X 24-25"h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$717.80	\$717.80	Great Lakes
CH-8B		1	RESOURSE - LOWER EL B141	TEACHER INSTRUCTIONAL CHAIR	VS Jumper Air Move NO TILT- low for kindergarten	BLACK GRAY POLY SHELL ONLY	\$287.12	\$287.12	Great Lakes
CH-3B		3	RESOURSE - LOWER EL B141	OTTOMAN 1-2nd 15"SH	Fom Core Special 18" LOG Ottoman	FABRIC: DESIGNTEX ALPHABET IRON	\$244.02	\$732.06	INTERPHASE
CH-1B		3	RESOURSE - LOWER EL B141	STUDENT CHAIR 1-2nd 15"SH	VS Jumper Cantilever Chair	PLASTIC: BLACK GRAY METAL: ANTHRACITE	\$131.92	\$395.76	Great Lakes
ST-4		1	RESOURSE - LOWER EL B141	MOBILE PED	VS Series 600 Stand at Module	LAMINATE: NATURAL MAPLE LAMINATE METAL: WHITE	\$1,963.28	\$1,963.28	Great Lakes
TB-5ALT		1	RESOURSE - LOWER EL B141	HEIGHT ADJUSTABLE TEACHER DESK	MIEN Desk + Lecture 2GBT	LAMINATE: FORMICA NATURAL MAPLE EDGE: MATCH BASE: WHITE	\$2,441.64	\$2,441.64	Dew-EL
CH-9A		1	RESOURSE - LOWER EL B141	TEACHER CHAIR	Steelcase Series 2 Task Chair	FABRIC: BILLARD CLOTH - PEWTER MESH: GRAPHITE BASE: BLACK	\$536.00	\$536.00	Custer
CH-4		5	RESOURSE - LOWER EL B141	FLOOR PADS	Fom Core Lily Pads	FABRIC: DTEX ALPHABET 5 MEDITERRANEAN	\$118.00	\$590.00	Custer
CH-4		5	RESOURSE - LOWER EL B141	FLOOR PADS	Fom Core Lily Pads	FABRIC: DTEX ALPHABET 5 PISTACHIO	\$118.00	\$590.00	Custer
ST-3		2	RESOURSE - LOWER EL B141	MOBILE BOOKSHELF	MIEN KIO Straight Mobile bookcase w/ Markerboard back 56"W X 36"H X 18"D	LAMINATE: FORMICA NATURAL MAPLE	\$1,589.95	\$3,179.90	Dew-EL
SUBTOTAL:								\$11,433.56	
TB-4C		1	RESOURSE - UPPER EL B139	HALF MOON GROUP TABLE	VS EcoTable-R 40-42"D X 72"W X 29-30"h Blue Dot 23088	LAMINATE: NATURAL MAPLE METAL: WHITE	\$717.80	\$717.80	Great Lakes
CH-8C		1	RESOURSE - UPPER EL B139	TEACHER INSTRUCTIONAL CHAIR	VS Jumper Air Move uph seat 33506	PLASTIC: BLACK GRAY METAL: ANTHRACITE	\$287.12	\$287.12	Great Lakes
CH-2C		6	RESOURSE - UPPER EL B139	STUDENT ACTIVE CHAIR 17"SH	VS Hokki fixed Height	PLASTIC: BLACK GRAY	\$100.88	\$605.28	Great Lakes
CH-1C		4	RESOURSE - UPPER EL B139	STUDENT CHAIR 3-4th 18"SH	VS Jumper Cantilever Chair YELLOW DOT	PLASTIC: BLACK GRAY	\$131.92	\$527.68	Great Lakes
ST-1B		3	RESOURSE - UPPER EL B139	ADDITIONAL STORAGE	X SERIES TALL LATERAL FILE 36" W X 4H	METAL: DARK BRONZE METALLIC	\$386.96	\$1,160.88	INTERPHASE
ST-4		1	RESOURSE - UPPER EL B139	MOBILE PED	VS Series 600 Stand at Module	LAMINATE: NATURAL MAPLE LAMINATE METAL: WHITE	\$1,963.28	\$1,963.28	Great Lakes



**ROCKFORD PUBLIC SCHOOL
VALLEY VIEW ELEMENTARY
FURNISHINGS PACKAGE**



BOND BUDGET:

\$ 709,214.00

A/E PROJECT: 5-6045

CONTRACT QUOTE TOTAL

\$793,343.20

PROJECT ADDRESS:

405 Summit Ave NE, Rockford, MI 49341

FULL SCOPE TO PURCHASE

TAG	PER ROOM QTY	QTY	LOCATION	Description	Manf./ Product/ Model #	Finish / Material Selection	Unit Cost	Extended Cost	VENDOR
TB-5ALT		1	RESOURCE - UPPER EL B139	HEIGHT ADJUSTABLE TEACHER DESK	MIEN Desk + Lecture 2GBT	LAMINATE: FORMICA NATURAL MAPLE EDGE: MATCH BASE: WHITE	\$2,441.64	\$2,441.64	Dew-EL
CH-9A		1	RESOURCE - UPPER EL B139	TEACHER CHAIR	Steelcase Series 2 Task Chair	FABRIC: BILLARD CLOTH - PEWTER MESH: GRAPHITE BASE: BLACK	\$536.00	\$536.00	Custer
ST-2		1	RESOURCE - UPPER EL B139	CUBBY STORAGE + MANUPLITABES	VS SpaceWalk 41.75w x 39h x 19d w/ 6" totes - open sides	METAL: WHITE TOTE: CLEAR	\$1,493.80	\$1,493.80	Great Lakes
CH-6		2	RESOURCE - UPPER EL B139	ROCKER CHAIR	FomCore RockNRoller - SH 16"	FABRIC: DESIGNTEX ALPHABET MEDITERRANEAN	\$633.00	\$1,266.00	Custer
CH-7		1	RESOURCE - UPPER EL B139	OTTOMAN	Smith System FlowForm Ottoman 26" Circle	FABRIC: DESIGNTEX ALPHEBET PISTACHIO	\$493.00	\$493.00	Custer
SUBTOTAL:								\$11,492.48	
TB-21		3	STEAM B125	STEAM TABLE	SMITH SYSTEM PLANNER STUDIO 36X72 X 29"H	TOP: BUTCHER BLOCK BASE: ORANGE	\$1,252.02	\$3,756.06	CUSTER
TB-22		3	STEAM B125	STEAM TABLE	SMITH SYSTEM PLANNER STUDIO 36X27 X 36"H	TOP: BUTCHER BLOCK BASE: ORANGE	\$1,269.59	\$3,808.77	CUSTER
CH-13		3	STEAM B125	STEAM BENCH	PLANNER STUDIO SINGLE BENCH 12" X58"	TOP: BUTCHER BLOCK BASE: ORANGE	\$666.30	\$1,998.90	CUSTER
CH-10B		6	STEAM B125	STEAM STOOL	VS Solo Stool STD Height	BLACK METAL: ANTHRACITE	\$135.80	\$814.80	Great Lakes
CH-14		12	STEAM B125	STEAM STOOL	VS SOLO STOOL COUNTER HEIGHT 26"H	TOP: BLACK METAL: ANTHRACITE	\$166.84	\$2,002.08	GREAT LAKES
ST-2		2	STEAM B125	CUBBY STORAGE + MANUPLITABES	VS SpaceWalk 41.75w x 39h x 19d w/ 6" totes - open sides	METAL: WHITE TOTE: CLEAR	\$1,493.80	\$2,987.60	Great Lakes
ST-9		2	STEAM B125	ADDITIONAL STORAGE	VS SPACE WALK 41"W 12" CUBBIES	METAL: WHITE TOTE: CLEAR	\$1,493.80	\$2,987.60	Great Lakes
ST-4		1	STEAM B125	MOBILE PED	VS Series 600 Stand at Module	LAMINATE:NATURAL MAPLE LAMINATE METAL: WHITE	\$1,963.28	\$1,963.28	Great Lakes
TB-5ALT		1	STEAM B125	HEIGHT ADJUSTABLE TEACHER DESK	MIEN Desk + Lecture 2GBT	LAMINATE: FORMICA NATURAL MAPLE EDGE: MATCH BASE: WHITE	\$2,441.64	\$2,441.64	Dew-EL
CH-9A		1	STEAM B125	TEACHER CHAIR	Steelcase Series 2 Task Chair	FABRIC: BILLARD CLOTH - PEWTER MESH: GRAPHITE BASE: BLACK	\$536.00	\$536.00	Custer
SUBTOTAL:								\$23,296.73	
L-1		2	COMMONS B117	CORRIDOR LOUNGE BENCH	COACT MIDBACK DOUBLE BENCH	FABRIC BACK: DESIGNTEX LINNEN SUNDOWN? ALPHABET APRICOT? FABRIC SEAT: ALPHABET IRON	\$1,555.68	\$3,111.36	INTERPHASE
TB-3B		2	COMMONS B117	RECTANGLE TIERED TABLE	VS EcoTable-R 48"w x 20"D x 29-30"h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$306.52	\$613.04	Great Lakes
CH-5B		4	COMMONS B117	STUDENT STOOL 18"SH	Fleetwood Rock Stool	NA	\$234.00	\$936.00	Custer
CH-6		2	COMMONS B117	ROCKER CHAIR	Smith System FlowForm Soft Rocker - Standard Height	FABRIC: DESIGNTEX ALPHABET MEDITERRANEAN	\$633.00	\$1,266.00	Custer
CH-7		1	COMMONS B117	OTTOMAN	Smith System FlowForm Ottoman 26" Circle	FABRIC: DESIGNTEX ALPHEBET PISTACHIO	\$493.00	\$493.00	Custer
L-5		4	COMMONS B117	OTTOMANS	LELAND BEACHSTONE E	FABRIC: DTEX ALPHABET MEDITERRANEAN	\$985.48	\$3,941.92	INTERPHASE
L-6		4	COMMONS B117	OTTOMANS	LELAND BEACHSTONE H	FABRIC: DTEX ALPHABET PISTACHIO	\$740.88	\$2,963.52	INTERPHASE
L-7		2	COMMONS B117	OTTOMANS	LELAND BEACHSTONE L	FABRIC: DTEX ALPHABET IRON TOP: FORMICA NATURAL MAPLE	\$1,844.41	\$3,688.82	INTERPHASE
SUBTOTAL:								\$17,013.68	



