



# Rockford Public Schools

Quality Community – Quality Schools  
*Together Building a Tradition of Excellence*

## ROCKFORD BOARD OF EDUCATION

September 9, 2024 - 5:30 PM

### Agenda

#### CALL TO ORDER

#### MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

#### RECOGNITION

#### ACTION ITEMS – CONSENT AGENDA

1. Minutes from the August 12, 2024 meeting
2. Football donation of \$5,000
3. Field Hockey donation of \$1,000
4. Certified Staff Resignations
5. Revised fall coaches
6. Presentation of bills in the amount of \$15,774,432.50

#### NEW BUSINESS

1. MASB Voting Delegates
2. Certified Staff Recommendations/Personnel report

#### REPORTS

1. Committee Reports
2. MASB Sessions Report
3. Grow Your Own Update
4. Bus Inspection Report
5. Bond/Construction Update
6. RAMS XII Update

#### RECOGNITION OF VISITORS AND HEARING OF PEOPLE PRESENT

#### SUPERINTENDENT REMARKS

#### ADJOURNMENT

#### Accommodations:

Any person with a disability who needs accommodation for participation in these meetings should contact the Superintendent's Office at 616.863.6557, at least five days in advance of the meeting.



## BOARD OF EDUCATION

### Meeting Minutes – Regular Meeting

August 12, 2024

*Date & time* Monday-August 12, 2024 | 5:30 p.m.

*Location* Administration Boardroom

*Meeting called to order with a moment of silence and the Pledge of Allegiance by* President Folsom

#### In Attendance

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Board of Education: Tricia Anderson, Kelley Freridge, Barbara Helms, Jarrod Folsom, Christie Ramsey, Nick Reichenbach

Regrets: Jake Himmelspach

Administration: Dr. Steve Matthews, Mike Ramm, Allison Clements, Dr. Korie Wilson-Crawford, Jodi Nester.

#### Adoption of Agenda

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Motion to approve agenda by Christie Ramsey with support by Kelley Freridge. Motion passed unanimously.

#### Recognition

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Board President Folsom recognized Board Trustee Nick Reichenbach for receiving the MASB Master Platinum award. The award shows the continued dedication Mr. Reichenbach has to our students.

#### Consent Agenda

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Motion to approve by Kelley Freridge with support by Nick Reichenbach. The motion passed unanimously.

1. Fall Coaches
2. Approval of Minutes from July 15, 2024 meeting
3. Certified Staff Resignation
4. Presentation of bills in the amount of \$15,973,999.66

#### New Business

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##### 1. Certified Staff New Hires

Dr. Korie Wilson-Crawford presented Seth Powell for Board Approval. Seth Powell is the first employee to have gone through the grow your own program. Motion to approve by Kelley Freridge with support by Tricia Anderson. Seth thanked the District for the opportunity and is excited to take on his new roll in the district.

##### 2. Student Code of Conduct

Assistant Superintendent of Instruction, Mike Ramm talked about the student code of conduct. He introduced Eric Cavalli who discussed details about the code of conduct and changes made. The code of conduct will be posted on our website. Motion to approve by Kelley Freridge with support by Christie Ramsey. Motion passed unanimously.

### 3. Foxbright Contract

Executive Director of building and operations, Allison Clements, discussed the changes that are being proposed for the district website ([www.rockfordschools.org](http://www.rockfordschools.org)) only. Updates will happen over the 2024-2025 Holiday Break. Motion to approve by Kelley Freridge with support by Barb Helms.

## Old Business

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### 1. Special Policy Update – 2<sup>nd</sup> Reading

The Assistant Superintendent of Human Resources, Dr. Korie Wilson-Crawford presented the second reading of a special policy update regarding Title IX. Motion to approve by Tricia Anderson with support by Kelley Freridge. There was much discussion among trustees and administration regarding the need for this update. After discussion the motion passed by a 4-2 vote. Barb Helms and Nick Reichenbach each voted against adopting the policy.

## Reports

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### 1. RAMS XII

Superintendent Matthews gave a presentation on the RAMS XII strategic plan.

## Recognition of Visitors & Hearing of People Present

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The following individuals addressed the Board of Education.

Charles Curtis

Andrea Jacobsen

## Superintendent Remarks

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Dr. Matthews gave an update on construction updates in the district and thanked staff for all they do to prepare for the school year.

## Adjournment

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President Folsom adjourned the meeting at 6:35 p.m.

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Recording Secretary

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Secretary, Board of Education



## Memorandum

To: Board of Education  
From: Dr. Korie Wilson-Crawford, Assistant Superintendent of Human Resources  
Date: September 9, 2024  
Subject: 2024-2025 Employee Resignations

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Caitlin Oliver	Social Worker	Crestwood Elementary	08/14/2024
Kelly Cleaver	Teacher	Roguewood Elementary	08/19/2024

**From:** Oliver, Caitlin <[coliver@rockfordschools.org](mailto:coliver@rockfordschools.org)>

**Sent:** Wednesday, August 14, 2024 6:50:30 AM

**To:** Duba, Melinda <[mduba@rockfordschools.org](mailto:mduba@rockfordschools.org)>

**Cc:** Wilson-Crawford, Korie <[kwilsoncrawford@rockfordschools.org](mailto:kwilsoncrawford@rockfordschools.org)>; Andrews, Sonia <[SAndrews@rockfordschools.org](mailto:SAndrews@rockfordschools.org)>; Burkholder, Adam <[aburkholder@rockfordschools.org](mailto:aburkholder@rockfordschools.org)>; Matthews, Steven <[smatthews@rockfordschools.org](mailto:smatthews@rockfordschools.org)>

**Subject:** Letter of Resignation

Dear Ms. Duba,

I am writing to formally resign my position as School Social Worker at Rockford Public Schools (RPS), effective today, Wednesday, August 14<sup>th</sup>, 2024. I want to extend my heartfelt gratitude for the opportunities and experiences I have had during my time at RPS. Thank you for being an integral part of my professional journey.

