



# Rockford Public Schools

Quality Community – Quality Schools  
*Together Building a Tradition of Excellence*

## ROCKFORD BOARD OF EDUCATION

June 9, 2025 - 5:30 PM

### Agenda

#### CALL TO ORDER

#### MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

#### RECOGNITION

1. Examples in Excellence
2. Administrator's Choice Art Award

#### NEW BUSINESS – SECTION I

1. Cannon Township Easement Request

#### BUDGET HEARING

1. Presentation
2. Recognition of Visitors and Hearing of People Present – Limited to the Subject of the Budget Hearing

#### 2024-2025 BUDGET AMENDMENTS

1. 2024-2025 General Fund – Including Athletics
2. 2024-2025 Food Service
3. 2024-2025 Activity Fund
4. 2024-2025 Public Trust Fund

#### 2025-2026 BUDGET AMENDMENTS

1. 2025-2026 General Fund – Including Athletics
2. 2025-2026 Food Service
3. 2025-2026 Debt Retirement Budget
4. 2025-2026 Activity Fund
5. 2025-2026 Public Trust Fund

#### 2025 TAX LEVY CERTIFICATION

#### ACTION ITEMS – CONSENT AGENDA

1. Certified Staff Resignations
2. Presentation of Bills in the amount of \$10,742,586.01
3. District Transportation Video System
4. Minutes from the May 12, 2025 Meeting

#### NEW BUSINESS – SECTION II

1. 2019 Bond 3<sup>rd</sup> Series Ratifying Resolution
2. RFC Cafeteria Furniture
3. Administrator Contract Renewals
4. Certified Staff New Hires
5. Administrator Resignation
6. MHSAA Resolution
7. KISD Millage Resolution

#### REPORTS

1. Collaborative Reports
2. Committee Reports

**RECOGNITION OF VISITORS AND HEARING OF PEOPLE PRESENT**

**SUPERINTENDENT REMARKS**

**ADJOURNMENT**

**Accommodations:**

**Any person with a disability who needs accommodation for participation in these meetings should contact the Superintendent's Office at 616.863.6557, at least five days in advance of the meeting.**

School	Student
Belmont Elementary	Bradley Schaberg
Cannonsburg Elementary	Evan Brunner
Crestwood Elementary	Julian Rodriguez
Edgerton Trails Elementary	Jacob Wackerle
Lakes Elementary	Lillian Matusak
Meadowridge Elementary	Hazel Robson
Parkside Elementary	Sophia Fedewa
Roguewood Elementary	Claire Folsom
Valley View Elementary	Daisy Fischer
East Rockford Middle School	Mason Trotter
North Rockford Middle School	Arianna Lehner
Rockford Freshman Center	Blake Daniels
Rockford High School	Brooklynn Schmuker
Rockford High School	Tyler Kempa
River Valley Academy	Shayla Lambert
Special Services	Kaden Denton (Crestwood Elem)

## 2024-25 Administrators Choice Art Award

*The piece we made represents the growth we all experience throughout high school. As seniors, this is a very important part of our lives for learning and growing into who we really are and who we could be for the rest of our lives. We connect with our tree on a personal level because it truly demonstrates how we have experienced a large amount of growth throughout high school, whether it be emotional or physical. The growth we have made shows maturity. Now that we are adults, we must know this maturity more than anything because as we lean into adulthood, maturity and growth are intertwined like branches. The emotional connection we have with the piece comes from the process of creation itself. What we had in mind was that we don't really care what other people think; it's a metaphor that represents how we are as people and how we have grown. We both believe as people that you should honor your individuality and what makes you up is important. This piece was a great experience for the both of us to create. The tree we made will forever be intertwined in our roots.*



Rockford Public Schools, Kent County, Michigan (the “District”)

A \_\_\_\_\_ meeting of the board of education of the District (the “Board”) was held in the \_\_\_\_\_, within the boundaries of the District, on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, at \_\_\_\_\_ o’clock in the \_\_\_\_m. (the “Meeting”)

The Meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS**, the District owns a parcel of real property located within the Township of Cannon, Kent County, Michigan, bearing parcel identification number of 41-11-06-251-003 (the “District’s Property”); and

**WHEREAS**, the District has received a request from the Township of Cannon (the “Township”) to obtain a non-exclusive, perpetual and permanent easement and right-of-way over and across the District’s Property for the construction, installation, and operation of a non-motorized shared use pathway, including paving, retaining wall, fence, and landscaping, for the purpose of maintaining, repairing, replacing, reinstalling, inspecting, and keeping the pathway and related improvements in working order, as more fully described in the Shared Use Pathway Easement attached hereto and made a part hereof as Attachment “1” (the “Easement Agreement”); and

**WHEREAS**, the Board has determined that it would be in the best interests of the District to grant the Township an easement based upon the terms and conditions contained in the Easement Agreement; and

**WHEREAS**, the Board desires to authorize and direct Dr. Steven Matthews, the Superintendent of Schools of the District, or his designee, to execute the Easement Agreement, to make any revisions to the Easement Agreement not inconsistent with this resolution, and to grant the easement to the Township, all of which shall be subject to review and approval by the District’s legal counsel.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Board hereby grants an easement to the Township based on the terms and conditions contained in the Easement Agreement.
2. The Board authorizes and directs Dr. Steven Matthews, the Superintendent of Schools of the District, or his designee, to execute the Easement Agreement, to make any revisions to the Easement Agreement not inconsistent with this resolution, and to grant the easement to the Township, all of which shall be subject to review and approval by the District’s legal counsel.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Rockford Public Schools, Kent County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

\_\_\_\_\_  
Secretary, Board of Education

GWV/ssw

## **Attachment “1”**

*(See: Shared Use Pathway Easement attached.)*

## SHARED USE PATHWAY EASEMENT

THIS SHARED USE PATHWAY EASEMENT is made and entered into on this \_\_\_\_ day of \_\_\_\_\_, 2025, by ROCKFORD PUBLIC SCHOOLS, a Michigan general powers school district organized and operating under the provisions of the Revised School Code, MCL 380.1, *et seq.*, as amended, whose address is 350 North Main Street, Rockford, MI 49341-1092 (the "Grantor") and the Township of Cannon, a Michigan general law township organized and operating under the General Township Act, MCL 41.1, *et seq.*, as amended, with its offices located at 6878 Belding Road, Rockford, Michigan 49341 (the "Grantee").

### WITNESSETH:

For and in consideration of the sum of One and 00/100 Dollar (\$1.00) paid by the Grantee to the Grantor, the receipt and sufficiency of which is hereby acknowledged, the Grantor does hereby grant, convey, and assign unto the Grantee, its successors and assigns, a non-exclusive, perpetual, and permanent easement and right of way (the "Easement"), over and across that certain parcel of land in Cannon Township, Kent County, Michigan, with tax parcel number 41-11-06-251-003 and legally described in the Property Drawing which is attached hereto and made part hereof as Exhibit "A" (the "Easement Area").

The Easement is granted for the construction, installation, operation of a non-motorized shared use pathway, including paving, retaining wall, fence and landscaping over and across the Easement Area, and for the purpose of maintaining, repairing, replacing, reinstalling, inspecting, and keeping the pathway and related improvements in working order, which may run over and across the Easement Area.

The Easement shall include the right of the Grantee (and its employees, agents, and contractors) to enter upon sufficient land adjacent to the Easement Area which is owned by the Grantor as is required for the installation, maintenance, reinstallation, operation, and inspection of the Easement Area and improvements thereon. The Grantor's activities and any rights Grantor grants to any person or entity in the future, shall not, currently or prospectively, disturb, interfere, or limit any rights granted herein to the Grantee.

The Grantor shall not plant any trees or vegetation within the Easement Area without a prior written agreement executed by the Grantee expressly allowing the aforementioned. No building or permanent improvement of any kind or nature will be placed upon the Easement Area without the prior written consent of the Grantee. The Grantor shall not do anything within the Easement Area which would unreasonably interfere with the use and enjoyment of the Easement by the public or Grantee or interfere with the Grantee's rights under this agreement. If the Grantor's property outside of the Easement Area shall be disturbed by reason of exercise of the foregoing powers by the Grantee, then such premises shall be restored by the Grantee to its former condition before such disturbance.

To the extent permitted by law, the Grantee hereby indemnifies and holds harmless the Grantor from any costs, causes of action, loss, damage, and other claims (collectively, the "Claims") arising out of or in any way related to the installation, maintenance, repair, replacement, remediation, operation, and keeping in working order pathway by the Grantee, including without limitation reasonable attorneys' fees and other costs incurred by Grantor in defending against the Claims, unless caused by or resulting from any act or omission of Grantor, in whole or in part. This undertaking shall in no way limit the defense of governmental immunity available to either party.



The Grantee shall keep the pathway in good condition and shall timely maintain and repair same. The Grantee shall be responsible for trash removal from the Easement Area.

The Grantee shall obtain all required permits and approvals required for the improvements located on or in the Easement Area and all work shall be performed in a good and workmanlike manner.

The Easement granted herein shall cease, terminate, and be discontinued at such time as the Easement Area is formally abandoned as a non-motorized recreational pathway as described herein by the Cannon Township Board. In the event the Easement shall terminate as provided herein, the Grantee, its successors, and assigns shall, at the option of the Grantor, remove the improvements located in the Easement Area and restore it to the condition it was in prior to granting the Easement. The Grantee shall thereafter have no further interest or rights in the Easement Area.

The Grantor reserves the right to use the Easement Area for any purpose so long as the proposed use does not materially interfere with the rights granted herein.

It is expressly understood and agreed by and between the parties hereto that the Easement and rights herein granted and the conditions imposed upon the Grantee herein shall apply in all respects to its successors in interest. It is also understood that this agreement constitutes the entire terms and conditions applicable to the Easement as agreed upon by the parties hereto, except as stated herein or as may be amended by writing signed by both parties hereafter.

This instrument is exempt from real estate transfer tax pursuant to MCL 207.505(h)(i) and from state real estate transfer tax pursuant to MCL 207.526(h)(i).

This instrument shall run with the land and shall be binding upon and shall inure to the benefit of the parties hereto, as well as their heirs, representatives, successors, agents, and assigns.

*Signatures appear on the following page.*

IN WITNESS WHEREOF, we have hereunto set our hands and seal this \_\_\_\_ day of \_\_\_\_\_, 2025.

GRANTOR

ROCKFORD PUBLIC SCHOOLS,  
A Michigan general powers school district

By: \_\_\_\_\_  
Dr. Steven Matthews

Its: Superintendent of Schools

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF KENT        )

The foregoing instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 2025, by Dr. Steven Matthews, Superintendent of Schools, Rockford Public Schools, a Michigan general powers school district.

\_\_\_\_\_  
\*  
Notary Public, \_\_\_\_\_ County, MI  
Acting in \_\_\_\_\_ County, MI  
My commission expires: \_\_\_\_\_

**GRANTEE'S ACCEPTANCE**

The Grantee hereby accepts the foregoing and agrees to abide by all the terms and conditions thereof.

CANNON TOWNSHIP

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF KENT        )

The foregoing instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 2025, by \_\_\_\_\_, the \_\_\_\_\_ of the \_\_\_\_\_, who is personally known to me or who has produced \_\_\_\_\_ driver's license as identification.

\_\_\_\_\_  
\*  
Notary Public, \_\_\_\_\_ County, MI  
Acting in \_\_\_\_\_ County, MI  
My commission expires: \_\_\_\_\_

Prepared by and Returned To:

Bradley A. Fowler

Mika Meyers PLC 900 Monroe Avenue, N.W.

Grand Rapids, MI 49503-1423

(616) 632-8000



# Rockford Public Schools

Quality Community – Quality Schools  
*Together Building a Tradition of Excellence*

**Finance Department**  
**Allison Clements, Assistant Superintendent**  
**of Business and Operations**  
350 N. Main Street • Rockford, MI 49341  
Phone: 616.863.6555 • Fax: 616.866.1911

## Memorandum

To: Dr. Steve Matthews, Superintendent of Schools  
From: Allison Clements, Assistant Superintendent of Business and Operations  
Date: June 2, 2025  
Subject: 2024-25 General Fund Budget Revisions

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Attached is the Appropriations Resolution to implement the year-end 2024-25 general fund budget revisions.

The attached revised general fund budget includes updated revenue and expense estimates based on actual enrollment, the adopted State Aid Act, current staffing levels, and year-to-date expenses.

This was presented for review to the Board of Education at the finance committee meeting scheduled for Monday, June 2, 2025.

The formal approval of the general fund budget will be presented to the Board of Education at the meeting on Monday, June 9, 2025.

ATC:jg

Attachment

**GENERAL FUND BUDGET  
FISCAL YEAR ENDING JUNE 30, 2025**

<b>EXPENSES:</b>	<b>ORIGINAL BUDGET 2024-25</b>	<b>REVISED BUDGET 2024-25</b>
BASIC PROGRAMS	\$59,747,524	\$55,224,539
ADDED NEEDS	\$11,251,660	\$11,808,328
ADULT	\$340,798	\$355,505
SUPPORT SERVICES		
PUPIL	\$3,015,224	\$7,275,882
STAFF	\$5,535,293	\$5,793,374
GENERAL ADMIN	\$1,049,720	\$1,048,011
SCHOOL ADMIN	\$6,869,477	\$6,582,506
BUSINESS	\$2,191,413	\$1,891,376
O & M+SECURITY	\$10,092,517	\$11,531,037
TRANSPORTATION	\$5,614,861	\$5,285,571
CENTRAL SERVICES	\$6,984,044	\$6,559,754
COMMUNITY SERV.	\$5,916,226	\$5,209,787
PRINCIPAL & INTEREST REPAYMENT	\$13,642	\$0
INTERDISTRICT	\$0	\$0
TOTAL EXPENSES	\$118,622,399	\$118,565,671
OUT-GOING	\$0	\$0
TOTAL APPROP.	\$118,622,399	\$118,565,671
<b>REVENUES:</b>		
LOCAL SOURCES	\$ 13,341,439	\$ 14,829,226
STATE SOURCES	\$ 89,123,343	\$ 84,824,108
FEDERAL SOURCES	\$ 3,698,417	\$ 4,728,299
INTERDISTRICT SOURCES	\$ 7,992,984	\$ 8,233,297
TOTAL REVENUES	114,156,183	\$ 112,614,930
EXCESS REVENUE	(4,466,216)	\$ (5,950,742)
FUND BALANCE JULY 1	\$ 17,084,844	\$ 19,960,652
LESS APPROPRIATED FUND BALANCE	\$ -	\$ -
UNRESERVED FUND BALANCE JUNE 30	\$ 12,618,628	\$14,009,910

**RESOLUTION FOR ADOPTION BY  
THE BOARD OF EDUCATION  
OF ROCKFORD PUBLIC SCHOOLS**

**RESOLVED**, that this resolution shall be the general appropriation of **ROCKFORD PUBLIC SCHOOLS** for the fiscal year 2025 a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by **ROCKFORD PUBLIC SCHOOLS**.