**ROCKFORD PUBLIC SCHOOL
VALLEY VIEW ELEMENTARY
FURNISHINGS PACKAGE**



BOND BUDGET:

\$ 709,214.00

A/E PROJECT: 5-6045

CONTRACT QUOTE TOTAL

\$793,343.20

PROJECT ADDRESS:

405 Summit Ave NE, Rockford, MI 49341

FULL SCOPE TO PURCHASE

TAG	PER ROOM QTY.	orr	LOCATION	Description	Manf./ Product/ Model #	Finish / Material Selection	Unit Cost	Extended Cost	VENDOR
CH-1B	2	4	INT. B120 / B119	STUDENT CHAIR 1-2nd 15"SH	VS Jumper Cantilever Chair	PLASTIC: BLACK GRAY METAL: ANTHRACITE	\$131.92	\$527.68	Great Lakes
CH-3B	2	4	INT. B120 / B119	OTTOMAN 1-2nd 15"SH	Fom Core Speical 18" log Ottoman	FABRIC: DESIGNTEX ALPHABET IRON	\$244.02	\$976.08	INTERPHASE
TB-2B	2	4	INT. B120 / B119	RECTANGLE GROUP TABLE	VS LITE TABLE-ST 48"W x 30"D x 24-25"h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$411.28	\$1,645.12	Great Lakes
TB-4B	1	2	INT. B120 / B119	HALF MOON GROUP TABLE	VS EcoTable-R 40-42"D X 72"W X 24-25"h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$717.80	\$1,435.60	Great Lakes
ST-4	1	2	INT. B120 / B119	MOBILE PED	VS Series 600 Stand at Module	LAMINATE:NATURAL MAPLE LAMINATE METAL: WHITE	\$1,963.28	\$3,926.56	Great Lakes
TB-SALT	1	2	INT. B120 / B119	HEIGHT ADJUSTABLE TEACHER DESK	MiEN Desk + Lecture 2GBT	LAMINATE: FORMICA NATURAL MAPLE EDGE: MATCH BASE: WHITE	\$2,441.64	\$4,883.28	Dew-EL
CH-9A	1	2	INT. B120 / B119	TEACHER CHAIR	Steelcase Series 2 Task Chair	FABRIC: BILLARD CLOTH - PEWTER MESH: GRAPHITE BASE: BLACK	\$536.00	\$1,072.00	Custer
SUBTOTAL:								\$14,466.32	
CH-1B		3	INT. B136	STUDENT CHAIR 1-2nd 15"SH	VS Jumper Cantilever Chair	PLASTIC: BLACK GRAY METAL: ANTHRACITE	\$131.92	\$395.76	Great Lakes
TB-2B		1	INT. B136	RECTANGLE GROUP TABLE	VS LITE TABLE-ST 48"W x 30"D x 24-25"h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$411.28	\$411.28	Great Lakes
SUBTOTAL:								\$807.04	
CH-1B		4	CORRIDOR B122	STUDENT CHAIR 1-2nd 15"SH	VS Jumper Cantilever Chair	PLASTIC: BLACK GRAY METAL: ANTHRACITE	\$131.92	\$527.68	Great Lakes
TB-3A		2	CORRIDOR B122	RECTANGLE TABLE	VS LITE TABLE-ST 48"W x 30"D x 24-25"h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$411.28	\$822.56	Great Lakes
ST-3		1	CORRIDOR B122	MOBILE BOOKSHELF	MiEN KIO Straight Mobile bookcase w/ Markerboard back 56"W X 36"H X 18"D	LAMINATE: FORMICA NATURAL MAPLE	\$1,589.95	\$1,589.95	Dew-EL
SUBTOTAL:								\$2,940.19	
CH-1B	1	3	INT. B130 / B131 / B135	STUDENT CHAIR 1-2nd 15"SH	VS Jumper Cantilever Chair	PLASTIC: BLACK GRAY METAL: ANTHRACITE	\$131.92	\$395.76	Great Lakes
CH-9A	1	3	INT. B130 / B131 / B135	TEACHER CHAIR	Steelcase Series 2 Task Chair	FABRIC: BILLARD CLOTH - PEWTER MESH: GRAPHITE BASE: BLACK	\$536.00	\$1,608.00	Custer
SUBTOTAL:								\$2,003.76	
CH-1C		8	CORRIDOR A143	STUDENT CHAIR 3-4th 18"SH	VS Jumper Cantilever Chair	PLASTIC: BLACK GRAY METAL: ANTHRACITE	\$131.92	\$1,055.36	Great Lakes
TB-3B		4	CORRIDOR A143	RECTANGLE TIERED TABLE	VS EcoTable-R 48"W x 20"D x 29-30"h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$306.52	\$1,226.08	Great Lakes
SUBTOTAL:								\$2,281.44	
TB-4B		1	STEWART OFFICE A128	HALF MOON GROUP TABLE	VS EcoTable-R 40-42"D X 72"W X 24-25"h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$717.80	\$717.80	Great Lakes
CH-8B		1	STEWART OFFICE A128	TEACHER INSTRUCTIONAL CHAIR	VS Jumper Air Move NO TILT- low for kindergarten	BLACK GRAY POLY SHELL ONLY	\$287.12	\$287.12	Great Lakes
CH-3B		3	STEWART OFFICE A128	OTTOMAN 1-2nd 15"SH	Fom Core Speical 18" LOG Ottoman	FABRIC: DESIGNTEX ALPHABET IRON	\$244.02	\$732.06	INTERPHASE
CH-1B		2	STEWART OFFICE A128	STUDENT CHAIR 1-2nd 15"SH	VS Jumper Cantilever Chair	PLASTIC: BLACK GRAY METAL: ANTHRACITE	\$131.92	\$263.84	Great Lakes
SUBTOTAL:								\$2,000.82	



**ROCKFORD PUBLIC SCHOOL
VALLEY VIEW ELEMENTARY
FURNISHINGS PACKAGE**



BOND BUDGET:

\$ 709,214.00

A/E PROJECT: 5-6045

CONTRACT QUOTE TOTAL

\$793,343.20

PROJECT ADDRESS:

405 Summit Ave NE, Rockford, MI 49341

FULL SCOPE TO PURCHASE

TAG	PER ROOM QTY	QTY	LOCATION	Description	Manf./ Product/ Model #	Finish / Material Selection	Unit Cost	Extended Cost	VENDOR
TB-4B		1	YOUNG OFFICE A129	HALF MOON GROUP TABLE	VS EcoTable-R 40-42" D X 72" W X 24-25" h	LAMINATE: NATURAL MAPLE METAL: WHITE	\$717.80	\$717.80	Great Lakes
CH-8B		1	YOUNG OFFICE A129	TEACHER INSTRUCTIONAL CHAIR	VS Jumper Air Move NO TILT- low for Kindergarten	BLACK GRAY POLY SHELL ONLY	\$287.12	\$287.12	Great Lakes
CH-3B		3	YOUNG OFFICE A129	OTTOMAN 1-2nd 15"SH	Fem Core Spelcal 18" LOG Ottoman	FABRIC: DESIGNTEX ALPHABET IRON	\$244.02	\$732.06	INTERPHASE
CH-1B		2	YOUNG OFFICE A129	STUDENT CHAIR 1-2nd 15"SH	VS Jumper Cantilever Chair	PLASTIC: BLACK GRAY METAL: ANTHRACITE	\$131.92	\$263.84	Great Lakes
SUBTOTAL:								\$2,000.62	