Sincerely,

Caitlin S. Oliver, LMSW

(She/Her)

School Social Worker

Crestwood Elementary School

616-863-6346 x 3734



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**Human Resources Department**  
**Dr. Korie Wilson-Crawford, Assistant Superintendent**  
350 N. Main Street • Rockford, MI 49341  
Phone: 616.863.6554 • Fax: 616.863.6355

To: Dr. Steven Matthews, Superintendent  
Date: Dr. Korie Wilson-Crawford, Assistant Superintendent of Human Resources  
Date: September 9, 2024  
Subject: 2024-2025 REVISED MIDDLE SCHOOL EXTRA-DUTY FALL COACHING RECOMMENDATIONS

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SPORT	SCHOOL	POSITION	NAME
FOOTBALL	North Middle	8 <sup>th</sup> Grade Assistant Coach	Brian Barr
VOLLEYBALL (GIRLS)	East Middle	7 <sup>th</sup> Grade (B) Head Coach	Kelly Delacher



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**Human Resources Department**  
**Dr. Korie Wilson-Crawford, Assistant Superintendent**  
350 N. Main Street • Rockford, MI 49341  
Phone: 616.863.6554 • Fax: 616.863.6355

To: Dr. Steven Matthews, Superintendent  
From: Dr. Korie Wilson-Crawford  
Date: September 9, 2024  
Subject: 2024-2025 REVISED HIGH SCHOOL EXTRA-DUTY FALL COACHING RECOMMENDATIONS

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SPORT	POSITION	NAME
SOCCER (BOYS)	JV (A) Coach	Robert VandenBerg
	JV (B) Coach (Freshman)	Bill Robertson

BOARD REPORT ON DISBURSEMENTS

DATE: 8/5/2024 9/3/2024

PAYROLL

GENERAL FUND NET PAYROLL	4 & 5	2,399,968.23	
FOOD SERVICE	4 & 5	24,952.01	
ATHLETIC FUND	4 & 5	15,493.07	
TOTAL ALL FUNDS	4 & 5	2,440,413.31	

ALL FUNDS:			
FEDERAL TAX	\$	272,633.11	
SOCIAL SECURITY TAX-MEDICARE TAX	\$	518,342.27	
STATE TAX	\$	121,485.46	
TOTAL	\$	912,460.84	
			\$ 3,352,874.15

BLUE CROSS INSURANCE	\$	38,152.15	
BLUE CROSS DENTAL	\$	71,553.11	
ADN ADMIN(DENTAL) ADMIN FEES	\$	18,373.10	
MESSA (VSP/MED/ LIFE)	\$	871,246.02	
NATIONAL INSURANCE SVCS(L TERM DISABILITY	\$	16,254.31	
RETIREMENT PAYROLL	\$	2,205,172.16	\$ 3,220,750.85

UTILITIES:			
DTE ENERGY	\$	6,120.80	
CONSUMERS ENERGY	\$	111,428.38	
BP ENERGY (FORMERLY EDF ENERGY) BULK FUE	\$	901.08	\$ 118,450.26
BAL ON GEN FUND CREDIT CARD #	\$		\$ 0.00

NATIONAL AUTISM RESOURCES		182,061.27	
CLASSIC PROPERTY MANAGEMENT		45,642.75	
			\$ 227,704.02

TOTAL OF ABOVE	\$	6,919,779.28
BALANCE OF TOTAL GENERAL FUND		415,888.94
SINKING FUND REG CKS		0.00
SINKING FUND ACH CKS		0.00
SINKING FUND CREDIT CARD		0.00
2023 BOND REG CKS		2,408,641.20
2023 BOND ACH CKS		5,747,021.32
2023 BOND CREDIT CARD		11,774.11
GENERAL FUND ACH CKS		105,000.00
GENERAL FUND CREDIT CARD		166,327.65
TOTAL DISBURSEMENTS		15,774,432.50





## Memorandum

To: Board of Education  
From: Dr. Korie Wilson-Crawford, Assistant Superintendent of Human Resources  
Date: Septemeber 9, 2024  
Subject: Certified Staff Recommendations

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Jennifer Masternak	DK Teacher	Crestwood Elementary
Gwendolyn Anderson	ASD Teacher	East Middle School
Elizabeth Brower	CI Teacher	North Middle School
Ellie Korienek	8 <sup>th</sup> Grade Teacher	North Middle School
Bailey Stowe	Speech Pathologist	Lakes Elementary School
Karley Sullivan	Speech Pathologist	North Middle School
Mikayla Zimmerman	ASD Teacher	Parkside Elementary School