**FURTHER RESOLVED**, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board; and

**BE IT FURTHER RESOLVED**, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation resolution is to take effect on June 9, 2025.

**BE IT FURTHER RESOLVED**, that, for purposes of meeting emergency needs of the school district, transfers of appropriation not to exceed \$50,000 may be made upon the written authorization of the Superintendent, but no other transfers shall be made without approval by the Board of Education. When the Superintendent makes a transfer of appropriations as permitted by this resolution, such transfer shall be presented to the Board of Education at its next regularly scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the Board of Education at such meeting.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the general fund of the **ROCKFORD PUBLIC SCHOOLS** for fiscal year 2025 is as follows:

**REVENUES**

Local Sources	\$14,829,226
State Sources	\$84,824,108
Federal Sources	\$4,728,299
Interdistrict Sources	<u>\$8,233,297</u>

**TOTAL REVENUES** **\$112,614,930**

Fund Balance July 1	\$19,960,652
Less Appropriated Fund Balance	0
Fund Balance Available to Appropriate	\$19,960,652

**TOTAL AVAILABLE TO APPROPRIATE** **\$132,575,582**

**BE IT FURTHER RESOLVED**, that \$132,575,582 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES**

**Instruction Expense**

Basic Programs	\$55,224,541
Added Needs	\$11,808,328
Adult Education	\$355,505

**Support Services**

Pupil	\$7,275,882
Instructional Staff	\$5,793,374
General Administration	\$1,048,011
School Administration	\$6,582,506
Business	\$1,891,376
Operation/Maintenance/Security	\$11,531,037
Transportation	\$5,285,571
Central Services	\$6,559,754
Community Services	\$5,209,787
Principal/Interest Repayment	\$0
Interdistrict	<u>                    </u>

**TOTAL EXPENDITURES** **\$118,565,672**

Outgoing Trans 0

**TOTAL APPROPRIATED** **\$118,565,672**

**PROJECTED UNAPPROPRIATED  
FUND BALANCE**

**\$14,009,910**



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**Finance Department**  
**Allison Clements, Assistant Superintendent**  
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Phone: 616.863.6555 • Fax: 616.866.1911

## Memorandum

To: Dr. Steve Matthews, Superintendent of Schools  
From: Allison Clements, Assistant Superintendent of Business and Operations  
Date: June 2, 2025  
Subject: Food Service Budget – Revised for 2024-25

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Attached is the revised food service budget for the 2024-25 school year as well as a copy of the budget detail. The amendment reflects updated revenue and expenses based on year-to-date actuals in each category.

Details were presented to the Finance Committee on Monday, June 2, 2025. Per committee review, the budget will be presented to the Board of Education for formal approval at the meeting on Monday, June 9, 2025.

ATC:jg

Attachment



**Rockford Public Schools**  
**Food Service Budget**  
**June 2025**

	Original Budget 2024-25	Revised Budget 2024-25
<b>REVENUES:</b>		
LOCAL	\$ 707,339	\$ 723,727
STATE	\$ 241,124	\$ 179,867
FEDERAL	\$ 3,787,795	\$ 3,574,422
TOTAL REVENUE	<u>\$ 4,736,258</u>	<u>\$ 4,478,016</u>
<b>EXPENDITURES:</b>	\$ 4,772,848	\$ 4,599,553
<b>EXCESS (DEFICIT)</b>	<u>\$ (36,590)</u>	<u>\$ (121,537)</u>
<b>BEGINNING FUND BALANCE</b>	\$ 1,245,582	\$ 1,225,726
<b>ENDING FUND BALANCE</b>	<u>\$ 1,208,992</u>	<u>\$ 1,104,189</u>
<b>FUND BALANCE %</b>	25.33%	24.01%

**Rockford Public Schools**  
**Food Service Budget Detail**  
**June 2025**

<b>Expense</b>	<b>Original Budget 2024-25</b>	<b>Revised Budget 2024-25</b>
FOOD SERVICE SALARY & WAGES	\$1,037,899	\$1,203,531
LIFE INSURANCE	\$1,863	\$2,335
HEALTH INSURANCE	\$261,562.70	\$328,878
H.S.A	\$0	\$0
EARLY RETIREMENT	\$10,000	\$0
RETIREMENT	\$309,709	\$360,488
FICA EMPLOYER	\$76,701	\$89,357
CASH IN LIEU	\$8,800	\$7,735
RETIREMENT STABILIZATION	\$84,100	\$84,100
WORKERS COMPENSATIONS	\$15,372	\$7,500
PROFESSIONAL SERVICES	\$0	\$0
MILEAGE	\$3,500	\$2,300
CONFERENCE	\$2,500	\$0
PHONE	\$700	\$700
POSTAGE	\$50	\$50
CONTRACTED EQUIPMENT	\$120,000	\$120,000
FOOD	\$2,036,591	\$1,900,000
FOOD USDA	\$131,000	\$131,000
PAPER	\$225,000	\$170,000
EQUIPMENT	\$390,000	\$133,078
OTHER SUPPLIES	\$40,000	\$48,500
DUES & AGENT FEES	\$15,000	\$7,500
SALES TAX	\$2,500	\$2,500
<b>TOTAL</b>	<b>\$4,772,848</b>	<b>\$4,599,553</b>
<b>REVENUES</b>		
INTEREST	\$52,000	\$52,000
STUDENT LUNCHES	\$0	\$0
ADULT LUNCHES	\$15,000	\$11,000
ALA CARTE/MILK	\$425,339	\$415,000
REBATES	\$15,000	\$28,373
RETIREMENT STABILIZATION	\$84,100	\$84,100
CATERING	\$200,000	\$217,354
REIMBURSEMENTS	\$3,787,795	\$3,574,422
SCHOOL BREAKFAST	\$0	\$0
STATE AID DURANT	\$157,024	\$95,767
<b>TOTAL</b>	<b>\$4,736,258</b>	<b>\$4,478,016</b>



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**Allison Clements, Assistant Superintendent**  
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Phone: 616.863.6555 • Fax: 616.866.1911

## Memorandum

To: Dr. Steve Matthews, Superintendent of Schools  
From: Allison Clements, Assistant Superintendent of Business and Operations  
Date: June 2, 2025  
Subject: Activity Fund Budget - Revised for 2024-25

---

Attached is the revised Activity Fund Budget for the 2024-25 school year. The amendment reflects updated revenue and expenses based on year-to-date actuals in each category.

Details were presented to the Finance Committee on Monday, June 2, 2025. Per committee review, the budget will be presented to the Board of Education for formal approval at the regular meeting on Monday, June 9, 2025.

ATC:jg

Attachment

**Rockford Public Schools**  
**Student/School Activity Fund**  
**June 2025**

	<b>Original Budget 2024-25</b>	<b>Revised Budget 2024-25</b>
<b>Revenues</b>		
Fundraisers/Donations	\$ 1,213,294	\$ 885,836
Sale of Tickets/Merchandise	\$ 258,695	\$ 185,616
<b>Total Revenues</b>	<b>\$ 1,471,989</b>	<b>\$ 1,071,452</b>
<b>Expenditures</b>		
Travel/Conferences	\$ 292,678	\$ 284,963
Supplies/Equipment/Material	\$ 1,050,954	\$ 779,098
<b>Total Expenditures</b>	<b>\$ 1,343,631</b>	<b>\$ 1,064,062</b>
Excess(Deficit)	\$ 128,358	\$ 7,390
<b>Estimated Beginning Fund Balance</b>	<b>\$ 1,136,733</b>	<b>\$ 954,003</b>
<b>Estimated Ending Fund Balance</b>	<b>\$ 1,265,091</b>	<b>\$ 961,393</b>



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## Memorandum

To: Dr. Steve Matthews, Superintendent of Schools  
From: Allison Clements, Assistant Superintendent of Business and Operations  
Date: June 2, 2025  
Subject: Public Purpose Trust Fund Budget - Revised for 2024-25

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Attached is the revised Public Purpose Trust Fund Budget for the 2024-25 school year. The amendment reflects updated revenue and expenses based on year-to-date actuals in each category.

Details were presented to the Finance Committee on Monday, June 2, 2025. Per committee review, the budget will be presented to the Board of Education for formal approval at the regular meeting on Monday, June 9, 2025.

ATC:jg

Attachment

**Rockford Public Schools**  
**Public Purpose Trust Fund (Scholarship)**  
**June 2025**

	<b>Original Budget 2024-25</b>	<b>Revised Budget 2024-25</b>
<b>Revenues</b>		
Donations	\$ 40,000	\$ 31,000
Interest	\$ 1,000	\$ 8,500
<b>Total Revenues</b>	<b>\$ 41,000</b>	<b>\$ 39,500</b>
<b>Expenditures</b>	<b>\$ 40,000</b>	<b>\$ 71,000</b>
 Excess(Deficit)	 \$ 1,000	 \$ (31,500)
 Estimated Beginning Fund Balance	 \$ 230,212	 \$ 234,335
 Estimated Ending Fund Balance	 \$ 231,212	 \$ 202,835



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## Memorandum

To: Dr. Steve Matthews, Superintendent of Schools  
From: Allison Clements, Assistant Superintendent of Business and Operations  
Date: June 2, 2025  
Subject: 2025-26 General Fund Budget

---

Enclosed is the proposed General Fund Budget for the 2025-26 school year.

Also enclosed is the Appropriations Resolution to be adopted by the Board of Education after the public budget hearing on June 9, 2025.

This was presented for review to the Board of Education at the finance committee meeting scheduled for Monday, June 2, 2025.

The General Fund Budget will be presented to the Board of Education for formal approval at the meeting on Monday, June 9, 2025.

ATC:jg

Attachment

**GENERAL FUND BUDGET  
FISCAL YEAR ENDING JUNE 30, 2026**

<b>EXPENSES:</b>	<b>REVISED BUDGET 2024-25</b>	<b>ORIGINAL BUDGET 2025-26</b>
BASIC PROGRAMS	\$55,224,539	\$54,681,062
ADDED NEEDS	\$11,808,328	\$11,670,523
ADULT	\$355,505	\$353,092
SUPPORT SERVICES		
PUPIL	\$7,275,882	\$7,214,095
STAFF	\$5,793,374	\$5,242,509
GENERAL ADMIN	\$1,048,011	\$1,025,416
SCHOOL ADMIN	\$6,582,506	\$6,520,855
BUSINESS	\$1,891,376	\$1,863,747
O & M+SECURITY	\$11,531,037	\$11,259,288
TRANSPORTATION	\$5,285,571	\$5,186,669
CENTRAL SERVICES	\$6,559,754	\$6,501,596
COMMUNITY SERV.	\$5,209,787	\$5,306,281
PRINCIPAL & INTEREST REPAYMENT	\$0	\$0
INTERDISTRICT	\$0	\$0
TOTAL EXPENSES	\$118,565,671	\$116,825,133
OUT-GOING	\$0	\$0
TOTAL APPROP.	\$118,565,671	\$116,825,133
<b>REVENUES:</b>		
LOCAL SOURCES	\$ 14,829,226	\$ 16,596,069
STATE SOURCES	\$ 84,824,108	\$ 82,242,024
FEDERAL SOURCES	\$ 4,728,299	\$ 4,083,751
INTERDISTRICT SOURCES	\$ 8,233,297	\$ 8,641,242
TOTAL REVENUES	112,614,930	\$ 111,563,086
EXCESS REVENUE	(5,950,742)	\$ (5,262,047)
FUND BALANCE JULY 1	\$ 19,960,652	\$ 14,009,910
LESS APPROPRIATED FUND BALANCE	\$ -	\$ -
UNRESERVED FUND BALANCE JUNE 30	\$ 14,009,910	\$8,747,863



**RESOLUTION FOR ADOPTION BY  
THE BOARD OF EDUCATION  
OF ROCKFORD PUBLIC SCHOOLS**

**RESOLVED**, that this resolution shall be the general appropriation of **ROCKFORD PUBLIC SCHOOLS** for the fiscal year 2026 a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by **ROCKFORD PUBLIC SCHOOLS**.

**FURTHER RESOLVED**, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board; and

**BE IT FURTHER RESOLVED**, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation resolution is to take effect on July 1, 2025.

**BE IT FURTHER RESOLVED**, that, for purposes of meeting emergency needs of the school district, transfers of appropriation not to exceed \$50,000 may be made upon the written authorization of the Superintendent, but no other transfers shall be made without approval by the Board of Education. When the Superintendent makes a transfer of appropriations as permitted by this resolution, such transfer shall be presented to the Board of Education at its next regularly scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the Board of Education at such meeting.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the general fund of the **ROCKFORD PUBLIC SCHOOLS** for fiscal year 2026 is as follows:

**REVENUES**

Local Sources	\$16,596,069
State Sources	\$82,242,024
Federal Sources	\$4,083,751
Interdistrict Sources	<u>\$8,641,242</u>

**TOTAL REVENUES** **\$111,563,086**

Fund Balance July 1	\$14,009,910
Less Appropriated Fund Balance	0
Fund Balance Available to Appropriate	\$14,009,910

**TOTAL AVAILABLE TO APPROPRIATE** **\$125,572,996**

**BE IT FURTHER RESOLVED**, that \$125,572,996 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES**

**Instruction Expense**

Basic Programs	\$54,681,062
Added Needs	\$11,670,523
Adult Education	\$353,092

**Support Services**

Pupil	\$7,214,095
Instructional Staff	\$5,242,509
General Administration	\$1,025,416
School Administration	\$6,520,855
Business	\$1,863,747
Operation/Maintenance/Security	\$11,259,288
Transportation	\$5,186,669
Central Services	\$6,501,596
Community Services	\$5,306,281
Principal/Interest Repayment	0
Interdistrict	<u>0</u>

**TOTAL EXPENDITURES** **\$116,825,133**

Outgoing Trans 0

**TOTAL APPROPRIATED** **\$116,825,133**

**PROJECTED UNAPPROPRIATED  
FUND BALANCE**

**\$8,747,863**



# Rockford Public Schools

Quality Community – Quality Schools  
*Together Building a Tradition of Excellence*

**Finance Department**  
**Allison Clements, Assistant Superintendent**  
**of Business and Operations**  
350 N. Main Street • Rockford, MI 49341  
Phone: 616.863.6555 • Fax: 616.866.1911

## Memorandum

To: Dr. Steve Matthews, Superintendent of Schools  
From: Allison Clements, Assistant Superintendent of Business and Operations  
Date: June 2, 2025  
Subject: Food Service Budget for the 2025-26 School Year

---

Attached is the recommended Food Service Budget for the 2025-26 school year.