**CONTRACT QUOTE
PRODUCT TOTAL**

\$725,939.45

				LABOR +				\$36,000.00	Great Lakes
				FREIGHT	MIEN Bookcases + Desks			\$4,500.00	Dew-el
				LABOR +	INSTALLATION SERVICES			\$7,750.00	Dew-el
				FREIGHT	LELAND - BEACHSTONES			\$697.44	Interphase
				LABOR +	INSTALLATION SERVICES			\$7,560.00	Interphase
				LABOR +	INSTALLATION SERVICES + MISC FEES			\$8,221.31	Custer
				FREIGHT	SMITH SYSTEMS + FLEETWOOD			\$2,475.00	Custer

**INSTALLATION SERVICES +
MISC FEES**

\$67,403.75



Memorandum

To: Dr. Steven Matthews, Superintendent
From: Dr. Korie Wilson-Crawford, Assistant Superintendent of Human Resources
Date: February 12, 2024
Subject: Special Policy Updates – Second Reading

With the Policy Committee’s approval, the following NEOLA special policy updates will be brought to the Board for a second reading on February 12, 2024.

Policy Number	Description	Revised	New	Replacement
Po0122	Board Powers	X		
Po1420	School Administration Evaluation	X		
Po3120	Employment of Professional Staff	X		
Po3130	Assignment and Transfer	X		
Po3131	Staff Reductions and Recalls	X		
Po3132	Vacancies	X		
Po3139	Staff Discipline	X		
Po3140	Termination and Resignation	X		
Po3142	Probationary Teachers	X		
Po3220	Professional Staff Evaluation	X		

Thank you for your continued support of the Policy Review Committee.

Book	Policy Manual
Section	Special Update 2023- Ready for the Board
Title	Copy of BOARD POWERS
Code	po0122
Status	
Adopted	June 22, 2015
Last Revised	March 25, 2019

0122 - **BOARD POWERS**

The District shall operate as a General Powers School District. As such, it has all of the rights, powers and duties expressly stated in statute; may exercise a power implied or incident to any power expressly stated in statute; and, except as provided by law, may exercise a power incidental or appropriate to the performance of any function related to the operation of the District in the interests of public elementary and secondary education in the District including, but not limited to, all of the following:

- A. Educating Students. In addition to educating students in Grades K- 12, this function may include operation of preschool, lifelong education, adult education, community education, training, enrichment and recreation programs for other persons.
- B. Providing for the safety and welfare of students while at school or at a school-sponsored activity or while en route to or from school or a school-sponsored activity.
- C. Acquiring, constructing, maintaining, repairing, renovating, disposing of or conveying District property, facilities, equipment, technology or furnishings.
- D. Hiring, contracting for, scheduling, supervising or terminating employees, independent contractors and others to carry out District powers.
- E. Receiving, accounting for, investing or expending District money; borrowing money and pledging District funds for repayment; and qualifying for State School Aid and other public or private money from local, regional, State or Federal sources.

The District may enter into agreements or cooperative arrangements with other entities, public or private, or join organizations as part of performing the functions of the District.

The District is a body corporate and shall be governed by a school board. An act of the Board of Education is not valid unless approved, at a meeting of the Board, by a majority vote of the members lawfully serving on the Board.

The Board may submit to the District electors a question that is within the scope of the powers of the District electors and that the Board considers proper for the management of the District or the advancement of education in the District. Upon the adoption of a question by the Board, the Board shall submit the question to the District electors by complying with Michigan election law (M.C.L. 168.312).

The Board shall adopt bylaws. These bylaws may establish or change Board procedures, the number of Board officers, titles and duties of Board officers and any other matter related to effective and efficient functioning of the Board.

The Board has authority, based on statute, to make decisions regarding the following subjects without resort to prior bargaining:

- A. the policyholder of an employee group insurance benefit;
- B. the starting day for the school year and the amount of student contact time to receive full state school aid;

- C. the composition of the District's school-improvement committees established under M.C.L. 380.1277;
- D. the decision whether or not to have inter-district and intra-district open-enrollment opportunities;
- E. the decision whether or not to permit authorization of charter schools (public school academies);
- F. ~~contracting with outside parties for non instructional support services provided by an employee group including the procedures for obtaining a contract, the identity of the outside party and the impact on individual District employees or a bargaining unit if the employee group is given an opportunity to bid on providing the non instructional support services;~~
- G. use of volunteers;
- H. decisions regarding the use of experimental or pilot programs including staffing, use of technology, provision of the technology and the impact on individual District employees or a bargaining unit;
- I. compensation or reimbursement of a District employee for monetary penalties imposed on the employee under the Public Employment Relations Act;
- J. ~~any decision regarding the placement of professional staff members or the impact of that decision on an individual employee or the bargaining unit;~~
- K. ~~for teachers covered under the Teacher Tenure Act, decisions about the development, content, standards, procedures, adoption and implementation of policies regarding personnel decisions when conducting a staffing or program reduction or eliminating a position, as well as decisions regarding recall or hiring after any such reduction;~~
~~This includes the impact of any such decisions on an individual employee or the bargaining unit.~~
- L. ~~decisions about the development, content, standards, procedures, adoption and implementation of a performance evaluation system under M.C.L. 380.1249 for professional staff members and administrators;~~
- M. ~~decisions concerning the content of a professional staff member or administrator's performance evaluation or the impact of such decision;~~
- N. ~~decisions about the format, timing or number of classroom observations required for evaluation under the Teacher Tenure Act (M.C.L. 38.83a);~~
- O. ~~decisions concerning the classroom observation of an individual professional staff member and the impact of such decision on an individual professional staff member or the bargaining unit;~~
- P. ~~decisions about the development, content, standards, procedures, adoption and implementation of the method of performance based compensation for professional staff members and administrators in accordance with M.C.L. 380.1250;~~
- Q. ~~decisions about how performance evaluation is used to determine the performance based compensation for professional staff members and administrators;~~
- R. ~~decisions concerning the performance based pay of an individual professional staff member or administrator or the impact of such decision on such individual or the bargaining unit;~~
- S. ~~decisions about the development, content, standards, procedures, adoption and implementation of a policy regarding discipline or discharge for professional staff members covered under the Teacher Tenure Act (M.C.L. 38.71);~~
- T. ~~decisions concerning the discipline or discharge of a professional staff member covered under the Teacher Tenure Act (M.C.L. 38.71) or the impact of such decision on an individual professional staff member or the bargaining unit;~~
- U. insertion of statutorily-required emergency manager language into all collective bargaining agreements;
- V. ~~decisions on whether to enter into an intergovernmental agreement to consolidate, jointly perform or collaborate on one or more functions or services:~~
 1. ~~procedures of obtaining a contract for such an agreement to transfer of functions or responsibilities;~~
 2. ~~identities of any other parties to such an agreement;~~
- W. ~~any requirement that would violate Section 10(3), M.C.L. 423.210(3), (Right to Work Law);~~

~~X. decisions about the development, format, content and procedures of the notification to parents required under M.C.L. 380.1249a (the requirement to make the notifications is effective with the 2018-2019 school year).~~

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Legal M.C.L. 380.11a, 380.1131 et seq.,
M.C.L. 423.201, 202, 206, and 215
M.C.L. 168.301 et seq.

Book	Policy Manual
Section	Special Update 2023- Ready for the Board
Title	Special Update - November 2023 Revised SCHOOL ADMINISTRATOR EVALUATION
Code	po1420
Status	
Adopted	June 22, 2015
Last Revised	December 19, 2019

Revised Policy - Special Update - November 2023

1420 - SCHOOL ADMINISTRATOR EVALUATION

The Board of Education, through the powers derived from the School Code and other relevant statutes, is responsible for the employment and discharge of all personnel. To carry out this responsibility, with the involvement of school administrators, it delegates to the Superintendent the function of establishing and implementing a rigorous, transparent, and fair performance evaluation system that does all of the following:

- A. Evaluates the school administrator's job performance ~~at least~~ annually in a year-end evaluation, while providing timely and constructive feedback.

The Superintendent or designee shall perform administrators' evaluations. Administrators rated highly effective ~~or, as of July 1, 2024, effective~~ on three (3) consecutive year-end evaluations may be evaluated every other year, at the District's discretion.

- B. Establishes clear approaches to measuring student growth and provides school administrators with relevant data on student growth.

- C. ~~Before the 2024-2025 school year, forty percent (40%) of the annual year-end evaluation shall be based on student growth and assessment data. Evaluates a school administrator's job performance as highly effective, effective, minimally effective, or ineffective using multiple rating categories that take into account student growth and assessment data. For the 2018-2019 school year, twenty five percent (25%) of the annual year-end evaluation shall be based on student growth and assessment data. Beginning with the 2019-2020 school year, forty percent (40%) of the annual year-end evaluation shall be based on student growth and assessment data.~~

~~Prior to July 1, 2024 for~~ For building-level administrators, the data to be used is the aggregate student growth and assessment data that are used in teacher annual year-end evaluations in each school in which the school administrator works as an administrator. For a ~~central office-level~~ central office-level administrator, the pertinent data is that of the entire School District.

~~Beginning in the 2024-2025 school year, the annual evaluation must include the student growth and assessment data or student learning objectives metrics and twenty percent (20%) of the annual evaluation must be based on student growth and assessment data or student learning objectives metrics.~~

~~After July 1, 2024, the evaluations must be based primarily on the administrator's performance as measured by the District's evaluation tool.~~

- D. Uses the evaluations, at a minimum, to inform decisions regarding all of the following:
1. The effectiveness of school administrators, so that they are given ample opportunities for improvement.
 2. Promotion, retention, and development of school administrators, including providing relevant coaching, instruction support, or professional development.

3. ~~Prior to July 1, 2024, removing~~ Removing ineffective school administrators after they have had ample opportunities to improve, and providing that these decisions are made using rigorous standards and streamlined, transparent, and fair procedures.
- E. ~~Prior to July 1, 2024, the~~ The portion of the annual year-end evaluation that is not based on student growth and assessment data shall be based on at least the following for the school in which the school administrator works as an administrator:
1. The school administrators' training and proficiency in conducting teacher performance evaluations if ~~they~~ ~~do/s/he does~~ so, or ~~his/her~~ designee's proficiency and training if the administrator designates such duties.
 2. The progress made by the school or District in meeting the goals established in the school/District improvement plan.
 3. Student attendance.
 4. Student, parent, and teacher feedback and other information considered pertinent by the Board.

After July 1, 2024, the portion of the year-end evaluation that is not based on student growth and assessment data or student learning objectives must be based on objective criteria.

- F. For the purposes of conducting ~~annual~~ year-end evaluations under the performance evaluation system, the District shall adopt and implement one (1) or more of the evaluation tools for teachers or administrators, if available, that are included on the list established and maintained by the Michigan Department of Education ("MDE"). However, if the District has one (1) or more local evaluation tools for administrators or modifications of an evaluation tool on the list, and the District complies with G., below, the District may conduct annual ~~year-end~~ evaluations for administrators using one (1) or more local evaluation tools or modifications. The evaluation tools shall be used consistently among the schools operated by the District so that all similarly situated school administrators are evaluated using the same measures.
- G. The District shall post on its public website all of the following information about the measures it uses for its performance evaluation system for school administrators:
1. The research base for the evaluation framework, instrument, and processor or, if the District adapts or modifies an evaluation tool from the MDE list, the research base for the listed evaluation tool and an assurance that the adaptations or modifications do not compromise the validity of that research base.
 2. The identity and qualifications of the author or authors or, if the District adapts or modifies an evaluation tool from the MDE list, the identity and qualifications of a person with expertise in teacher evaluations who has reviewed the adapted or modified evaluation tool.
 3. Either evidence of reliability, validity, and efficacy or a plan for developing that evidence or, if the District adapts or modifies an evaluation tool from the MDE list, an assurance that the adaptations or modifications do not compromise the reliability, validity, or efficacy of the evaluation tool or the evaluation process.
 4. The evaluation frameworks and rubrics with detailed descriptors for each performance level on key summative indicators.
 5. A description of the processes for conducting classroom observations, collecting evidence, conducting evaluation conferences, developing performance ratings, and developing performance improvement plans.
 6. A description of the plan for providing evaluators and observers with training.
- H. The District shall also:
1. Provide training to school administrators on the measures used by the District in its performance evaluation system and on how each of the measures is used. This training may be provided by a District or by a consortium consisting of two (2) or more districts, the intermediate school district, or a public school academy.
 2. Ensure that training is provided to all evaluators and observers. The training shall be provided by an individual who has expertise in the evaluation tool or tools used by the District, which may include either a consultant on that evaluation tool or framework or an individual who has been trained to train others in the use of the evaluation tool or tools. The District may provide the training in the use of the evaluation tool or tools if the trainer has expertise in the evaluation tool or tools.

Prior to July 1, 2024, administrators shall receive a rating of highly effective, effective, minimally effective, or ineffective. After July 1, 2024, the rating system must assign a rating of effective, developing, or needing support and the evaluation process shall comply with the requirements of M.C.L. 380.1249b. After July 1, 2024, if an administrator is rated as needing support, they will be provided with the options set out in M.C.L. 380.1249b.

The evaluation system shall ensure that if the administrator is rated as minimally effective or ineffective prior to July 1, 2024, or developing or needing support on or after July 1, 2024, the person(s) conducting the evaluation shall develop and require the school administrator to implement an improvement plan to correct the deficiencies. The improvement plan shall recommend professional development opportunities and other measures designed to improve the rating of the administrator on the his/her next annual year-end evaluation. An administrator rated as ineffective prior to July 1, 2024, or needing support on or after July 1, 2024 "ineffective" on three (3) consecutive year-end evaluations must be dismissed from employment with the District.

After July 1, 2024, the evaluation system must include a midyear progress report for each administrator in each year they are evaluated. This midyear progress report shall comply with M.C.L. 380.1249b and may not replace the annual evaluation.

After July 1, 2024, for the first three (3) years that an administrator is in a new administrative position, they shall be assigned a mentor or coach.

The evaluation program shall aim at the early identification of specific areas in which the individual administrator needs help so that appropriate assistance may be provided or arranged for. A supervisor offering suggestions for improvement to an administrator shall not release that professional staff member from the responsibility to improve. If an administrator, after receiving a reasonable degree of assistance, fails to perform his/her assigned responsibilities in a satisfactory manner, dismissal or non-renewal procedures may be invoked. In such an instance, all relevant evaluation documents may be used in the proceedings.

Evaluations shall be conducted of each administrator as stipulated in the revised School Code, the employment contract, the Superintendent's administrative guidelines, and as directed by the Michigan Department of Education. An administrator shall be given a copy of any documents relating to the administrator's his/her performance which are to be placed in the personnel file.

This policy shall not deprive an administrator of any rights provided by State law or any contractual rights consistent with State law.

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M.C.L. 380.1249, 1249b

Book	Policy Manual
Section	Special Update 2023- Ready for the Board
Title	Copy of EMPLOYMENT OF PROFESSIONAL STAFF
Code	po3120
Status	
Adopted	June 22, 2015
Last Revised	December 13, 2021

3120 - EMPLOYMENT OF PROFESSIONAL STAFF

The Board of Education recognizes that it is vital to the successful operation of the District that positions created by the Board be filled with highly-qualified and competent personnel. The Board requires that anyone employed as a professional staff member with instructional responsibilities in an elementary or secondary school in the District holds a certificate, permit or vocational authorization valid for the positions to which **the professional staff member s/he** is assigned.

The Board shall approve the employment and, when not covered by the terms of a negotiated, collectively-bargained agreement, approve the compensation term of employment for each professional staff member employed by the Board.

Individuals employed in the following categories shall be considered members of the professional staff:

- A. teachers
- B. administrators and/or
- C. other related positions for which certification is required.

All professional staff members are subject to a criminal history record check. (See Policy 3121)

Such approval shall be given only to those candidates for employment recommended by the Superintendent.

When any recommended candidate has been rejected by the Board, the Superintendent shall make a substitute recommendation.

All applications for employment shall be referred to the Assistant Superintendent of Human Resources.

Relatives of Board members may be employed by the Board provided the Board member does not participate in any way in the discussion or vote on the employment when a conflict of interest is involved.

Relatives of professional staff members may be employed by the Board provided the professional staff member being employed is not placed in a position in which **the staff member s/he** would be supervised directly by the relative staff member.

Applications for employment will not be accepted from any current Board member. If a Board member wishes to apply for a position, **the Board member's his/her** resignation must be accepted by the Board prior to submitting an application.

Any professional staff member's intentional misstatement of fact or omission material to **his/her** qualifications for employment or the determination of salary shall be considered by the Board to constitute grounds for dismissal.

The temporary employment of professional staff members prior to approval by the Board is authorized when their employment is required to maintain continuity in the educational program. Employment shall be recommended to the Board at the next regular meeting.

No candidate for employment to the professional staff as a non-administrator shall receive a recommendation for such employment without having proffered visual evidence of proper certification or that application for such certification is in process, except as otherwise permitted by law.