This was reviewed at the Finance Committee meeting on June 2, 2025. Per committee review, this information will be presented to the Board of Education for formal approval at the meeting on Monday, June 9, 2025.

ATC:jg

Attachment

**Rockford Public Schools**  
**Food Service Budget**  
**June 2025**

	Revised Budget 2024-25	Original Budget 2025-26
<b>REVENUES:</b>		
LOCAL	\$ 723,727	\$ 750,000
STATE	\$ 179,867	\$ 180,100
FEDERAL	\$ 3,574,422	\$ 3,753,143
TOTAL REVENUE	<u>\$ 4,478,016</u>	<u>\$ 4,683,243</u>
 <b>EXPENDITURES:</b>	 \$ 4,599,553	 \$ 4,731,161
 <b>EXCESS (DEFICIT)</b>	 <u>\$ (121,537)</u>	 <u>\$ (47,918)</u>
 <b>BEGINNING FUND BALANCE</b>	 \$ 1,225,726	 \$ 1,104,189
 <b>ENDING FUND BALANCE</b>	 <u>\$ 1,104,189</u>	 <u>\$ 1,056,270</u>
 <b>FUND BALANCE %</b>	 24.01%	 22.33%

**Rockford Public Schools**  
**Food Service Budget Detail**  
**June 2025**

<b>Expense</b>	<b>Revised Budget 2024-25</b>	<b>Original Budget 2025-26</b>
FOOD SERVICE SALARY & WAGES	\$1,203,531	\$1,313,729
LIFE INSURANCE	\$2,335	\$2,335
HEALTH INSURANCE	\$328,878	\$333,811
H.S.A	\$0	\$0
EARLY RETIREMENT	\$0	\$0
RETIREMENT	\$360,488	\$363,017
FICA EMPLOYER	\$89,357	\$98,138
CASH IN LIEU	\$7,735	\$8,800
RETIREMENT STABILIZATION	\$84,100	\$84,100
WORKERS COMPENSATIONS	\$7,500	\$7,500
PROFESSIONAL SERVICES	\$0	\$0
MILEAGE	\$2,300	\$3,500
CONFERENCE	\$0	\$2,500
PHONE	\$700	\$700
POSTAGE	\$50	\$50
CONTRACTED EQUIPMENT	\$120,000	\$120,000
FOOD	\$1,900,000	\$1,966,962
FOOD USDA	\$131,000	\$131,000
PAPER	\$170,000	\$216,519
EQUIPMENT	\$133,078	\$50,000
OTHER SUPPLIES	\$48,500	\$10,000
DUES & AGENT FEES	\$7,500	\$16,000
SALES TAX	\$2,500	\$2,500
<b>TOTAL</b>	<b>\$4,599,553</b>	<b>\$4,731,161</b>
<b>REVENUES</b>		
INTEREST	\$52,000	\$52,000
STUDENT LUNCHES	\$0	\$0
ADULT LUNCHES	\$11,000	\$15,000
ALA CARTE/MILK	\$415,000	\$425,000
REBATES	\$28,373	\$38,000
RETIREMENT STABILIZATION	\$84,100	\$84,100
CATERING	\$217,354	\$220,000
REIMBURSEMENTS	\$3,574,422	\$3,753,143
SCHOOL BREAKFAST	\$0	\$0
STATE AID DURANT	\$95,767	\$96,000
<b>TOTAL</b>	<b>\$4,478,016</b>	<b>\$4,683,243</b>



# Rockford Public Schools

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**Finance Department**  
**Allison Clements, Assistant Superintendent**  
**of Business and Operations**  
350 N. Main Street • Rockford, MI 49341  
Phone: 616.863.6555 • Fax: 616.866.1911

## Memorandum

To: Dr. Steve Matthews, Superintendent of Schools  
From: Allison Clements, Assistant Superintendent of Business and Operations  
Date: June 2, 2025  
Subject: Debt Retirement Budget 2025-2026

---

Attached is the recommended Debt Retirement Fund Budget for the 2025-26 school year. The budget is based on a levy of 7.00 mills.

This was reviewed at the Finance Committee meeting on Monday, June 2, 2025. Per Board review, it will then be presented to the Board of Education for formal approval at the meeting on Monday, June 9, 2025.

ATC:jg

Attachment

**DEBT FUND  
BUDGET PROJECTION  
FISCAL YEAR ENDING JUNE 30, 2026**

2016	2016REF B	2019	2023	2024	2025	TOTAL
PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED
2025-2026	2025-2026	2025-2026	2025-2026	2025-2026	2025-2026	2025-2026

**REVENUES :**

PROPERTY TAXES	\$ 1,641,631	\$ 2,006,438	\$ 1,580,830	\$ 1,337,625	\$ 3,587,268	\$ 11,126,611	\$ 21,280,404
OTHER LOCAL REVENUE	\$ 71,330	\$ 78,783	\$ 75,297	\$ 233,374	\$ 157,944	\$ -	\$ 616,728
TOTAL LOCAL REVENUE	\$ 1,712,961	\$ 2,085,221	\$ 1,656,127	\$ 1,570,999	\$ 3,745,212	\$ 11,126,611	\$ 21,897,132
OTHER REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 1,712,961	\$ 2,085,221	\$ 1,656,127	\$ 1,570,999	\$ 3,745,212	\$ 11,126,611	\$ 21,897,132

**EXPENDITURES :**

REDEMPTION OF PRINCIPAL	\$ 815,000	\$ 815,000	\$ 250,000	\$ 340,000	\$ 3,390,000	\$ 7,250,000	\$ 12,860,000
INTEREST ON DEBT	\$ 1,159,600	\$ 1,417,600	\$ 1,594,200	\$ 3,159,500	\$ 879,000	\$ 1,620,697	\$ 9,830,597
SCHOOL BOND LOAN PAYMENT	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 3,000
MISCELLANEOUS	\$ 1,975,100	\$ 2,233,100	\$ 1,844,700	\$ 3,500,000	\$ 4,269,500	\$ 8,871,197	\$ 22,693,597
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OUTGOING TRANSFERS	\$ 1,975,100	\$ 2,233,100	\$ 1,844,700	\$ 3,500,000	\$ 4,269,500	\$ 8,871,197	\$ 22,693,597
TOTAL APPROPRIATED	\$ 1,975,100	\$ 2,233,100	\$ 1,844,700	\$ 3,500,000	\$ 4,269,500	\$ 8,871,197	\$ 22,693,597

BALANCE , JULY 1	\$ 711,871	\$ 725,781	\$ 628,403	\$ 2,669,023	\$ 1,603,043	\$ -	\$ 6,338,121
EXCESS REVEUE (APP.)	\$ (262,139)	\$ (147,879)	\$ (188,573)	\$ (1,929,001)	\$ (524,288)	\$ 2,255,414	\$ (796,465)
BALANCE, JUNE 30	\$ 449,732	\$ 577,902	\$ 439,830	\$ 740,022	\$ 1,078,755	\$ 2,255,414	\$ 5,541,655

2016	20156REF B	2019	2023	2024	2025	TOTAL
DEBT FUND	DEBT FUND	DEBT FUND	DEBT FUND	DEBT FUND	DEBT FUND	DEBT LEVY
0.5400	0.6600	0.5200	0.4400	1.1800	3.6600	7.0000
0.2700	0.3300	0.2600	0.2200	0.5900	1.8300	SUMMER
0.2700	0.3300	0.2600	0.2200	0.5900	1.8300	WINTER



# Rockford Public Schools

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**Finance Department**  
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Phone: 616.863.6555 • Fax: 616.866.1911

## Memorandum

To: Dr. Steve Matthews, Superintendent of Schools  
From: Allison Clements, Assistant Superintendent of Business and Operations  
Date: June 2, 2025  
Subject: Activity Fund Budget for the 2025-26 School Year

---

Attached is the recommended Activity Fund Budget for the 2025-26 school year.

The budget was reviewed at the Finance Committee Meeting on Monday, June 2, 2025. Per Board review, the budget will then be presented to the Board of Education for formal approval at the regular meeting on Monday, June 9, 2025.

ATC:jg

Attachment



**Rockford Public Schools  
Student/School Activity Fund  
June 2025**

	<b>Revised Budget 2024-25</b>	<b>Original Budget 2025-26</b>
<b>Revenues</b>		
Fundraisers/Donations	\$ 885,836	\$ 930,128
Sale of Tickets/Merchandise	\$ 185,616	\$ 194,897
<b>Total Revenues</b>	<b>\$ 1,071,452</b>	<b>\$ 1,125,025</b>
<b>Expenditures</b>		
Travel/Conferences	\$ 284,963	\$ 299,212
Supplies/Equipment/Material	\$ 779,098	\$ 818,053
<b>Total Expenditures</b>	<b>\$ 1,064,062</b>	<b>\$ 1,117,265</b>
Excess(Deficit)	\$ 7,390	\$ 7,760
<b>Estimated Beginning Fund Balance</b>	<b>\$ 954,003</b>	<b>\$ 961,393</b>
<b>Estimated Ending Fund Balance</b>	<b>\$ 961,393</b>	<b>\$ 969,153</b>



# Rockford Public Schools

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Phone: 616.863.6555 • Fax: 616.866.1911

## Memorandum

To: Dr. Steve Matthews, Superintendent of Schools  
From: Allison Clements, Assistant Superintendent of Business and Operations  
Date: June 2, 2025  
Subject: Public Purpose Trust Fund Budget for the 2025-26 School Year

---

Attached is the recommended Public Purpose Trust Fund (Scholarship) Budget for the 2025-26 school year.

The budget was reviewed at the Board Finance Committee meeting on Monday, June 2, 2025. Per Board review, the budget will be presented to the Board of Education for formal approval at the regular meeting on Monday, June 9, 2025.

ATC:jg

Attachment

**Rockford Public Schools**  
**Public Purpose Trust Fund (Scholarship)**  
**June 2025**

	<b>Revised Budget 2024-25</b>	<b>Original Budget 2025-26</b>
<b>Revenues</b>		
Donations	\$ 31,000	\$ 30,000
Interest	\$ 8,500	\$ 5,000
<b>Total Revenues</b>	<b>\$ 39,500</b>	<b>\$ 35,000</b>
<b>Expenditures</b>	<b>\$ 71,000</b>	<b>\$ 140,000</b>
<b>Excess(Deficit)</b>	<b>\$ (31,500)</b>	<b>\$ (105,000)</b>
<b>Estimated Beginning Fund Balance</b>	<b>\$ 234,335</b>	<b>\$ 202,835</b>
<b>Estimated Ending Fund Balance</b>	<b>\$ 202,835</b>	<b>\$ 97,835</b>



## Memorandum

To: Dr. Steve Matthews, Superintendent of Schools  
From: Allison Clements, Assistant Superintendent of Business and Operations  
Date: June 9, 2025  
Subject: 2025 Summer Tax Levy Certification

---

Attached is the tax rate request form (L-4029) for the 2025 tax year and the resolution authorizing the property tax millage rate to be levied to support the 2025-26 school year budget.

Approval of the attached tax rate request form will authorize the tax collection of 50% in the summer levy (July 1) and 50% in the winter levy (December 1).

This was presented to the Finance Committee on June 2, 2025. Per Board review, the certification will then be presented for formal approval during the Board meeting on Monday, June 9, 2025.

ATC/jg  
Attachment

Rockford Public Schools, Kent County, Michigan (the ‘District’)

A regular meeting of the Board of Education (the “Board”) of the District was held on the 9th day of June 2025, at 5:30 o’clock, p.m.

The meeting was called to order at 5:30 o’clock p.m., by President, Jarrod Folsom.

Present:

Absent:

The following preamble and resolution were offered by Member, \_\_\_\_\_ and supported by Member, \_\_\_\_\_.

**WHEREAS:**

1. This Board caused notice of a public hearing regarding the proposed budget for the fiscal year 2025-26 to be published, which notice included the statement that the “property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing;” and
2. Such a hearing was conducted at 5:30 o’clock, p.m., June 9, 2025, at which time this Board heard public comment and considered the proposed 2025-26 budget and proposed property tax millage rate to be levied to support the proposed budget.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. This Board hereby adopts as its 2025-26 budget the proposed budget document attached herto, incorporated by reference, which includes the property tax millage rate to be levied to support the 2025-26 budget.
2. This Board certifies that for 2025, 18.0000 mills shall be levied for operating purposes upon non-homestead and non-qualified agricultural property. Further, this Board certifies that for 2025, 7.0000 mills shall be levied upon all property for debt retirement purposes, .8875 mills shall be levied upon all property for parks and recreation purposes and .4662 mills shall be levied upon all property for building & site sinking fund.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Roll Call Vote:

Ayes:

Nays: None

Resolution declared adopted.