Prior to hiring an applicant, the Superintendent shall obtain from the applicant a signed Consent to Obtain Records (Form 3120 F2) and shall obtain from the applicant's current or immediately-previous employer any records, including the applicant's personnel file relating to unprofessional conduct in which the applicant engaged. Any such records are to be reviewed prior to a recommendation for employment and may be disclosed to those individuals directly involved in evaluating the applicant's qualifications.

The Superintendent shall prepare administrative guidelines for the recruitment and selection of all professional staff.

Revised 3/25/19

Revised 9/23/19

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M.C.L. 380.1229 – 1231, 380.1233, 380.1233b, 380.1237, 380.1531d, 380.623
20 U.S.C. 6319 & 7801
R 390.1105

Book	Policy Manual
Section	Special Update 2023- Ready for the Board
Title	Copy of ASSIGNMENT AND TRANSFER
Code	po3130
Status	
Adopted	June 22, 2015
Last Revised	March 25, 2019

3130 - **ASSIGNMENT AND TRANSFER**

The Board of Education believes that the appropriate placement of qualified and competent professional staff is essential to the successful functioning of the District.

The Superintendent shall be responsible for the proper assignment and transfer of all professional staff members and shall attempt to effect the optimum assignment of the professional staff in conformance with any applicable contractual or legal requirements, State certification requirements and Federal requirements. **The Superintendent** ~~He~~ shall establish an audit procedure to ensure that each professional staff member's teaching certificate is currently in compliance with appropriate state certification criteria and has not been nullified or, if applicable, that the professional staff member is otherwise qualified to teach as allowed by law.

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Legal M.C.L. 380.1231, 1233
E.S.E.A./N.C.L.B. – 20 U.S.C. 6319

Book	Policy Manual
Section	Special Update 2023- Ready for the Board
Title	Copy of STAFF REDUCTIONS/RECALLS
Code	po3131
Status	
Adopted	June 22, 2015
Last Revised	July 11, 2016

3131 - STAFF REDUCTIONS/RECALLS

It is the policy of the Board that all personnel decisions shall be based on retaining effective professional staff members in situations involving a staffing or program reduction or any other personnel decision resulting in the elimination of a position, as well as for hiring after such reductions/position eliminations or recall to vacant positions. Length of service or tenure status may only be considered by the administration when all other factors, as listed below, are considered equal amongst the potentially-affected professional staff members.

This policy shall not operate or be applied to retain or recall a professional staff member whose most recent performance evaluation contains an overall rating of **minimally effective of ineffective or needing support**. ~~Minimally Effective or Ineffective~~ in preference to any properly certified and qualified professional staff member with a higher effectiveness rating as reflected in that professional staff member's most recent performance evaluation. This policy also shall not operate or be applied to retain or recall a probationary professional staff member who has received a rating of either **minimally effective or ineffective**. ~~Minimally Effective or Ineffective~~ in preference to any properly certified and qualified professional staff member with a higher effectiveness rating. A probationary professional staff member who is rated as **Effective effective** or, ~~Effective~~ prior to July 1, 2024, as **highly effective**. ~~Highly Effective~~ on his/her most recent annual performance evaluation is not subject to **displacement**. ~~being displaced~~ under this policy by a tenured professional staff member solely because the other professional staff member has attained tenure under the Teachers' Tenure Act.

The effectiveness of professional staff members ~~as measured under~~ shall be measured in accordance with the District's performance evaluation system developed under Section 1249 of the School Code ~~or, as otherwise collectively bargained,~~ must be used as a factor for personnel decisions. ~~and the personnel decisions shall be based on the following factors:~~

X The following shall also be used for personnel decisions made under this policy:

- A. **[X]** The teacher's length of service in a grade level or subject area.
- B. **[X]** The teacher's disciplinary record.
- C. **[X]** Relevant special training. This factor may be based on completion of relevant training, other than the professional development or continuing education, which is required by the employer or by State law, and the integration of that training into instruction in a meaningful way.

[DRAFTING NOTE: The following are no longer listed in M.C.L. 380.1248 as of February 13, 2024.]

- D. **[X]** Evidence of student growth, which shall be the predominant factor in assessing an employee's individual performance.
- E. **[X]** The teacher's demonstrated pedagogical skills, including at least a special determination concerning the teacher's knowledge of the teacher's subject area and the ability to impart that knowledge through planning, delivering rigorous content, checking for and building higher-level understanding, differentiating, and managing a classroom; and consistent preparation to maximize instructional time.

- F. The teacher's management of the classroom, manner and efficacy of disciplining students, rapport with parents and other teachers, and ability to withstand the strain of teaching.
- G. The teacher's attendance record.
- H. Significant, relevant accomplishments and contributions. This factor shall be based on whether the individual contributes to the overall performance of the school by making clear, significant, relevant contributions above the normal expectations for an individual in the teacher's peer group and having demonstrated a record of exceptional performance.
- A. Individual performance shall be the majority factor in making the decision and shall consist of, but is not limited to, all of the following:
1. Evidence of student growth which shall be the predominant factor in assessing an employee's individual performance.
 2. The professional staff member's demonstrated pedagogical skills including, at least, a special determination concerning the professional staff member's knowledge of his or her subject area and the ability to impart that knowledge through planning, delivering rigorous content, checking for and building higher level understanding, differentiating and managing a classroom and consistent preparation to maximize instructional time.
 3. The professional staff member's management of the classroom, manner and efficacy of disciplining students, rapport with parents and other professional staff members and ability to withstand the strain of teaching.
 4. The professional staff member's attendance and disciplinary record, if any.
- B. Significant, relevant accomplishments and contributions. This factor shall be based on whether the individual contributes to the overall performance of the District by making clear, significant, relevant contributions above the normal expectations for an individual in his/her peer group and having demonstrated a record of exceptional performance.
- C. Relevant special training. This factor shall be based on completion of relevant training other than the professional development or continuing education that is required by the employer or by state law and integration of that training into instruction in a meaningful way.

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PA 102, 2011

M.C.L. 380.1248

Book	Policy Manual
Section	Special Update 2023- Ready for the Board
Title	Special Update - November 2023 Reviewed VACANCIES
Code	po3132
Status	
Adopted	June 22, 2006

Reviewed Policy - Special Update - November 2023

3132 - VACANCIES

It shall be the policy of the Board of Education to employ the best-qualified individual for any District vacancy at any level.

Vacancies shall be announced and all members of the professional staff shall be eligible for consideration for any District vacancy, providing they are properly qualified.

The Superintendent shall establish procedures to facilitate identification and evaluation of candidates for administrative, supervisory, and other leadership positions.

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Book	Policy Manual
Section	Special Update 2023- Ready for the Board
Title	Copy of STAFF DISCIPLINE
Code	po3139
Status	
Adopted	June 22, 2015
Last Revised	November 27, 2017

3139 - **STAFF DISCIPLINE**

Whenever it becomes necessary to discipline a professional staff member, the Superintendent shall utilize related procedures described in the current negotiated agreement, if applicable. If not addressed in the current negotiated agreement, **and** the Superintendent shall utilize the following principles and procedures.

A professional staff member may only be discharged, demoted or otherwise disciplined for a reason that is not arbitrary or capricious. In all instances, discipline, discharge and demotion shall occur in accordance with the statutory requirements under the Teacher Tenure Act and the Revised School Code.

The administrator/Superintendent shall conduct an investigation of any alleged act or omission by a professional staff member that could result in disciplinary action. The professional staff member shall be provided with oral or written notice of the issue or incident being investigated by the appropriate administrator or the Superintendent.

The investigation shall include, at a minimum, interviews of appropriate persons and a meeting with the subject professional staff member and, if requested or if required by the bargaining agreement, **the teacher's his/her** designated representative (either another employee or a union representative if part of a bargaining unit). The professional staff member shall be advised of the alleged act or omissions and provided an opportunity to respond to the complaint. Prior notice of this meeting shall be provided to the professional staff member for any discipline that may result in a suspension or loss of pay. The meeting shall not proceed without the professional staff member's designated representative; however, the meeting shall not be unduly delayed to secure the attendance of the professional staff member's designated representative. The District may substitute another representative from the union to timely process the investigation.

After completion of the investigation, if discipline is to be imposed, the professional staff member shall receive written notice of the discipline and this notice shall also be placed in his/her file.

Discipline may include, but is not limited to:

- A. written warning;
- B. written reprimand;
- C. suspension (paid or unpaid);
- D. discharge;
- E. financial penalty in accordance with Michigan law.

The District does not have to apply discipline in a progressive manner but, rather, may impose discipline consistent with the seriousness of the professional staff member's conduct, as determined by the District. Additionally, nothing in this policy limits the District's right to take other appropriate action, such as placing a professional staff member on administrative leave during the pendency of an investigation or issuing a counseling memorandum, which is considered instructional, not disciplinary.