---

Christie Ramsey  
Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of Rockford Public Schools, Kent County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on Monday, June 9, 2025, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

---

Christie Ramsey  
Secretary, Board of Education

2025 TAX RATE REQUEST : This form must be completed and submitted on or before September 30, 2025

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County	Kent	MAY 2025 Taxable Value ALL Properties	3,017,914,310
		MAY 2025 Non-homestead/Non-Qualified AG T.V.	501,247,960
		MAY 2025 Non-Homestead Less ReZones	501,247,960
Local Government Unit	Rockford Public Schools		

PLEASE READ THE INSTRUCTIONS ON THE REVERSE SIDE CAREFULLY

STC Bulletin #7 1999

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119.  
The following tax rates have been authorized for levy on the 2023 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2023 Millage Rate Permanently Reduced by MCL 211.34d	2024 Current Year Millage Reduction Fraction	2024 Millage Rate Permanently Reduced by MCL 211.34d	Sec. 211.34 Millage Rollback Fraction	Maximum Allowable Millage Rate*	Millage Requested to be Levied Jul 1	Millage Requested to be Levied Dec 1	Expiration Date of Millage Authorized
Voted	Operating-NON-HOME	Nov-22	16.5892	16.3186	0.9781	15.9612	1.0000	15.9612	7.8906	7.8906	Dec-26
Voted	Operating-NON-HOME	Nov-22	3.0000	2.9493	0.9781	2.8847	1.0000	2.0388	1.0194	1.0194	Dec-26
Voted	Parks & Recreation ALL PROPERTY	Nov-24	0.9125	0.9071	0.9850	0.8875	1.0000	0.8875	0.4438	0.4437	Dec-43
MCL 380.1212	Building & Site Sinking Fund	May-19	0.5000	0.4734	0.9850	0.4662	1.0000	0.4662	0.2331	0.2331	Dec-28
Voted	Debt-2016	May-16	0.5400	N/A	1.0000	N/A	1.0000	0.5400	0.2700	0.2700	UNLIMITED
Voted	Debt-2016REFB	May-16	0.6600	N/A	1.0000	N/A	1.0000	0.6600	0.3300	0.3300	UNLIMITED
Voted	Debt-2019	May-19	0.5200	N/A	1.0000	N/A	1.0000	0.5200	0.2600	0.2600	UNLIMITED
Voted	Debt-2023	May-19	0.4400	N/A	1.0000	N/A	1.0000	0.4400	0.2200	0.2200	UNLIMITED
Voted	Debt-2024	May-14	1.1800	N/A	1.0000	N/A	1.0000	1.1800	0.5900	0.5900	UNLIMITED
Voted	Debt-2025	May-19	3.6600	N/A	2.0000	N/A	1.0000	3.6600	1.8300	1.8300	UNLIMITED

Prepared by	Allison Clements	Telephone Number	(616) 863-6555	Title of Preparer	Assistant Superintendent of Business and Operations	Date	6/9/2025
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As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e and 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

PLEASE ENTER REQUESTED MILLAGE IN COLUMNS 10 AND/OR 11			
Secretary	Signature	Type Name	Christie Ramsey
President	Signature	Type Name	Jarrod Folsom

\*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in

\*\*IMPORTANT: See enclosed instructions for the correct method of calculating the millage rate in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instruction on completing this section.		
Total School District Operating Rates to be Levied(HH/Supp and NH Oper Only)		Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal		0
For Commercial Personal		6
For all Other		18



## Memorandum

To: Board of Education  
From: Dr. Korie Wilson-Crawford, Assistant Superintendent of Human Resources  
Date: June 9, 2025  
Subject: 2025-2026 Employee Resignations

---

Rebecca Bleitz	Teacher	High School	06/06/2025
Angela Boyer	Teacher	Roguewood Elementary	06/06/2025
Gabrielle Cortes	Teacher	Spanish Immersion	06/06/2025



# BOARD REPORT ON DISBURSEMENTS

DATE: 5/5/2025

6/2/2025

## PAYROLL

GENERAL FUND NET PAYROLL	23 & 24	3,129,873.80
FOOD SERVICE	23 & 24	86,995.58
ATHLETIC FUND	23 & 24	185,911.01
TOTAL ALL FUNDS	23 & 24	3,402,780.39

## ALL FUNDS:

FEDERAL TAX	\$	338,916.37
SOCIAL SECURITY TAX-MEDICARE TAX	\$	736,924.36
STATE TAX	\$	166,807.42
TOTAL	\$	1,242,648.15

\$ 4,645,428.54

BLUE CROSS INSURANCE	\$	38,817.28
BLUE CROSS/BLUE SHIELD DENTAL	\$	74,732.19
MESSA (VSP/MED/ LIFE)	\$	857,777.28
NATIONAL INSURANCE SVCS(L TERM DISABILITY)	\$	12,268.96
RETIREMENT PAYROLL	\$	2,653,933.81

\$ 3,637,529.52

## UTILITIES:

DTE ENERGY		16,109.26
CONSUMERS ENERGY	\$	132,971.12
BP ENERGY (FORMERLY EDF ENERGY) BULK FUE	\$	26,342.17

\$ 175,422.55

BAL ON GEN FUND CREDIT CARD #	\$	
-------------------------------	----	--

\$ 0.00

KENT ISD TRANSPORTATION		255,405.05
CDW GOVT		67,968.00

\$ 323,373.05

TOTAL OF ABOVE  
BALANCE OF TOTAL GENERAL FUND  
SINKING FUND REG CKS  
SINKING FUND ACH CKS  
SINKING FUND CREDIT CARD  
2023 BOND REG CKS  
2023 BOND ACH CKS  
2023 BOND CREDIT CARD  
GENERAL FUND ACH CKS  
GENERAL FUND CREDIT CARD  
TOTAL DISBURSEMENTS

\$	8,781,753.66
	424,154.67
	0.00
	0.00
	381,724.10
	806,886.88
	79,589.89
	0.00
	268,476.81
	10,742,586.01



## Memorandum

To: Dr. Steve Matthews, Superintendent of Schools  
From: Allison Clements, Assistant Superintendent of Business and Operations  
Date: June 9, 2025  
Subject: District Transportation Video Monitoring System Bid

---

Rockford Public Schools put to bid the transportation video monitoring system for the new buses. Building on the Rams XII Initiative Pillar 2.C.3 Evaluate and Upgrade Physical Safety Measures Throughout the District, a new monitoring system will be installed in the newly purchased buses. The system is AngelTrax, which is consistent with the current fleet of district buses. The project and bid summary were presented to Finance Committee on June 2. IVS, Inc. dba AngelTrax came in with the best bid at \$18,223.69.

The bid summary will be presented to the Rockford Board of Education on Monday, June 9, 2025. The recommendation to the board is to approve the purchase from IVS, Inc dba AngelTrax for \$18,223.69 to be paid for out of proceeds from the 2019 Bond.

ATC/jg  
Attachment



ROCKFORD PUBLIC SCHOOLS  
District Transportation  
Video Monitoring System  
Issued: April 23, 2025  
Opened: May 14, 2025

## Bid Review Report

<b>Review Date</b>	June 2, 2025
<b>Selected Bidders</b>	IVS, Inc. dba AngelTrax
<b>Contract</b>	\$18,223.69
<b>Designer Approval</b>	Christopher Meuser
<b>Owner Approval</b>	Allison Clements

IN REVIEW OF BID(S), THE FOLLOWING DUE DILIGENCE WAS PERFORMED:	
A	Reviewed bids for compliance with specifications and contract provisions.
B	Conducted post-bid interviews. Requested and received bid clarifications from bidders on May 16, 2025.
C	Worked with the RPS Review team to ensure all materials needed were identified.
D	Reviewed proposals for alternate devices as requested in the Request for Proposal.

Recommendation	Board Motion
	To approve the contract with IVS, Inc. dba AngelTrax Dothan,, Alabama in the amount of \$18,223.69 for District Transportation Video Monitoring System to be paid with funds from the 2019 bond proceeds.



## **Rockford Public Schools**

### Bid Tabulation

Name: Video Monitoring Upgrades  
Date: May 14, 2025 at 11:00am

#	Bidder Name	Contract Form (Y/N)	Security (Bond/Check)	Familial Statement (Y/N)	References (Y/N)	Contract Exceptions (Y/N)	Electronic Version (Y/N)	Section 28 20 01 Video Monitoring Equipment	NOTES:
1	Pro-Vision Solutions	x	x	x	x	x	x	\$46,927.30	
2	Hoekstra Transportation	x	x	x	x	x	x	\$33,810.00	
3	IVS, Inc. dba AngelTrax	x	x	x	x	x	x	\$18,223.69	
4	Safety Vision Inc.	x	x	x	x	x	x	\$23,635.29	
5									
6									
7									
8									
9									
10									



# BOARD OF EDUCATION

## Meeting Minutes – Regular Meeting

May 12, 2025

*Date & time* Monday-May 12, 2025 | 5:30 p.m.

*Location* Administration Boardroom

*Meeting called to order with a moment of silence and the Pledge of Allegiance by* President Folsom

### In Attendance

---

Board of Education: Tricia Anderson, Jarrod Folsom, Kelley Freridge, Jake Himmelspace, Andrea Jacobson, Barbara Helms

Regrets: Christie Ramsey

Administration: Dr. Steve Matthews, Mike Ramm, Allison Clements, Dr. Korie Wilson-Crawford, Jodi Nester.

### Adoption of Agenda

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Motion to amend agenda to move Student Rep report to number 4 under recognition by Kelley Freridge with support by Jake Himmelspace. Approval of agenda motion by Kelley Freridge with support by Jake Himmelspace. Motions passed unanimously.

### Recognition

---

1. Middle School Student of the Month – A video was played honoring the Middle School Students of the month.
2. Dr. Korie Wilson-Crawford talked about the Grow your own program and updated the Board on the success of several RPS employees.
3. Dr. Matthews honored and congratulated Valley View Elementary Principal, Jeremy Karel who was recently named GR's Most Inspiring Principal.
4. Student Representative Report was given highlighted several things happening at all levels. This will be the last report until the fall. Brooklyn was presented with a signed book and a small token of appreciation from the Board of Education for her service to the District as the Student Representative to the Board of Education for the 2024-2025 School Year.

### Consent Agenda

---

Motion to approve by Tricia Anderson with support by Andrea Jacobson. The motion passed unanimously.

1. Minutes from the Minutes from the April 21, 2025 Regular Meeting
2. Presentation of Bills in the Amount of \$7,845,045.42
3. KISD Budget

### New Business

---

1. KISD Election – Dr. Matthews explained that the KISD needs to elect a new member.

Rockford Board of Education needs to designate a representative and an alternate to go and cast a vote. Kelley Freridge has volunteered to be the representative. Andrea Jacobson will be the alternate. Jarrod made a motion to approve. Jake Himmelspace supported. Motion passed unanimously.

2. English 11 Curriculum Proposal – Assistant Superintendent of Instruction Mike Ramm asked the Board of Education to approve an English 11 Curriculum. He gave a short presentation to the Board regarding the Curriculum package. Motion to approve by Kelley Freridge with support by Jake Himmelspace. Motion passed unanimously.
3. River Valley and Adult Education Graduates. Dr. Matthews presented the list of Graduates for approval. Motion to approve by Jake Himmelspace with support by Kelley Freridge. Motion pass unanimously.
4. Rockford High School Graduates. Dr. Matthews presented the list of Graduates for approval. Motion to approve by Andrea Jacobson with support by Tricia Anderson. Motion passed unanimously.

## Old Business

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1. Spring 2025 Policies – Second Reading – Dr. Korie Wilson-Crawford talked with the Board regarding the policy updates for a second reading. She answered a question regarding approval of international field trips. Motion to make an amendment to the policy deferring to the Superintendent for approval by Jarrod Folsom with support from Kelley Freridge. Motion passed unanimously. Motion to approve the policies including the amended policy by Andrea Jacobson with support by Tricia Anderson. Motion passed unanimously.

## Reports

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1. Rockford Steam – A small group of Elementary teachers gave the Board of Education an update on the STEAM program. The program has been highly successful in the District.
2. Collaborative Reports  
  
Elementary Level – Valley View Elementary Principal, Jeremy Karel gave an update about what has been happening at the Elementary level.  
  
Secondary Level – Ease Rockford Middle School Principal, Adam Burkholder gave an update on what is happening at the Secondary level.
3. Committee Reports  
  
There were no committee reports.

## Recognition of Visitors & Hearing of People Present – Public Comment

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Audience Participation. No action taken.

## Superintendent Remarks

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Dr. Matthews talked about the playground at Parkside and explained that the equipment will be moved to

other buildings. He thanked the teachers and staff for their hard work.

## Adjournment

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President Folsom adjourned the meeting at 7:02 p.m.

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Recording Secretary

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Secretary, Board of Education



## Memorandum

To: Dr. Steve Matthews, Superintendent of Schools  
From: Allison Clements, Assistant Superintendent of Business and Operations  
Date: June 9, 2025  
Subject: Bond ratifying resolution

---

Rockford Public Schools continues working with the district's attorney, Ian Koeffler and representatives from PFM, the district's financial analyst in completing the final series of 2019 bonds. The bonds were "priced" and sold May 14, 2025. The Final Qualification Application has been submitted to the MI Department of Treasury and the Final Official Statement will be printed and distributed.

The attached resolution authorizes the completion of the sale of the bonds. Bond closing will occur on June 12, 2025.

ATC;jg  
Attachment



Rockford Public Schools, Kent County, Michigan (the “Issuer”)

A regular meeting of the board of education of the Issuer (the “Board”) was held in the \_\_\_\_\_, within the boundaries of the Issuer, on the 9th day of June, 2025, at \_\_\_\_\_ o’clock in the \_\_\_\_m. (the “Meeting”).

The Meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1. By resolution adopted on December 9, 2024 (the “Bond Resolution”), the Issuer authorized the issuance of not to exceed Thirty-Eight Million Dollars (\$38,000,000) 2025 School Building and Site Bonds, Series III (the “Bonds”); and

2. In the Bond Resolution, the Board authorized the sale of the Bonds and delegated authority to the Superintendent of Schools and/or the Executive Director of Business and Operations now Assistant Superintendent of Business and Operations (each an “Authorized Officer”) to accept the offer of Stifel, Nicolaus & Company, Incorporated to purchase the Bonds subject to parameters established in the Bond Resolution; and

3. Based upon information provided by the Issuer’s financial consulting firm, an Authorized Officer accepted an offer from Stifel, Nicolaus & Company, Incorporated, and the other underwriter listed in the bond purchase agreement (the “Underwriters”) to purchase the Bonds, and the Board desires to ratify and affirm the acceptance of the offer.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Authorized Officer’s acceptance of the offer as set forth in the bond purchase agreement dated May 15, 2025 (the “Bond Purchase Agreement”), and the terms and conditions set forth therein, presented to the Authorized Officer to purchase the Bonds at a purchase price of \$37,998,621.85, which is the par value of the Bonds, plus an original issue premium of \$1,553,967.85, less the Underwriters’ discount of \$135,346.00, is hereby ratified and affirmed. The Bonds shall be issued in the aggregate principal amount of \$36,580,000 and designated 2025 School Building and Site Bonds, Series III (General Obligation - Unlimited Tax). Because the Bonds are being issued at a premium and a portion of such premium is being deposited into the 2025 Capital Projects Fund, the Board hereby acknowledges that no voter authorization remains for any future bond issuance.

2. The Bonds shall be dated June 12, 2025, and shall mature on May 1 of the years 2026 to 2043, inclusive, 2045, 2047, and 2049, on which interest is payable commencing November 1, 2025 and semi-annually thereafter on May 1 and November 1, at the rate and in the principal amounts set forth in Exhibit A and shall be subject to optional and mandatory redemption

as set forth herein. The Underwriters have agreed in the Bond Purchase Agreement that they shall initially offer the Bonds to the public at the yields set forth in Exhibit A hereto.

3. The Bonds or portions of Bonds in multiples of \$5,000, maturing on or after May 1, 2036, shall be subject to redemption prior to maturity, at the option of the Issuer in such order as the Issuer may determine and by lot within any maturity, on any date occurring on or after May 1, 2035, at par plus accrued interest to the redemption date.

4. The Bonds due May 1, 2045, May 1, 2047, and May 1, 2049, are term bonds subject to mandatory redemption in part, by lot, on the redemption dates and in the principal amounts set forth below and at a redemption price equal to the principal amount thereof, without premium, together with interest thereon to the redemption date, as set forth below.

<u>Bonds due May 1, 2045</u>	
<u>Redemption Date</u>	<u>Principal Amount</u>
May 1, 2044	\$1,430,000
May 1, 2045 (maturity)	1,435,000

<u>Bonds due May 1, 2047</u>	
<u>Redemption Date</u>	<u>Principal Amount</u>
May 1, 2046	\$1,435,000
May 1, 2047 (maturity)	1,435,000

<u>Bonds due May 1, 2049</u>	
<u>Redemption Date</u>	<u>Principal Amount</u>
May 1, 2048	\$1,435,000
May 1, 2049 (maturity)	1,435,000

When term bonds are purchased by the Issuer and delivered to the Paying Agent for cancellation or are redeemed in a manner other than by mandatory redemption, the principal amount of the term bonds affected shall be reduced by the principal amount of the Bonds so redeemed or purchased in the order determined by the Issuer.

5. Notice of redemption of any Bond shall be given not less than thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption by mail to the registered owner's or owners' registered address shown on the registration books kept by the Paying Agent (the "Paying Agent"). The Bonds shall be called for redemption in multiples of \$5,000, and Bonds of denominations of more than \$5,000 shall be treated as representing the number of Bonds obtained by dividing the denomination of the Bond by \$5,000, and such Bonds may be redeemed in part. The notice of redemption for Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed a new Bond or Bonds in an aggregate principal amount equal to the unredeemed portion of the Bond surrendered shall be issued to the registered owner thereof.

If less than all of the Bonds of any maturity shall be called for redemption, unless otherwise provided, the particular Bonds or portions of Bonds to be redeemed shall be selected by the Paying Agent, in such manner as the Paying Agent in its discretion may deem proper, in the principal amounts designated by the Issuer. Any Bonds selected for redemption which are deemed to be paid in accordance with the provisions of the Bond Resolution and this resolution will cease to

bear interest on the date fixed for redemption. Upon presentation and surrender of such Bonds at the corporate trust office of the Paying Agent, such Bonds shall be paid and redeemed.

6. Blank Bonds with the manual or facsimile signatures of the President and Secretary affixed thereto, shall, at the direction of bond counsel and as necessary, be delivered to the Paying Agent for safekeeping to be used for registration and transfer of ownership.

The Bonds shall be registered as to principal and interest and are transferable as provided in the Bond Resolution only upon the books of the Issuer kept for that purpose by the Paying Agent, by the registered owner thereof in person or by an agent of the owner duly authorized in writing, upon the surrender of the Bond together with a written instrument of transfer satisfactory to the Paying Agent duly executed by the registered owner or agent thereof and thereupon a new Bond or Bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the Bond Resolution, and upon payment of the charges, if any, therein provided. The Bonds are issuable in denominations of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

If any Bond shall become mutilated, the Issuer, at the expense of the holder of the Bonds, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution of the mutilated Bond, upon surrender to the Paying Agent of the mutilated Bond. If any Bond issued under this resolution shall be lost, destroyed or stolen, evidence of the loss, destruction or theft and indemnity may be submitted to the Paying Agent, and if satisfactory to the Paying Agent and the Issuer, the Issuer at the expense of the owner, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver a new Bond of like tenor and bearing the statement required by Act 354, Public Acts of Michigan, 1972, as amended, being sections 129.131 to 129.134, inclusive, of the Michigan Compiled Laws, or any applicable law hereafter enacted, in lieu of and in substitution of the Bond so lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond, the Paying Agent may pay the same without surrender thereof.

7. Upon delivery of the Bonds, the accrued interest, if any, shall be deposited in the Debt Retirement Fund for the Bonds and the balance of the Bond proceeds shall be used as follows:

A. The approximate sum of \$182,000.00 shall be used to pay the costs of issuance of the Bonds, and any balance remaining from that sum after paying the costs of issuance shall be deposited in the 2025 Capital Projects Fund.

B. The sum of \$37,816,621.85 shall be deposited to the 2025 Capital Projects Fund.

8. The Preliminary Official Statement, dated May 7, 2025, is deemed final for purposes of SEC Rule 15c2-12(b)(1), relating to the Bonds and its use and distribution by the Underwriters is hereby authorized, approved and confirmed.

9. An Authorized Officer is authorized and directed to execute and deliver the final Official Statement on behalf of the Issuer. An Authorized Officer is further authorized to approve, execute and deliver any amendments and supplements to the final Official Statement necessary to assure that the statements therein are true, as of the time the Bonds are delivered to the Underwriters, and that it does not contain any untrue statement of a material fact and does not omit to state a material fact necessary in order to make the statements, in light of the circumstances

under which they were made, not misleading. In the absence of an Authorized Officer, the President may execute the above documents.

10. The President and Secretary are authorized to execute a Certificate of the District Regarding Covenants and Representations which, in part, will enable the Underwriter to comply with Rule 15c2-12 under the Securities and Exchange Act of 1934 in connection with the offering and sale of the Bonds.

11. The Issuer hereby ratifies and affirms the appointment of The Huntington National Bank, Grand Rapids, Michigan, as Paying Agent-Bond Registrar and directs an Authorized Officer to execute for and on behalf of the Issuer a Paying Agent-Bond Registrar Agreement.

12. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

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Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Rockford Public Schools, Kent County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the Open Meetings Act (Act 267, Public Acts of Michigan, 1976, as amended).

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Secretary, Board of Education

IFK/baf

# EXHIBIT A

## BOND PRICING

Rockford Public Schools  
County of Kent, State of Michigan  
2025 School Building and Site Bonds, Series III  
(General Obligation - Unlimited Tax)  
Final Numbers

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Yield to Maturity	Call Date	Call Price	Premium (-Discount)	
Serial Bonds:										
	05/01/2026	7,250,000	5.000%	3.150%	101.600				116,000.00	
	05/01/2027	5,500,000	5.000%	3.140%	103.377				185,735.00	
	05/01/2028	1,275,000	5.000%	3.140%	105.090				64,897.50	
	05/01/2029	500,000	5.000%	3.190%	106.562				32,810.00	
	05/01/2030	500,000	5.000%	3.240%	107.891				39,455.00	
	05/01/2031	500,000	5.000%	3.300%	109.023				45,115.00	
	05/01/2032	500,000	5.000%	3.380%	109.874				49,370.00	
	05/01/2033	150,000	5.000%	3.430%	110.764				16,146.00	
	05/01/2034	1,000,000	5.000%	3.530%	111.125				111,250.00	
	05/01/2035	1,005,000	5.000%	3.630%	111.291				113,474.55	
	05/01/2036	1,005,000	5.000%	3.810%	109.722	C	3.895%	05/01/2035	100.000	97,706.10
	05/01/2037	1,060,000	5.000%	3.940%	108.606	C	4.079%	05/01/2035	100.000	91,223.60
	05/01/2038	1,110,000	5.000%	4.050%	107.671	C	4.222%	05/01/2035	100.000	85,148.10
	05/01/2039	1,170,000	5.000%	4.100%	107.250	C	4.301%	05/01/2035	100.000	84,825.00
	05/01/2040	1,220,000	5.000%	4.210%	106.330	C	4.415%	05/01/2035	100.000	77,226.00
	05/01/2041	1,370,000	5.000%	4.360%	105.091	C	4.546%	05/01/2035	100.000	69,746.70
	05/01/2042	1,430,000	5.000%	4.480%	104.111	C	4.646%	05/01/2035	100.000	58,787.30
	05/01/2043	1,430,000	5.000%	4.560%	103.465	C	4.711%	05/01/2035	100.000	49,549.50
		27,975,000							1,388,465.35	
2045 Term Bond:										
	05/01/2044	1,430,000	5.000%	4.680%	102.504	C	4.803%	05/01/2035	100.000	35,807.20
	05/01/2045	1,435,000	5.000%	4.680%	102.504	C	4.803%	05/01/2035	100.000	35,932.40
		2,865,000							71,739.60	
2047 Term Bond:										
	05/01/2046	1,435,000	5.000%	4.750%	101.949	C	4.854%	05/01/2035	100.000	27,968.15
	05/01/2047	1,435,000	5.000%	4.750%	101.949	C	4.854%	05/01/2035	100.000	27,968.15
		2,870,000							55,936.30	
2049 Term Bond:										
	05/01/2048	1,435,000	5.000%	4.830%	101.318	C	4.905%	05/01/2035	100.000	18,913.30
	05/01/2049	1,435,000	5.000%	4.830%	101.318	C	4.905%	05/01/2035	100.000	18,913.30
		2,870,000							37,826.60	
		36,580,000							1,553,967.85	

Dated Date	06/12/2025	
Delivery Date	06/12/2025	
First Coupon	11/01/2025	
Par Amount	36,580,000.00	
Premium	1,553,967.85	
Production	38,133,967.85	104.248135%
Underwriter's Discount	(135,346.00)	(0.370000%)
Purchase Price	37,998,621.85	103.878135%
Accrued Interest		
Net Proceeds	37,998,621.85	



## Memorandum

To: Dr. Steven Matthews  
From: Korie Wilson-Crawford, Assistant Superintendent of Human Resources  
Date: June 5, 2025  
Subject: RFC Cafeteria Furniture

---

Dr. Matthews,

Accompanying this memo, you will find furniture quote proposals for the cafeteria stage area at the Rockford Freshman Center. A work group consisting of myself along with Dr. Kelly Amshey, Al Reickard and Jerrad Reickard designed and reviewed the furniture proposed for this space.

The quote proposal is for \$48,461.63 and includes furniture from the vendors VS Furniture and Interphase Furniture. The funding will come from the proceeds of the 2019 Bond.

Pending approval, this furniture will be installed in early Fall of 2025. The timeline for furnishing the remainder of the Freshman Center along with Rockford High School and River Valley Academy is currently scheduled for the summer of 2026. The bids for the remainder of the building are scheduled to come to the Board of Education in February of 2026.

At Monday's meeting we will be seeking board approval of the budget to move forward outfitting the cafeteria stage space at the Rockford Freshman Center with appropriate furnishings that allow students to collaborate and spend unstructured time in a refreshed, focused space.

Please let me know if you have any questions.

Sincerely,

Dr. Korie Wilson-Crawford





# FURNITURE DESIGN PLAYBOOK

RPS Freshman Center / April 22, 2025



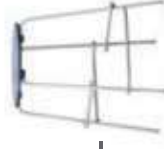
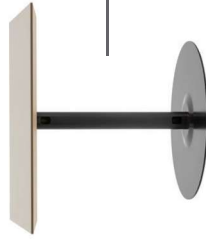
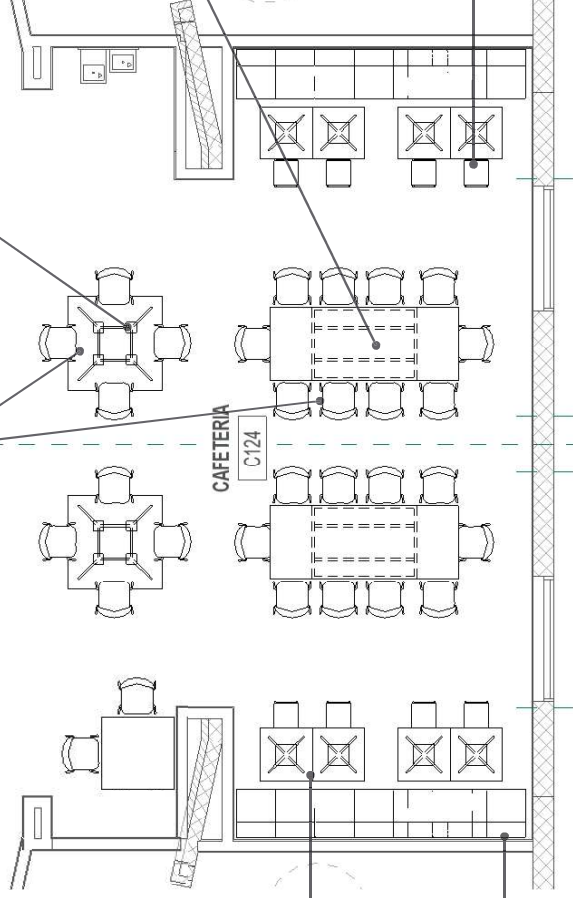
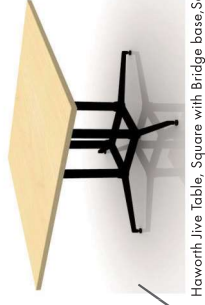
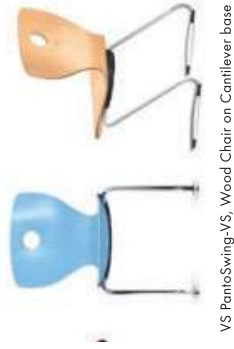
The background of the page is a complex, abstract geometric pattern. It consists of various dark gray and black shapes, including triangles, rectangles, and parallelograms, arranged in a way that creates a sense of depth and movement. The shapes are layered, with some appearing to be in front of others, creating a three-dimensional effect. The overall color palette is monochromatic, using shades of gray and black.