If it appears that disciplinary action beyond written reprimand may be necessary, the administrator should contact the Superintendent to discuss the disciplinary action that is to be taken.

The following disciplinary actions may only be imposed by the Board in adherence with the requirements of the Teacher Tenure Act:

- A. discharge of a tenured or probationary professional staff member;
- B. demotion of a tenured professional staff member (which includes suspension for fifteen [15] or more consecutive days without pay or a reduction in compensation by more than equivalent of thirty [30] days' compensation in one [1] school year);
- C. non-renewal of a probationary professional staff member.

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M.C.L. 38.101 et seq., 38.74, 380.1230d, 380.1535a

Book	Policy Manual
Section	Special Update 2023- Ready for the Board
Title	Copy of TERMINATION AND RESIGNATION TERMINATION
Code	po3140
Status	
Adopted	June 22, 2015

3140 - **TERMINATION AND RESIGNATION**

TERMINATION

An employment contract may be suspended or terminated upon a majority vote of the Board. In such cases, the Board shall abide by due process and such terms as may be set forth in a negotiated, collectively-bargained agreement, the Teacher Tenure Act or the individual contract, as applicable.

Professional staff members and those under contract to work regularly and continuously in the District, whether part-time or full-time, may not continue employment with the District if a criminal history records check or other authoritative source reveals a conviction of a "listed" offense under M.C.L. 28.722.

Individuals convicted of a non-listed felony may not continue to work unless both the Superintendent and the Board give written approval. Such conviction(s) may subject professional staff members to discharge or demotion of a professional staff member on continuing tenure. The State Board of Education will be notified of the report of conviction(s) as required by law.

RESIGNATION

A professional staff member may resign in accordance with the terms of the negotiated, collectively-bargained agreement or the staff member's his/her employment contract.

An administrator may resign by filing a written resignation with the Superintendent at least thirty (30) days prior to the effective date of the resignation.

A resignation, once accepted, may not then be rescinded.

The Superintendent may act for the Board in the acceptance of a resignation.

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Legal M.C.L. 28.722, 38.74, 380.1230 et seq., 380.1535a

Book	Policy Manual
Section	Special Update 2023- Ready for the Board
Title	Copy of PROBATIONARY TEACHERS
Code	po3142
Status	
Adopted	June 22, 2015
Last Revised	January 23, 2017

3142 - PROBATIONARY TEACHERS

The Board recognizes its obligation to employ only those professional staff members best trained and equipped to meet the educational needs of the students of the District. The Board shall discharge that obligation by retaining in service only those probationary teachers who meet those standards.

Prior to July 1, 2024, teachers new to the District, who have not previously acquired tenure in the State of Michigan, will be in a probationary status for the first five (5) years of employment before becoming eligible for tenure in the District, except as provided below. A teacher must receive ratings of effective or highly effective on the last three (3) annual performance evaluations to achieve tenure.

Prior to July 1, 2024, probationary teachers who are rated highly effective on the annual performance evaluation in years two (2), three (3), and four (4) achieve tenure after four (4) years. Any teacher having tenure in the District as of July 19, 2011, will not be required to serve additional probation.

Beginning July 1, 2024, if a teacher has been rated as effective on or after July 1, 2024, or highly effective before July 1, 2024, on three (3) consecutive year-end performance evaluations and has completed at least four (4) full school years of employment in the probationary period, the teacher is considered to have successfully completed the probationary period.

Teachers new to the District who have previously acquired tenure in any other Michigan school district shall be required to serve no more than two (2) years of probation before becoming eligible for tenure in the District but may, at the Board's option, be placed immediately on continuing tenure.

The Superintendent shall ensure that all probationary teachers are provided an Individualized Development Plan, evaluated in a timely manner by appropriate administrators, notified in areas of which performance is not meeting expectations, and are provided assistance in improving their performance.

The Board shall annually review the performance of all probationary teachers by a date adequate to ensure timely compliance with all statutory, contractual and other applicable timelines. The Superintendent shall provide to the Board a written recommendation with regard to each such teacher specifically noting the extent to which the probationary teacher's performance is meeting District expectations. On the basis of its review, the Board may, in its discretion: (1) acknowledge tenure, if otherwise eligible; (2) non-renew employment based on unsatisfactory performance; or (3) continue the probationary period of employment if not otherwise eligible for tenure (not to exceed the statutory probation periods). The Board's review of such recommendation shall comport with all applicable statutory, contractual or other legal requirements.

The Superintendent shall ensure that appropriate notices of the Board's actions are timely sent and delivered to all affected probationary teachers. The Superintendent shall further ensure that appropriate guidelines are drafted implementing the requirements of the Teacher Tenure Act.

A teacher who is in a probationary period may be dismissed from his/her employment by the Board at any time.

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Legal M.C.L. 38.81 et seq.

Book	Policy Manual
Section	Special Update 2023- Ready for the Board
Title	Copy of PROFESSIONAL STAFF EVALUATION
Code	po3220
Status	
Adopted	June 22, 2015
Last Revised	December 19, 2019

3220 - PROFESSIONAL STAFF EVALUATION

The Board of Education, through the powers derived from the School Code and other relevant statutes, is responsible for the employment and discharge of all personnel. To carry out this responsibility, with involvement of professional staff, **the Board** ~~it~~ delegates to the Superintendent the function of establishing and implementing a rigorous, transparent, and fair performance evaluation system that does **at least** all of the following:

- A. evaluates the professional staff member's job performance ~~at least annually~~ in a year-end evaluation, while providing timely and constructive feedback;

Professional staff members rated Highly Effective **or, as of July 1, 2024, effective on the three (3) most recent** consecutive year-end evaluations may be evaluated every other year, **or, as of July 1, 2024, every third year,** at the District's discretion.

- B. establishes clear approaches to measuring student growth and provides professional staff members with relevant data on student growth;

based on the most recent three (3) consecutive school years of student growth data, or all available student growth data if less than three (3) years is available.

- C. evaluates a professional staff member's job performance, using rating categories of Highly Effective, Effective, Minimally Effective, and Ineffective, **prior to July 1, 2023 and using rating categories of effective, developing, and needing support as of July 1, 2024,** which take into account student growth and assessment data **or student learning objectives.** ~~Before the 2024-2025 school year For the 2018 – 2019 school year twenty five percent (25%) of the annual year-end evaluation shall be based on student growth and assessment data. Beginning with the 2019 – 2020 school year, forty percent (40%) of the annual year-end evaluation shall be based on student growth and assessment data.~~ **Beginning in the 2024-2025 school year, twenty percent (20%) of the year-end evaluation must be based on student growth and assessment data or student learning objectives metrics**

Evaluations must also comply with the following:

1. The portion of a professional staff member's ~~annual~~ year-end evaluation that is not based on student growth and assessment data **or student learning objective metrics** shall be based primarily on a professional staff member's performance as measured by the District ~~as described below.~~
2. **Prior to July 1, 2024, the** ~~Beginning with the 2018 – 2019 school year,~~ for core content areas in grades and subjects in which state assessments are administered, fifty percent (50%) of student growth must be measured using the state assessments, and the portion of student growth not measured using state assessments must be measured using multiple research-based growth measures or alternative assessments that are rigorous and comparable across schools within the District. Student growth also may be measured by student learning objectives or nationally normed or locally adopted assessments that are aligned to state standards, or based on achievement of individualized education program goals.
3. **Prior to July 1, 2024, the** ~~The~~ portion of a professional staff member's evaluation that is not measured using student growth and assessment data or using the evaluation tool developed or adopted by the District shall incorporate criteria enumerated in section M.C.L. 380.1248(1)(b)(i) to (iii) that are not otherwise evaluated

under the tool. (See Policy 3131.) After July 1, 2024, the portion of a teacher's evaluation that is not measured using student growth and assessment data or student learning objectives metrics, or using the evaluation tool developed or adopted by the District, must be based on objective criteria.

4. Prior to July 1, 2024, if there are student growth and assessment data available for a professional staff member for at least three (3) school years, the annual year-end evaluation shall be based on the student growth and assessment data for the most recent three (3) consecutive school-year period. If there are not student growth and assessment data available for a professional staff member for at least three (3) school years, the annual year-end evaluation shall be based on all student growth and assessment data that are available for the professional staff member.
5. As of July 1, 2024, the following apply: Evaluations and feedback concerning the evaluation must be provided in writing to the teacher; if a written evaluation is not provided, the teacher is deemed effective; if required by circumstances described in M.C.L. 380.1249, a teacher must be designated as unevaluated; and if a teacher receives an unevaluated designation, the teacher's rating from the immediately prior school year must be used.

D. uses the evaluations, at a minimum, to inform decisions regarding all of the following:

1. the effectiveness of professional staff members, so that they are given ample opportunities for improvement;
2. prior to July 1, 2024, promotion, retention, and development of professional staff members, including providing relevant coaching, instruction support or professional development; and after July 1, 2024, development of employees, including providing relevant coaching, instruction support, or professional development
3. prior to July 1, 2024, whether to grant tenure or full certification, or both, to professional staff members, using rigorous standards and streamlined, transparent, and fair procedures; and
4. prior to July 1, 2024, removing ineffective tenured and untenured professional staff members after they have had ample opportunities to improve and providing that these decisions are made using rigorous standards and streamlined, transparent and fair procedures.

E. provides a mid-year progress report for every certificated professional staff member who is in the first year of probation or has received a rating of Minimally Effective or Ineffective or, after July 1, 2024, needing support of developing on the most recent annual year-end evaluation;

This mid-year report shall supplement and not replace the annual year-end evaluation. The mid-year report shall:

1. prior to July 1, 2024, be based, at least in part, on student achievement;
2. be aligned with the professional staff member's individualized development plan;
3. include specific performance goals and any recommended training for the remainder of the school year, as well as written improvement plan developed in consultation with the professional staff member that incorporates the goals and training.

F. includes classroom observations in accordance with the following:

1. must include review of the lesson plan, state curriculum standards being taught, and student engagement in the lesson; and, as of July 1, 2024, the items described in this paragraph must be discussed during a post-observation meeting between the observer and the staff member
2. must include multiple observations unless the professional staff member has received an Effective or higher rating on the last two (2) year-end evaluations;
3. observations need not be for an entire class period; but, as of July 1, 2024, must not be less than fifteen (15) minutes
4. at least one (1) observation may be unscheduled;
5. the school administrator responsible for the professional staff member's performance evaluation shall conduct at least one (1) of the observations;

Other observations may be conducted by other observers who are trained in the use of the evaluation tool as described below. These other observers may be professional staff member leaders.

6. the District shall ensure that, within thirty (30) **calendar** days after each observation, the professional staff member is provided with **written** feedback from the observation.

G. For purposes of conducting annual year-end evaluations under the performance evaluation system, by the beginning of the 2016 - 2017 school year, the District will adopt and implement one (1) or more of the evaluation tools for professional staff members that are included on the list established and maintained by the Michigan Department of Education (MDE).

The evaluation tool(s) shall be used consistently among the schools operated by the District so that all similarly situated professional staff members are evaluated using the same evaluation tool.

H. The District will post on its public website all of the following information about the measures it uses for its performance evaluation system for professional staff members:

1. The research base for the evaluation framework, instrument, and process or, if the District adapts or modifies an evaluation tool from the MDE list, the research base for the listed evaluation tool and an assurance that the adaptations or modifications do not compromise the validity of that research base.
2. The identity and qualifications of the author or authors or, if the District adapts or modifies an evaluation tool from the MDE list, the identity and qualifications of a person with expertise in professional staff member evaluations who has reviewed the adapted or modified evaluation tool.
3. Either evidence of reliability, validity, and efficacy or a plan for developing that evidence or, if the District adapts or modifies an evaluation tool from the MDE list, an assurance that the adaptations or modifications do not compromise the reliability, validity, or efficacy of the evaluation tool or the evaluation process.
4. The evaluation frameworks and rubrics with detailed descriptors for each performance level on key summative indicators.
5. A description of the processes for conducting classroom observations, collecting evidence, conducting evaluation conferences, developing performance ratings, and developing performance improvement plans.
6. A description of the plan for providing evaluators and observers with training.

I. The District shall also:

1. **provide** ~~Provide~~ training to professional staff members on the evaluation tool(s) used by the District in its performance evaluation system and how each evaluation tool is used. This training may be provided by a district or by a consortium consisting of the District, the intermediate school district or a public school academy.
2. **ensure** ~~Ensure~~ that training is provided to all evaluators and observers. The training shall be provided by an individual who has expertise in the evaluation tool or tools used by the District, which may include either a consultant on that evaluation tool or framework or an individual who has been trained to train others in the use of the evaluation tool or tools. The District may provide the training in the use of the evaluation tool or tools if the trainer has expertise in the evaluation tool or tools.
3. **by not later than September 1, 2024, and every three (3) years thereafter, each individual who conducts an evaluation shall complete rater reliability training provided by the District that complies with M.C.L. 380.1249**

The professional staff evaluation program shall aim at the early identification of specific areas in which the individual professional staff member needs help so that appropriate assistance may be provided or arranged for. A supervisor offering suggestions for improvement to a professional staff member shall not release that professional staff member from the responsibility to improve. If a professional staff member, after receiving a reasonable degree of assistance, fails to perform ~~his/her~~ assigned responsibilities in a satisfactory manner, dismissal or non-renewal procedures may be invoked. A professional staff member rated as "Ineffective" **or, as of July 1, 2024, needing support** on three (3) consecutive year-end evaluations must be dismissed from employment as a professional staff member with the District. In such an instance, all relevant evaluation documents may be used in the proceedings.

Prior to July 1, 2024, if a non-probationary professional staff member is rated as Ineffective on an annual year-end evaluation, the professional staff member may request a review of the evaluation and the rating by the Superintendent. The request for a review must be submitted in writing within twenty (20) days after the professional staff member is informed of the rating. Upon receipt of the request, the Superintendent shall review the evaluation and rating and may make any modifications as appropriate based on ~~his/her~~ review. However, the performance evaluation system shall not allow for a review as described in this subdivision more than twice in a three (3) school year period.

After July 1, 2024, if a teacher is rated as needing support, the teacher must be provided with the options related to review of the evaluation, including a written response, the ability to request mediation, and when appropriate, utilization of the grievance process or binding arbitration as set out in M.C.L. 380.1248.

The District shall not assign a student to be taught in the same subject area for two (2) consecutive years by a professional staff member who has been rated as Ineffective or, after July 1, 2024, as needing support on his/her two (2) most recent annual year-end evaluations. If the District is unable to comply with this and plans to assign a student to be taught in the same subject area for two (2) consecutive years by a professional staff member who has been rated as Ineffective or, after July 1, 2024, as needing support on his/her two (2) most recent annual year-end evaluations, the Board will notify the student's parent in writing not later than July 15 immediately preceding the beginning of the school year for which the student is assigned to the professional staff member, that the District is unable to comply and that the student has been assigned to be taught in the same subject area for a second consecutive year by a professional staff member who has been rated as Ineffective or, after July 1, 2024, as needing support on his/her two (2) most recent annual year-end evaluations. The notification shall include an explanation of why the Board is unable to comply. After July 1, 2024, if a teacher requests a review of the teacher's evaluation under the amendments to the statute, the Board must not issue the notification until the review process is complete.

Evaluations shall be conducted of each professional staff member as stipulated in the Teacher Tenure Act, the Revised School Code, a negotiated agreement or contract, the Superintendent's administrative guidelines and as directed by the MDE. A professional staff member shall be given a copy of any documents relating to the staff member's his/her performance which are to be placed in the personnel file.

This policy shall not deprive a professional staff member of any rights provided by state law or contractual rights consistent with State law.

Revised 7/11/16

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Legal

M.C.L. 380.1249 (as amended)



Rockford Public Schools

Quality Community – Quality Schools
Together Building a Tradition of Excellence

Office of the Superintendent

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Memorandum

To: Rockford Public Schools Board of Education

From: Dr. Steve Matthews, Superintendent

Date: February 12, 2024

Subject: Elementary Boundary Adjustments

In 2019, the Rockford Public Schools community passed a \$174 million-dollar bond. One of the centerpieces of the bond was the development and construction of a new elementary school on the district's westside. We have reached the point where the new elementary school - Edgerton Trails Elementary – will be ready for students in the fall of 2024.

The completion of Edgerton Trails Elementary necessitated revising our elementary school boundaries.

In March 2023, a committee was formed to evaluate the boundaries and make recommendations to the Board of Education. The committee consisted of the following representatives:

- Elementary building principals
- Parents
- Administrative and professional staff from the Operations Department
- Administrative and professional staff from the Transportation Department
- Central Office administrators

The committee met several times over the course of several months and developed the following criteria for redistricting:

- Continue the neighborhood school concept
- Align enrollment with building capacity
- Create uniform class size throughout the district as much as possible
- Allow room for growth
- Ensure that socio-economic factors were considered
- Ensure that the plan allowed for a good transportation plan

One additional consideration is important to highlight as well.