# CAFETERIA FURNITURE



# CAFETERIA

OPTION 2 | ESTIMATED BUDGET \$36,868.09





**INTERPHASE**  
INTERIORS

# Interphase Interiors

415 Leonard ST NW Suite 110  
Grand Rapids, MI 49504  
Phone: 616-245-0800 Fax: 616-245-3974

6/4/2025

**Quote #**

## Sold To:

### Rockford PS

350 N Main St

Rockford MI 49341

**Contact:** Ronda Oosting

**Email:** ROosting@rockfordschools.org

## Ship To:

### RPS Freshman Center

4500 Kroes St. NE

Rockford MI 49341

**Contact:** Jerrad Reickard

**Email:** jreickard@rockfordschools.org

## RPS FRESMAN CAFETERIA R3 QT

**Sales Person:** RACHEL BRICK

Item	Qty.	Product	Price	
			Unit	Extended
TABLES				
1 TABLES	2	TS00-4J7B Cultivate,Base Only,42DX96W,Gld,36H,Ptd,SPC  Trim Color 1A ,TR-F Black	\$808.90	\$1,617.80
2 TABLES	2	TYRA-42C0-LJSN Cultivate,Rect,42DX120W,LAM,EB3,Std core,no cutout  Worktop Surface Color ,H-A49 Organic Twill Worktop Edge Color-Users Edge ,HP-WL Linen, GRADE A	\$592.11	\$1,184.22
3 TABLES	2	TCRQ-5454-LJSNKG4A Jive,Tbl,Sq,Lam,54"x54",Eb3,Std,Co:none,Brd,Gld,29"h,Ptd  Worktop Surface Color ,H-A49 Organic Twill Worktop Edge Color-Users Edge ,HP-WL Linen, GRADE A Base Color 1A ,TR-F Black, GRADE A	\$882.28	\$1,764.56
4 TABLES	8	TCRQ-3030-LJSNDN6 Jive,Tbl,Sq,Lam,30"x30",Eb3,Std,Co:none,Disc,N,36"h  Worktop Surface Color ,H-A49 Organic Twill Worktop Edge Color-Users Edge ,HP-WL Linen, GRADE A Base Color 1A ,TR-F Black, GRADE A	\$512.07	\$4,096.56
5 TABLES	1	TCRQ-3636-LJSNDN4 Jive,Tbl,Sq,Lam,36"x36",Eb3,Std,Co:none,Disc,N,29"h  Worktop Surface Color ,H-A49 Organic Twill Worktop Edge Color-Users Edge ,HP-WL Linen, GRADE A Base Color 1A ,TR-F Black, GRADE A	\$556.89	\$556.89
Subtotal for: TABLES			\$9,220.03	

Item	Qty.	Product	Price	
			Unit	Extended

## BOOTHS

6	2	NSCH-1104646	\$3,541.12	\$7,082.24
BOOTHS		Coact Seating 48"W X 29"D X 48"H L & R Flush----- Special feature: size. #78142-HBS-MT single booth at special size. 24" seat height with 1.5" stainless steel foot rail. Black plinth base flush on left and right-facing (J5LR). Ganging under seat(PLGN). No power(X9). Seat in grade 6. Back in grade 6. Base in grade 6. **PRICE IS FOR ONE WITH MINIMUM ORDER OF 2 AT THIS SIZE**		

\*\*CUSTOM ORDER - CANNOT BE RETURNED\*\*

Leg Style	J5	Black Plinth Base
Leg Finish	X9	None
Ganging	X9	None
Power Location/Finish	X9	None
Seat Fabric, Manufacturer	~COM	Customer's Own Material
Fabric Pattern, Customer's Own	3125166	3125166 - Designtex Alphabet Charcoal
Material	~COM	Customer's Own Material
Back Fabric, Manufacturer	3125361	3125361 - Designtex Alphabet Apricot
Fabric Pattern, Customer's Own	~COM	Customer's Own Material
Material	3125166	3125166 - Designtex Alphabet Charcoal
Base Fabric, Manufacturer		
Fabric Pattern, Customer's Own		
Material		

7	2	NSCH-1104645	\$4,237.20	\$8,474.40
BOOTHS		Coact Seating 60"W X 29"D X 48"H J5FR RIGHT-FACING----- Special feature: size. #78142-HBS-MT single booth at special size. 24" seat height with 1.5" stainless steel foot rail. Black plinth base flush on right-facing(J5FR). Ganging under seat(PLGN). No power(X9). Seat in grade 6. Back in grade 6. Base in grade 6. **PRICE IS FOR ONE WITH MINIMUM ORDER OF 2 AT THIS SIZE**		

\*\*CUSTOM ORDER - CANNOT BE RETURNED\*\*

Leg Style	J5	Black Plinth Base
Leg Finish	X9	None
Ganging	X9	None
Power Location/Finish	X9	None
Seat Fabric, Manufacturer	~ETC	Graded-in Fabric
Fabric Pattern, Graded-in	ETC6	Graded-in - Grade 6
Fabric Color, Graded-in	3125166	3125166 - Designtex Alphabet Charcoal
Back Fabric, Manufacturer	~COM	Customer's Own Material
Fabric Pattern, Customer's Own	3125361	3125361 - Designtex Alphabet Apricot
Material	~COM	Customer's Own Material
Base Fabric, Manufacturer	3125166	3125166 - Designtex Alphabet Charcoal
Fabric Pattern, Customer's Own		
Material		

Item	Qty.	Product	Price	
			Unit	Extended
8 BOOTHS	2	NSCH-1104643 Coact Seating 60"W X 29"D X 48"H ----- J5FL LEFT-FACING Special feature: size. #78142-HBS-MT single booth at special size. 24" seat height with 1.5" stainless steel foot rail. Black plinth base flush on left-facing(J5FL). Ganging under seat (PLGN). No power(X9). Seat in grade 6. Back in grade 6. Base in grade 6. **PRICE IS FOR ONE WITH MINIMUM ORDER OF 2 AT THIS SIZE**	\$4,237.20	\$8,474.40
**CUSTOM ORDER - CANNOT BE RETURNED**				
		Leg Style J5 Black Plinth Base		
		Leg Finish X9 None		
		Ganging X9 None		
		Power Location/Finish X9 None		
		Seat Fabric, Manufacturer ~ETC Graded-in Fabric		
		Fabric Pattern, Graded-in ETC6 Graded-in - Grade 6		
		Fabric Color, Graded-in 3125166 3125166 - Designtex Alphabet Charcoal		
		Back Fabric, Manufacturer ~COM Customer's Own Material		
		Fabric Pattern, Customer's Own 3125361 3125361 - Designtex Alphabet Apricot		
		Material ~COM Customer's Own Material		
		Base Fabric, Manufacturer 3125166 3125166 - Designtex Alphabet Charcoal		
		Fabric Pattern, Customer's Own Material		
Subtotal for: BOOTHS				<b>\$24,031.04</b>
<b>SERVICES</b>				
9 SERVICES	1	INSTALL Delivery, Install & Trash Removal during normal hours M-F 7AM-3PM for above product.  No stair-carry or removal/disposal of existing product.	\$3,195.00	\$3,195.00
Subtotal for: SERVICES				<b>\$3,195.00</b>
Sub Total:				<b>\$36,446.07</b>
Tax:				<b>\$0.00</b>
Total:				<b>\$36,446.07</b>

**Terms & Conditions - Interphase Office Interiors, Inc.****Payment Terms**

Interphase, Inc. shall make every effort to deliver and install all products as quickly as possible. However, any delivery and/or installation dates quoted to Customer are approximate and the Interphase obligation shall be only to deliver and/or install the products within a reasonable time. Also, due to certain factory shipment schedules, it is possible that Interphase will be able to deliver and install only portions of the job at a time. Therefore, payment shall be made in accordance with the following terms:

1. All prices are FCA manufacturer point of shipment unless otherwise specified.
2. Terms are net 10 days from date of invoice. Customer will be invoiced for items as delivered. In no case is payment to be withheld for acceptable products should any portion of the job be unacceptable or undelivered. If any products are unacceptable or undelivered, the Customer must pay the balance of the invoice within 10 days, but may withhold the lesser amount of 10% of the total invoice or the value of the unacceptable products. The remaining balance is due 10 days after final delivery.
3. All materials are subject to Michigan State Sales Tax or other applicable State Sales Tax.
4. Interphase requires a deposit equaling 50% due at time of order (100% deposit for COM & COL). Said deposit will be applied to Customer's account until such product is delivered and invoiced. Each invoice, less its proportionate share of the deposit, will be due and payable according to the above terms and conditions. Other progress payments, as well as a deposit for delivery and/or installation, may be required throughout the order cycle depending on specific circumstances for each Buyer and order.
5. All orders are subject to credit approval.
6. An order is not cancelable once the order is confirmed by the vendor or manufacturer of the product, regardless of whether such confirmation is provided to Customer. Quick ships and fabric orders are not cancelable.
7. Customer agrees that the seller may pass through to Customer any charges, costs or fees that it incurs as result of Customer paying Seller through use of a credit card, debit card, credit facility or wire fees, and that such passed through charges, costs or fees may be subject to sales or use tax.
8. If Customer is unwilling or unable to accept delivery or installation of the products according to the specified schedule, the products will be stored at Customer's expense. Customer agrees to be invoiced for 100% of the invoice, to be paid within 10 days. In addition, Customer shall pay a warehouse charge payable monthly beginning after 30 days of warehouse storage. Extra handling of product will be charged at our normal hourly rate. This could be a result of Customer's site not being ready or site conditions that impair installation.
9. Interphase retains, and Customer hereby grants to Interphase, a security interest in the products to secure the purchase price therefore. The products shall remain personal property regardless of being fixed to any real property. If Customer defaults in the payment of the purchase price when due, Interphase shall have all rights and remedies granted by the Uniform Commercial Code. A finance charge of 1.5% per month (annual percentage rate 18%) will be charged on all past due balances. Customer shall pay all collection costs and attorney's fees in the event that the debt or any part thereof is referred to a collection agency or attorney.

**General Terms**

10. The quotation contained herein has been reviewed and approved by an authorized Customer representative for correct product, fabric, finishes and quantities. In addition, Interphase must have the opportunity to physically take its own measurements of the space to assure accuracies of custom ordered products. If actual measurements are not possible and Interphase must order from construction drawings and they are inaccurate, any extra expenses are Customer's responsibility. Any services rendered to Customer to change or modify the specification and layout before or during installation will be charged to Customer at prevailing rates. If such changes or modifications result in additional products, parts, materials or labor, they will be billed to Customer at prevailing rates. A restocking fee, based on product cost and vendor policies, will be assessed on all changes made after acknowledgement date, or for any product cancellations.

Item	Qty.	Product	Price	
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11. Customer acknowledges that the products are manufactured by others. AS BETWEEN CUSTOMER AND INTERPHASE, THE GOODS ARE OTHERWISE “AS IS WHERE IS” WITH ALL FAULTS AND INTERPHASE MAKES NO EXPRESS, IMPLIED OR STATUTORY WARRANTIES, ALL OF WHICH ARE DISCLAIMED AND EXCLUDED BY INTERPHASE INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MECHANTABILITY, NON-INFRINGEMENT, SUITABILITY FOR A PARTICULAR PURPOSE OR USE, EXCEPT THOSE MADE BY THE MANUFACTURER OF THE PRODUCTS. No third party, including any employee or agent of Interphase, is authorized to make any representation, promise, or warranty concerning the goods and any statements made by those parties are not binding on Interphase unless in writing signed by an authorized representative of Interphase. Any technical advice furnished by Interphase or its employees or agents is for Customer’s convenience only and Interphase assumes no obligation or liability for the advice given or the results obtained from that advice. Any claim must be made to Interphase in writing within five (5) days after delivery or installation of the products and if no claim is received by Interphase, Customer will have waived any such claim.

12. No liability shall accrue against Interphase as a result of breach of terms and conditions caused by any strike, act of God, lockout, accident, or delay beyond its control.

13. Merchandise shipped direct to Customer will be the responsibility of Customer except as otherwise agreed in writing. The receiving Customer is responsible to inspect merchandise immediately upon receipt and file any necessary freight claims with freight provider.

### Installation & Delivery Terms

14. Delivery and installation charges will be billed to Customer by separate invoice. Delivery and installation charges are not incurred by Customer until such services are provided by Interphase.

15. Change of Scope - Before or during installation, Customer may request additional services outside of the original project scope. A signed Change Order is required before additional services can commence. Layout changes during installation may result in additional product needs that could cause delays in the completion of the furniture installation and may result in additional charges.

16. Floor Protection - Interphase will provide necessary floor protection per building requirements. If other specific or extraordinary protection is needed, Customer must notify Interphase before the work begins.

17. Electrical Work - Unless specifically indicated, electrical work in the following areas is not included:

- a. Electrical Wiring to the Space
- b. Hardwiring of Feeds

Interphase can make arrangements for these services and Interphase will bill Customer accordingly.

18. Delivery - Free and clear access to docks and elevators for deliveries is required. Special arrangements or considerations must be noted prior to accepting the service proposal. Carry up delivery will result in additional charges.

19. Work Environment - Free and clear access to the work site for delivery, staging and installation is required. Electricity, heat, hoisting, lighting and elevator service will be furnished as required without charge to Interphase. Floors covered by this proposal shall be smooth, level and free from debris, and concrete subject to dampness shall be waterproofed prior to delivery and installation of merchandise.

NOTE: Furniture deliveries/installations should not be performed side-by-side with other construction trades. The overlap in building construction and furniture installation increases the potential of additional costs brought about due to the quantity of personnel and equipment with simultaneous deadlines. Any damage caused by other trades will be the Customer’s responsibility.

20. Working Hours - Normal delivery and installation services (including drive time) are conducted between the hours of 7:00 AM and 4:00 PM Eastern Time, Monday through Friday, excluding holidays. Services performed times and/or days other than normal may result in additional charges which may or may not include overtime billed at 1.5 times standard billing rates.

21. Staging Areas - Staging areas will be provided by Customer on the same floor and within the workspace.

22. Timeframes - Changes in the number of days allowed to complete the delivery and installation may result in additional charges.

23. Rework Preparation - Workstations, files, drawers, etc. shall be emptied/boxed/clear of space before the arrival of installation crews.

24. Trash Removal - Interphase will remove and discard trash related to the delivery and installation of furniture.

25. Final Cleaning - Interphase will wipe down the installed furniture after installation. Excessive cleaning necessary due to debris and dust by other trades is not included.

Item	Qty.	Product	Price	
			Unit	Extended

26. Punch List - Interphase will provide a project punch list to Customer upon significant completion of the installation.

27. Interphase will not be liable for damages not caused by its actions or negligence.

28. Insurance – Interphase will carry public liability, worker’s compensation, property damage and automobile/truck insurance. Fire, tornado, earthquake, flood, vehicle, general liability and other causality insurance related to the job site, the product, or the transit of the product will be provided and paid by Customer. Customer shall be solely responsible for insurance coverage for the product from the time ownership passes to Customer, under these Terms and Conditions.

**Pricing subject to change daily. A 50% deposit is required at time of order entry.**

**Customer Signature**

**Date**



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## Quotation

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**Quote Number** 0200269329

**Customer** Rockford Public Schools  
350 North Main  
Rockford MI 49341  
United States

**Contact** Ronda Oosting

**Customer Reference** GLFS-Rockford PS Freshman Center

**Date Quoted** 05/12/2025

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**Inside Sales Contact** Kirsten Suberg  
☎ 704-378-6500  
k.suberg@vsamerica.com

**Territory Manager** Christine Debrot  
c.debrot@vsamerica.com

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**Contract** Omnia Partners Region 4 ESC (R240118)  
**Contract #** R240118

**To Whom It May Concern:**

Please note the following pricing has been presented in Omnia Partners Region 4 ESC Contract NET values, based on the stated models, colors, finishes, and quantities. Any alterations will be subject to updated pricing.