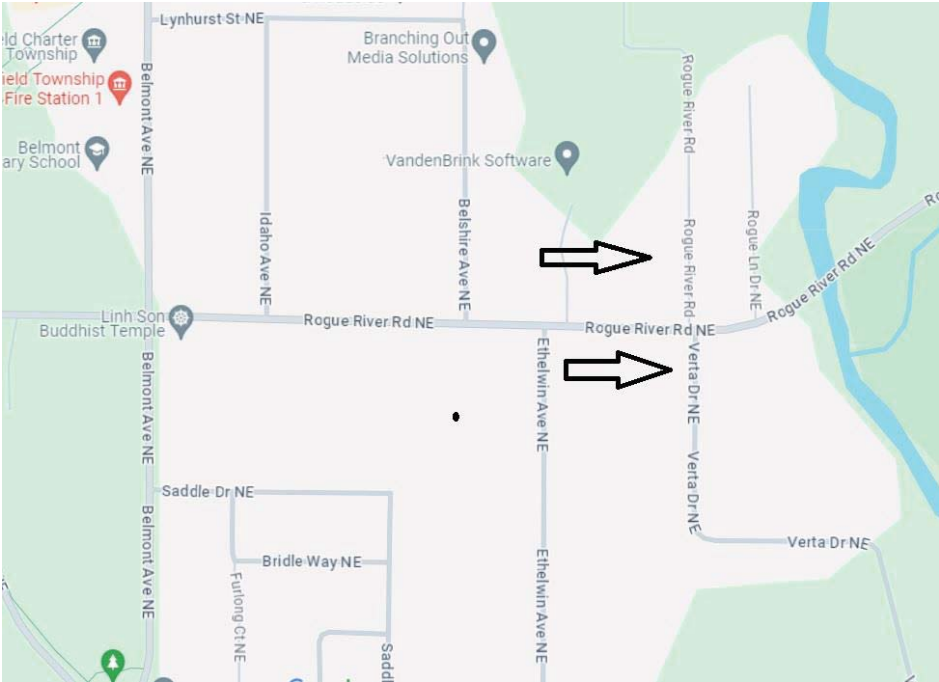
- An effort was made to ensure that elementary boundaries supported the East Rockford and North Rockford Middle School boundaries. This means that no elementary school will have a boundary that would include students who attend each middle school.
 - The exception would be if a student intentionally does a transfer to an elementary school but will attend the opposite middle school from other students in the building.

New elementary boundaries were presented to the Board in December 2023. A comment page was created on our district website for parents and community members. There were 88 responses. All of the responses were read, evaluated, and carefully considered by the committee and the administrative team.

It is important to remember that rising 5th graders (this year's 4th grade students who will be 5th grade students in 2024-2025) can choose to remain at their current elementary. However, the district would not provide transportation.

Tonight, the recommendation is that the board approve the recommendations made in December with the following exceptions:

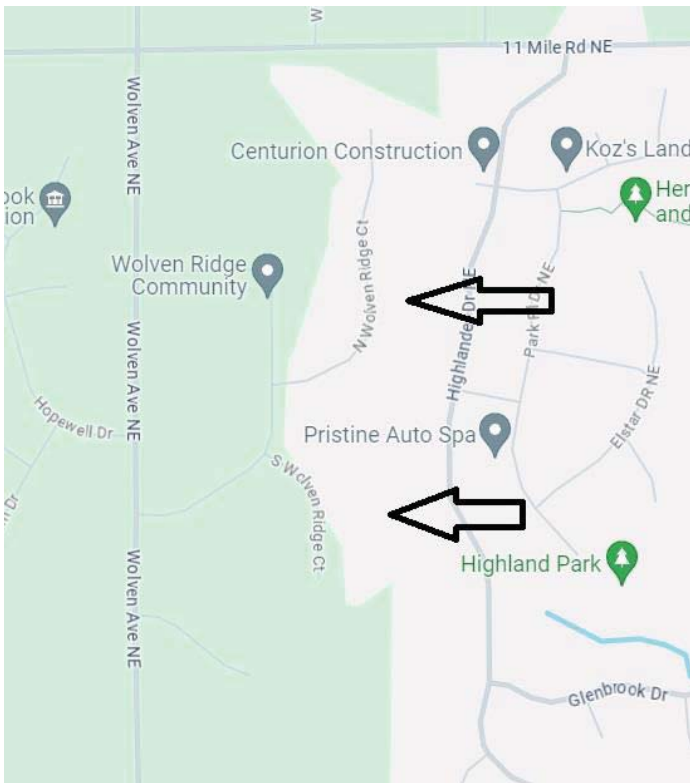
- Move from Roguewood to Belmont: The homes on Rogue River Rd, Rogue Lane Dr., and Verta will continue to be at Belmont and will not be moved to Roguewood.



- Move from Parkside to Roguewood: The neighborhood on Jericho, south of the Rogue River and west of Jericho will stay in the Roguewood attendance area.



- Move from Valley View to Edgerton Trails: The streets – N. Wolven Ridge Ct. and S. Wolven Ridge Ct. – will be assigned to Edgerton Trails instead of Valley view.



With these three exceptions, the maps presented in December 2023 are the recommendation for new boundaries.

If the Board approves these changes and the new boundaries, information will be sent to all families informing them of the elementary school for next year. A communication plan has been developed and will be implemented starting this week (the week of February 12).

BOARD BUILDING AND SITE COMMITTEE MEETING

Tuesday, January 30, 2024

The meeting began at 7:30a.m. Present were: Nick Reichenbach, Barb Helms, Tricia Anderson, Allison Clements, and Kim Jakubiak. Guests: Jared Gauss, Tom VanDeGriend, Bob Stull, Ben Perdok, Carl VanderZee, Dr. Steve Matthews and Chris Mueser.

Nick Reichenbach called the meeting to order. Barb Helms motioned to approved the agenda.

Approval of Previous Meeting Minutes

Barb Helms motioned to approve previous minutes.

Tennis Courts

What: Allison Clements and OAK presented RHS tennis court bid packet.

Purpose: To review bid package for new tennis courts.

Details:

- The goal is to start construction at spring break and finish in time for the fall season.
- Project came in under budget at \$2,141,807 to be paid out of 2019 bond proceeds.

Review of Valley View Bus Loop and Parking Concept

What: Valley View bus loop and parking concept presented by GMB and OAK.

Purpose: To repave and restructure a vast majority of current paved portion of the site.

Details:

- New bus loop design will improve the turning radius of the busses for safety as well as queueing space.
- The Portable will be removed, allowing the parent drop-off loop to occupy that space.
- This project is scheduled to start this summer.
- The project has a budget of \$820,000 and is slated to go out for bid soon.

Waste Water Transport Update

What: Allison Clements gave an update concerning the waste water transport agreement draft.

Purpose: To give an update about the status of the water sewer agreement between the district and the Home Owner's Association of Saddle Ridge.

Details:

- The document provides a long-term agreement for water connection and usage.
- The document provides a short-term agreement for sewer connection and usage which lasts 24 months.
- The document provides a potential long-term option if we are not able to connect to North Kent Sewer.
- Thrun will provide a resolution giving Dr. Matthews the authority to sign an agreement representing the District.

District Wide-A/V for Classrooms

What: Carl VanderZee and Chris Mueser from CBD presented a project to update classroom technology in conjunction with the new furniture.

Purpose: To refresh classroom technology per the 2019 bond plan.

Details:

- This project went out for bid in December and pre-bid meeting attendees were able to view the classroom technology layout at Crestwood Elementary.
- Lifespan is expected to be 7 years.
- The implementation plan follows the teacher desk installation which is intended to start at Spring Break and continue through the summer.
- DAT is low bid and the bid met all required criteria.

Furniture Timeline Update

What: Mike Ramm presented a classroom and building furniture update and timeline.

Purpose: To update the committee concerning the new classroom furniture project.

- The project is broken down into two parts, teacher stations and classroom furniture. Teacher station installation is expected to be complete by September. Classroom furniture installation is anticipated to be complete by Spring Break of 2025.
- GMB is compiling quotes for the projects that will be presented to the full board in February.

8:17 Bob Stull, Ben Perdok, Jarrod Gauss, Tricia Anderson, Tom Vandegriend left the meeting.

2024 Bond Refunding Update

What: Allison Clements presented the result of the bond refunding.

- On January 18th we locked in interest rates.
- The bond sale was very successful. The district executed a bond purchase agreement on January 19th.
- We are structured in a way that will allow for future bond opportunities.

Other

What: Allison Clements initiated a prevailing wage discussion

- The State of Michigan attempted to make school districts exempt, but the exemption does not actually exempt schools.
- Implementing prevailing wages will add about 10 to 12% to every project.
- Thrun is working on a potential resolution for exemption and this may be presented at the February board meeting.
- The Prevailing Wage Law takes effect on February 13, 2024.

With no further items for discussion, the meeting adjourned at 8:40 am.