Pricing is valid for 30 days\* for projects delivering within 9 months of the receipt of a complete PO. Orders with delivery requirements outside of 9 months must be requoted. Please discuss specific project requirements with your VS America Territory Manager.

Factory-direct orders qualify for free shipping if the total LIST amount of the order is over \$150,000 USD. Freight charges do apply for any orders fulfilled from the VS America Stock / Quickship Program. Please refer to the Customer Freight Terms document, Omnia Region 4 Freight Terms, for a complete list of exclusions and restrictions.

Installation is not included in unit pricing.

Please check all details prior to submitting an order. Where details have been left unspecified in the request, default selections have been quoted. If you have any questions, please contact your Inside Sales Representative or Territory Manager at the numbers shown above.

Best Regards,

VS America Inc.

\*Barring the announcement of a formal price increase.



Item	Model/Description	Quantity	Unit Net Price	Extended price
1	<b>31430</b> PantoSwing-VF, design chair with beech-plywood seat and backrest shell	30	\$ 286.00	\$ 8,580.00
	<b>230 metal color</b> 059 arctic <b>262 wooden parts seat / backrest</b> 010 natural <b>500 glides / castors</b> 040 2-component glides <b>903 packaging</b> 002 with export protection <hr/> <b>Unit List Price</b> \$ 520.00 <hr/> <b>Discount (%)</b> 45,00000 <hr/> <b>Article MID</b> 31430-01004			
2	<b>03826</b> Solo stool, stackable, with 4 footrests at different heights	8	\$ 184.25	\$ 1,474.00
	<b>206 seat height</b> 065 65cm <b>230 metal color</b> 059 arctic <b>262 wooden parts seat / backrest</b> 010 natural <b>500 glides / castors</b> 001 plastic glides <b>903 packaging</b> 002 with export protection <hr/> <b>Unit List Price</b> \$ 335.00 <hr/> <b>Discount (%)</b> 45,00000 <hr/> <b>Article MID</b> 03826-01113			

Subtotal	\$ 10,054.00
Installation	\$ 1,005.40
Tariff Recovery Charge (4%)	\$ 402.16
Shipping ( Holland, MI 49423 )	\$ 554.00
<b>Total</b>	<b>\$ 12,015.56</b>

Payment Terms: Net 30 days

Please send POs to: [orders@vsamerica.com](mailto:orders@vsamerica.com)



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## Quotation

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**Quote Number** 0200269329

**Customer** Rockford Public Schools  
350 North Main  
Rockford MI 49341  
United States

**Contact** Ronda Oosting

**Customer Reference** GLFS-Rockford PS Freshman Center

**Date Quoted** 05/12/2025

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**Inside Sales Contact** Kirsten Suberg  
☎ 704-378-6500  
k.suberg@vsamerica.com

**Territory Manager** Christine Debrot  
c.debrot@vsamerica.com

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**Contract** Omnia Partners Region 4 ESC (R240118)  
**Contract #** R240118

**To Whom It May Concern:**

Please note the following pricing has been presented in Omnia Partners Region 4 ESC Contract NET values, based on the stated models, colors, finishes, and quantities. Any alterations will be subject to updated pricing.

Pricing is valid for 30 days\* for projects delivering within 9 months of the receipt of a complete PO. Orders with delivery requirements outside of 9 months must be requoted. Please discuss specific project requirements with your VS America Territory Manager.

Factory-direct orders qualify for free shipping if the total LIST amount of the order is over \$150,000 USD. Freight charges do apply for any orders fulfilled from the VS America Stock / Quickship Program. Please refer to the Customer Freight Terms document, Omnia Region 4 Freight Terms, for a complete list of exclusions and restrictions.

Installation is not included in unit pricing.

Please check all details prior to submitting an order. Where details have been left unspecified in the request, default selections have been quoted. If you have any questions, please contact your Inside Sales Representative or Territory Manager at the numbers shown above.

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Subtotal	\$ 10,054.00
Installation	\$ 1,005.40
Tariff Recovery Charge (4%)	\$ 402.16
Shipping ( Holland, MI 49423 )	\$ 554.00
<b>Total</b>	<b>\$ 12,015.56</b>

Payment Terms: Net 30 days

Please send POs to: [orders@vsamerica.com](mailto:orders@vsamerica.com)



**INTERPHASE**  
INTERIORS

# Interphase Interiors

415 Leonard ST NW Suite 110  
Grand Rapids, MI 49504  
Phone: 616-245-0800 Fax: 616-245-3974

6/4/2025

**Quote #**

## Sold To:

### Rockford PS

350 N Main St

Rockford MI 49341

**Contact:** Ronda Oosting

**Email:** ROosting@rockfordschools.org

## Ship To:

### RPS Freshman Center

4500 Kroes St. NE

Rockford MI 49341

**Contact:** Jerrad Reickard

**Email:** jreickard@rockfordschools.org

## RPS FRESMAN CAFETERIA R3 QT

**Sales Person:** RACHEL BRICK

Item	Qty.	Product	Price	
			Unit	Extended
TABLES				
1 TABLES	2	TS00-4J7B Cultivate,Base Only,42DX96W,Gld,36H,Ptd,SPC  Trim Color 1A ,TR-F Black	\$808.90	\$1,617.80
2 TABLES	2	TYRA-42C0-LJSN Cultivate,Rect,42DX120W,LAM,EB3,Std core,no cutout  Worktop Surface Color ,H-A49 Organic Twill Worktop Edge Color-Users Edge ,HP-WL Linen, GRADE A	\$592.11	\$1,184.22
3 TABLES	2	TCRQ-5454-LJSNGG4A Jive,Tbl,Sq,Lam,54"x54",Eb3,Std,Co:none,Brd,Gld,29"h,Ptd  Worktop Surface Color ,H-A49 Organic Twill Worktop Edge Color-Users Edge ,HP-WL Linen, GRADE A Base Color 1A ,TR-F Black, GRADE A	\$882.28	\$1,764.56
4 TABLES	8	TCRQ-3030-LJSNDN6 Jive,Tbl,Sq,Lam,30"x30",Eb3,Std,Co:none,Disc,N,36"h  Worktop Surface Color ,H-A49 Organic Twill Worktop Edge Color-Users Edge ,HP-WL Linen, GRADE A Base Color 1A ,TR-F Black, GRADE A	\$512.07	\$4,096.56
5 TABLES	1	TCRQ-3636-LJSNDN4 Jive,Tbl,Sq,Lam,36"x36",Eb3,Std,Co:none,Disc,N,29"h  Worktop Surface Color ,H-A49 Organic Twill Worktop Edge Color-Users Edge ,HP-WL Linen, GRADE A Base Color 1A ,TR-F Black, GRADE A	\$556.89	\$556.89
Subtotal for: TABLES			\$9,220.03	

Item	Qty.	Product	Price	
			Unit	Extended

## BOOTHS

6	2	NSCH-1104646	\$3,541.12	\$7,082.24
BOOTHS		Coact Seating 48"W X 29"D X 48"H L & R Flush----- Special feature: size. #78142-HBS-MT single booth at special size. 24" seat height with 1.5" stainless steel foot rail. Black plinth base flush on left and right-facing (J5LR). Ganging under seat(PLGN). No power(X9). Seat in grade 6. Back in grade 6. Base in grade 6. **PRICE IS FOR ONE WITH MINIMUM ORDER OF 2 AT THIS SIZE**		

\*\*CUSTOM ORDER - CANNOT BE RETURNED\*\*

Leg Style	J5	Black Plinth Base
Leg Finish	X9	None
Ganging	X9	None
Power Location/Finish	X9	None
Seat Fabric, Manufacturer	~COM	Customer's Own Material
Fabric Pattern, Customer's Own	3125166	3125166 - Designtex Alphabet Charcoal
Material	~COM	Customer's Own Material
Back Fabric, Manufacturer	3125361	3125361 - Designtex Alphabet Apricot
Fabric Pattern, Customer's Own	~COM	Customer's Own Material
Material	3125166	3125166 - Designtex Alphabet Charcoal
Base Fabric, Manufacturer		
Fabric Pattern, Customer's Own		
Material		

7	2	NSCH-1104645	\$4,237.20	\$8,474.40
BOOTHS		Coact Seating 60"W X 29"D X 48"H J5FR RIGHT-FACING----- Special feature: size. #78142-HBS-MT single booth at special size. 24" seat height with 1.5" stainless steel foot rail. Black plinth base flush on right-facing(J5FR). Ganging under seat(PLGN). No power(X9). Seat in grade 6. Back in grade 6. Base in grade 6. **PRICE IS FOR ONE WITH MINIMUM ORDER OF 2 AT THIS SIZE**		

\*\*CUSTOM ORDER - CANNOT BE RETURNED\*\*

Leg Style	J5	Black Plinth Base
Leg Finish	X9	None
Ganging	X9	None
Power Location/Finish	X9	None
Seat Fabric, Manufacturer	~ETC	Graded-in Fabric
Fabric Pattern, Graded-in	ETC6	Graded-in - Grade 6
Fabric Color, Graded-in	3125166	3125166 - Designtex Alphabet Charcoal
Back Fabric, Manufacturer	~COM	Customer's Own Material
Fabric Pattern, Customer's Own	3125361	3125361 - Designtex Alphabet Apricot
Material	~COM	Customer's Own Material
Base Fabric, Manufacturer	3125166	3125166 - Designtex Alphabet Charcoal
Fabric Pattern, Customer's Own		
Material		

Item	Qty.	Product	Price	
			Unit	Extended
8 BOOTHS	2	NSCH-1104643 Coact Seating 60"W X 29"D X 48"H ----- J5FL LEFT-FACING Special feature: size. #78142-HBS-MT single booth at special size. 24" seat height with 1.5" stainless steel foot rail. Black plinth base flush on left-facing(J5FL). Ganging under seat (PLGN). No power(X9). Seat in grade 6. Back in grade 6. Base in grade 6. **PRICE IS FOR ONE WITH MINIMUM ORDER OF 2 AT THIS SIZE**	\$4,237.20	\$8,474.40
**CUSTOM ORDER - CANNOT BE RETURNED**				
		Leg Style J5 Black Plinth Base		
		Leg Finish X9 None		
		Ganging X9 None		
		Power Location/Finish X9 None		
		Seat Fabric, Manufacturer ~ETC Graded-in Fabric		
		Fabric Pattern, Graded-in ETC6 Graded-in - Grade 6		
		Fabric Color, Graded-in 3125166 3125166 - Designtex Alphabet Charcoal		
		Back Fabric, Manufacturer ~COM Customer's Own Material		
		Fabric Pattern, Customer's Own 3125361 3125361 - Designtex Alphabet Apricot		
		Material ~COM Customer's Own Material		
		Base Fabric, Manufacturer 3125166 3125166 - Designtex Alphabet Charcoal		
		Fabric Pattern, Customer's Own Material		
Subtotal for: BOOTHS				<b>\$24,031.04</b>
<b>SERVICES</b>				
9 SERVICES	1	INSTALL Delivery, Install & Trash Removal during normal hours M-F 7AM-3PM for above product.  No stair-carry or removal/disposal of existing product.	\$3,195.00	\$3,195.00
Subtotal for: SERVICES				<b>\$3,195.00</b>
Sub Total:				<b>\$36,446.07</b>
Tax:				<b>\$0.00</b>
Total:				<b>\$36,446.07</b>

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5. All orders are subject to credit approval.
6. An order is not cancelable once the order is confirmed by the vendor or manufacturer of the product, regardless of whether such confirmation is provided to Customer. Quick ships and fabric orders are not cancelable.
7. Customer agrees that the seller may pass through to Customer any charges, costs or fees that it incurs as result of Customer paying Seller through use of a credit card, debit card, credit facility or wire fees, and that such passed through charges, costs or fees may be subject to sales or use tax.
8. If Customer is unwilling or unable to accept delivery or installation of the products according to the specified schedule, the products will be stored at Customer's expense. Customer agrees to be invoiced for 100% of the invoice, to be paid within 10 days. In addition, Customer shall pay a warehouse charge payable monthly beginning after 30 days of warehouse storage. Extra handling of product will be charged at our normal hourly rate. This could be a result of Customer’s site not being ready or site conditions that impair installation.
9. Interphase retains, and Customer hereby grants to Interphase, a security interest in the products to secure the purchase price therefore. The products shall remain personal property regardless of being fixed to any real property. If Customer defaults in the payment of the purchase price when due, Interphase shall have all rights and remedies granted by the Uniform Commercial Code. A finance charge of 1.5% per month (annual percentage rate 18%) will be charged on all past due balances. Customer shall pay all collection costs and attorney’s fees in the event that the debt or any part thereof is referred to a collection agency or attorney.

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Item	Qty.	Product	Price	
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11. Customer acknowledges that the products are manufactured by others. AS BETWEEN CUSTOMER AND INTERPHASE, THE GOODS ARE OTHERWISE “AS IS WHERE IS” WITH ALL FAULTS AND INTERPHASE MAKES NO EXPRESS, IMPLIED OR STATUTORY WARRANTIES, ALL OF WHICH ARE DISCLAIMED AND EXCLUDED BY INTERPHASE INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MECHANTABILITY, NON-INFRINGEMENT, SUITABILITY FOR A PARTICULAR PURPOSE OR USE, EXCEPT THOSE MADE BY THE MANUFACTURER OF THE PRODUCTS. No third party, including any employee or agent of Interphase, is authorized to make any representation, promise, or warranty concerning the goods and any statements made by those parties are not binding on Interphase unless in writing signed by an authorized representative of Interphase. Any technical advice furnished by Interphase or its employees or agents is for Customer’s convenience only and Interphase assumes no obligation or liability for the advice given or the results obtained from that advice. Any claim must be made to Interphase in writing within five (5) days after delivery or installation of the products and if no claim is received by Interphase, Customer will have waived any such claim.

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- a. Electrical Wiring to the Space
- b. Hardwiring of Feeds

Interphase can make arrangements for these services and Interphase will bill Customer accordingly.

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19. Work Environment - Free and clear access to the work site for delivery, staging and installation is required. Electricity, heat, hoisting, lighting and elevator service will be furnished as required without charge to Interphase. Floors covered by this proposal shall be smooth, level and free from debris, and concrete subject to dampness shall be waterproofed prior to delivery and installation of merchandise.

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20. Working Hours - Normal delivery and installation services (including drive time) are conducted between the hours of 7:00 AM and 4:00 PM Eastern Time, Monday through Friday, excluding holidays. Services performed times and/or days other than normal may result in additional charges which may or may not include overtime billed at 1.5 times standard billing rates.

21. Staging Areas - Staging areas will be provided by Customer on the same floor and within the workspace.

22. Timeframes - Changes in the number of days allowed to complete the delivery and installation may result in additional charges.

23. Rework Preparation - Workstations, files, drawers, etc. shall be emptied/boxed/clear of space before the arrival of installation crews.

24. Trash Removal - Interphase will remove and discard trash related to the delivery and installation of furniture.

25. Final Cleaning - Interphase will wipe down the installed furniture after installation. Excessive cleaning necessary due to debris and dust by other trades is not included.



Item	Qty.	Product	Price	
			Unit	Extended

26. Punch List - Interphase will provide a project punch list to Customer upon significant completion of the installation.

27. Interphase will not be liable for damages not caused by its actions or negligence.

28. Insurance – Interphase will carry public liability, worker’s compensation, property damage and automobile/truck insurance. Fire, tornado, earthquake, flood, vehicle, general liability and other causality insurance related to the job site, the product, or the transit of the product will be provided and paid by Customer. Customer shall be solely responsible for insurance coverage for the product from the time ownership passes to Customer, under these Terms and Conditions.

**Pricing subject to change daily. A 50% deposit is required at time of order entry.**

<b>Customer Signature</b>	<b>Date</b>
<hr/>	<hr/>



# FURNITURE DESIGN PLAYBOOK

RPS Freshman Center / April 22, 2025



GMB

The background of the page is a complex, abstract geometric pattern. It consists of various dark gray and black shapes, including triangles, rectangles, and parallelograms, arranged in a way that creates a sense of depth and movement. The shapes are layered, with some appearing to be in front of others, creating a three-dimensional effect. The overall color palette is monochromatic, using shades of gray and black.

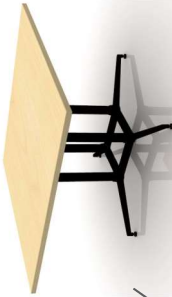
# CAFETERIA FURNITURE

# CAFETERIA

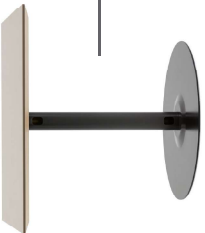
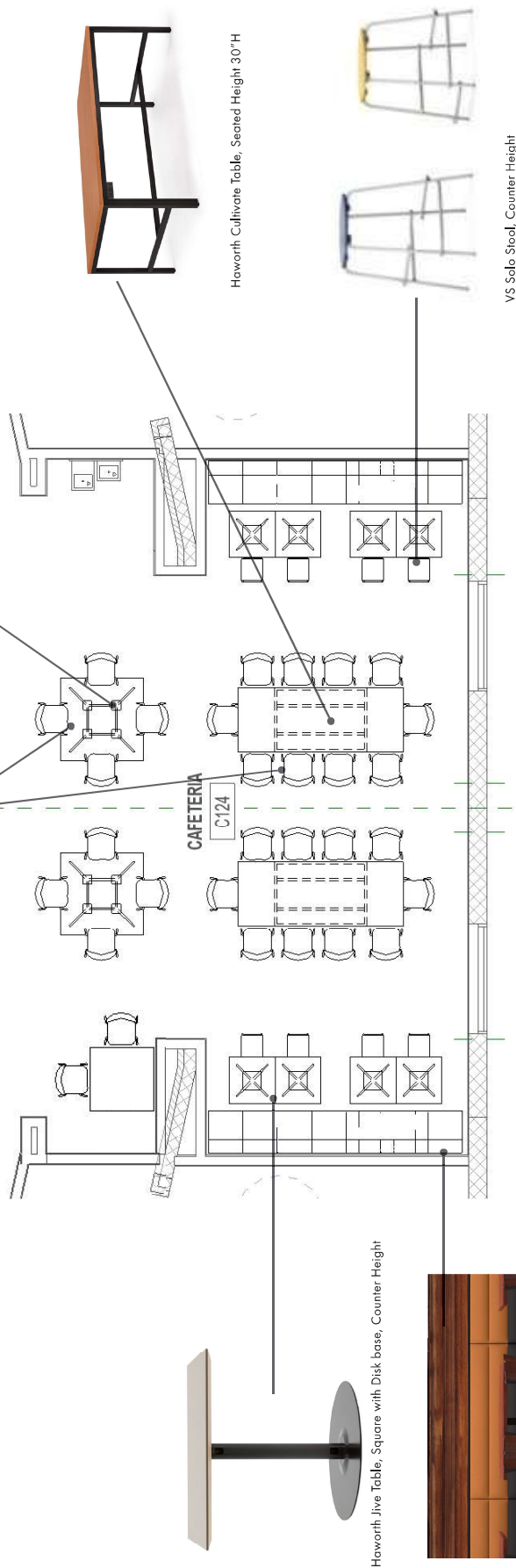
OPTION 2 | ESTIMATED BUDGET \$36,868.09



VS PantoSwing-VS, Wood Chair on Cantilever base



Howorth Jive Table, Square with Bridge base, Seated Height



Howorth Jive Table, Square with Disk base, Counter Height



Custom OFS Coact Booth. 30"SH + Foot Rail  
Vinyl Upholstered



VS Solo Steel, Counter Height

Howorth Cultivate Table, Seated Height 30"H



## Memorandum

To: Dr. Steve Matthews, Superintendent  
From: Dr. Korie Wilson-Crawford, Assistant Superintendent of Human Resources  
Date: June 9, 2025  
Subject: Administrative Contract Renewals

---

As you know, upon your annual recommendation, the Board of Education acts to renew administrators contracts. Below you will find the list of administrative renewal recommendations for the 2025-2026 school year and beyond as articulated in the list.

### Central Office Administrators- A rolling three-year contract from July 1, 2025 through June 30, 2028

- Michael Ramm, Assistant Superintendent of Instruction
- Dr. Korie Wilson-Crawford, Assistant Superintendent of Human Resources
- Allison Clements, Assistant Superintendent of Business/Operations

### District Executive Directors- A rolling two-year contract from July 1, 2025 through June 30, 2027

- Scott Beckman, Executive Director of Safety and Security
- Lisa Jacobs, Executive Director of Community Services

### Building Principals/Assistant Principals- A rolling two-year contract from July 1, 2025 through June 30, 2027

- |                      |                     |
|----------------------|---------------------|
| • Eric Cavalli       | • Teya Cotter       |
| • Ricky Clark        | • Matthew Zokoe     |
| • Dr. Kelly Amshey   | • Shannon Ouellette |
| • Albert Reickard    | • Jeremy Karel      |
| • Lissa Weidenfeller | • Blake Bowman      |
| • Jesus Santillan    | • Kyle Avink        |
| • Adam Burkholder    | • Mindy McGinn      |
| • Derek Dillon       | • Amie Santillan    |
|                      | • Rachel DeKuiper   |

---

**Directors and Assistant Directors- A rolling two-year contract from July 1, 2025 through June 30, 2027**

- John Henry
- Matthew Puett
- Shawn Hayward
- Sharon Wells
- Robert Stull
- Jennifer Domagalski
- Nick Davis
- Cole Andrews
- Larinda Fase
- Melissa Cochrill

Once approved through Board Action, the district's Human Resources office will execute contracts as stated above that include commensurate wage increases in line with the settlements of REA/RESPA for the 2025-2026 school year.



## Memorandum

To: Board of Education  
From: Dr. Korie Wilson-Crawford, Assistant Superintendent of Human Resources  
Date: June 9, 2025  
Subject: Certified Staff Recommendations for 2025-2026

---

Madison Pankratz	English Teacher	High School
Mathew Radcliffe	Science Teacher	High School
Lindsay Burton	English Teacher	High School
Caitlin Johne-White	Social Worker	Crestwood/Special Services
Myia Gorter	Psychologist	Special Services
Jocelyn Wiltrakis	Science Teacher	High School
Aubree Hatfield	First Grade SI Teacher	Roguewood





# Rockford Public Schools

Quality Community – Quality Schools  
*Together Building a Tradition of Excellence*

## Rockford High School

Tom Hosford, Principal

4100 Kroes Street, NE • Rockford, MI 49341

Phone: 616.863.6030 • Fax: 616.866.5997

Eric Cavalli, Associate Principal

Ricky Clark, Assistant Principal

June 3, 2025

Dr. Wilson-Crawford,

After 22 incredible years of service to this wonderful district, it is with a deep sense of gratitude and reflection that I formally submit my resignation from my position as Principal of Rockford High School, effective June 30, 2025.

Throughout my time in this district, I have had the privilege of serving in a variety of roles such as teacher, coach, student activities coordinator, assistant principal, and principal. Each of these roles has shaped my professional journey in meaningful ways and allowed me to grow as both an educator and a leader. I have been fortunate to learn from some of the most dedicated and talented mentors, and I am forever grateful for their guidance, support, and encouragement.

The relationships I've built with students, families, and colleagues have brought purpose and joy to my work every day. I will cherish the countless memories of school events, classroom successes, co-curricular achievements, shared challenges, and celebrations. These moments have filled my career with pride and purpose.

I am especially proud of the teams I've worked alongside and the initiatives we've championed together. Whether it was creating inclusive opportunities for students, developing new academic pathways, or cultivating a positive school culture, our collective efforts have made a lasting impact that I will always hold dear.

Thank you to the Board of Education and district leadership for the trust and support you have extended to me over the years. This district has given me so much more than a career—it has given me a community, a calling, and a lifetime of memories.

With sincere appreciation and best wishes for continued success,

Tom Hosford  
Principal  
Rockford High School





# 2025-26

1661 Ramblewood Drive  
East Lansing, MI 48823  
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

## MEMBERSHIP RESOLUTION

For the year August 1, 2025 — through July 31, 2026

### LIST ON BACK

\_\_\_\_\_ the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2025-26 must be listed on the back of this form)

Rockford \_\_\_\_\_ City/Township of Plainfield \_\_\_\_\_

County of Kent \_\_\_\_\_, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2025 and shall remain effective until July 31, 2026, during which the authorization may not be revoked.

### RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Rockford Public \_\_\_\_\_ School(s), on the 9th day of June, 2025,  
and is so recorded in the minutes of the meeting of the said Board/Governing Body.

Board of Education \_\_\_\_\_

(Governing Body Name)

350 N Main St \_\_\_\_\_

(Address)

Rockford, MI 49341 \_\_\_\_\_

(City & Zip Code)

jnester@rockfordschools.org \_\_\_\_\_

(Contact E-mail)

\_\_\_\_\_  
Board Secretary Signature  
or Designee

☐ Check if Designee

-OVER-

# Schools Which Are To Be MHSAA Members During 2025-26

**NOTE:** Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades **6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12**; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

## Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. Rockford High School
2. Rockford Freshman Center
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_

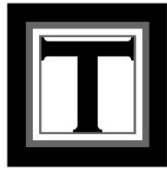
If necessary, list additional schools for either column on a separate sheet.

## Name the Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

List separately from HS even if all grades are housed in the same building.

1. North Rockford Middle School  
 Name of Member School \_\_\_\_\_  
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): 6-8  
 Provide anticipated 2025-26 7th and 8th-grade enrollment \_\_\_\_\_  
 Provide anticipated 2025-26 6th-grade enrollment \_\_\_\_\_  
 Grade levels for membership: ☐ 6 ☐ 7 ☐ 8  
 1. ☒ Yes ☐ No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.  
 \_\_\_\_\_
2. East Rockford Middle School  
 Name of Member School \_\_\_\_\_  
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): 6-8  
 Provide anticipated 2025-26 7th and 8th-grade enrollment \_\_\_\_\_  
 Provide anticipated 2025-26 6th-grade enrollment \_\_\_\_\_  
 Grade levels for membership: ☐ 6 ☐ 7 ☐ 8  
 1. ☒ Yes ☐ No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.  
 \_\_\_\_\_
3. \_\_\_\_\_  
 Name of Member School \_\_\_\_\_  
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): \_\_\_\_\_  
 Provide anticipated 2025-26 7th and 8th-grade enrollment \_\_\_\_\_  
 Provide anticipated 2025-26 6th-grade enrollment \_\_\_\_\_  
 Grade levels for membership: ☐ 6 ☐ 7 ☐ 8  
 1. ☐ Yes ☐ No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.  
 \_\_\_\_\_



# THRUN

LAW FIRM, P.C.

U.S. MAIL ADDRESS  
P.O. Box 2575, EAST LANSING, MI 48826-2575  
PHONE: (517) 484-8000 FAX: (517) 484-0041

ALL OTHER SHIPPING  
2900 WEST ROAD, SUITE 400  
EAST LANSING, MI 48823-6386

JEFFREY J. SOLES  
MICHAEL D. GRESENS  
CHRISTOPHER J. IAMARINO  
RAYMOND M. DAVIS  
MICHELE R. EADDY  
KIRK C. HERALD

ROBERT A. DIETZEL  
KATHERINE WOLF BROADDUS  
DANIEL R. MARTIN  
JENNIFER K. STARLIN  
TIMOTHY T. GARDNER, JR.  
IAN F. KOFFLER

FREDRIC G. HEIDEMANN  
RYAN J. NICHOLSON  
CRISTINA T. PATZELT  
PHILIP G. CLARK  
PIOTR M. MATUSIAK  
JESSICA E. McNAMARA

RYAN J. MURRAY  
ERIN H. WALZ  
MACKENZIE D. FLYNN  
KATHRYN R. CHURCH  
MARYJO D. BANASIK  
CATHLEEN M. DOOLEY

AUSTIN M. DELANO  
KELLY S. BOWMAN  
BRIAN D. BAAKI  
GORDON W. VANWIEREN, JR. (OF COUNSEL)  
LISA L. SWEM (OF COUNSEL)  
ROY H. HENLEY (OF COUNSEL)

IAN F. KOFFLER  
(517) 374-8865  
ikoffler@thrunlaw.com

May 19, 2025

*Via Email Only*

Dr. Ron Gorman  
Superintendent of Schools  
Kent Intermediate School District  
2930 Knapp Street, N.E.  
Grand Rapids, Michigan 49525-4518

Re: Proposed Regional Enhancement Millage Election on November 4, 2025

Dear Dr. Gorman:

Accompanying this letter, we have emailed a resolution for each constituent district's consideration directing the ISD to call an election for the purpose of presenting to the electorate a regional enhancement millage proposal. If approved by one or more respective constituent district's Boards, four copies of the resolution should be originally signed by the respective Board Secretary and two copies delivered to the Intermediate School Board on or before Friday, July 18, 2025. One copy should be retained with the minutes of the respective constituent district's Board, and the remaining copy returned to our office.

Section 705 of the Revised School Code does not require that all of the local constituent school districts adopt the regional enhancement millage resolution. Instead, the resolutions must be adopted by one or more school districts representing a majority of the combined pupil membership of the constituent school districts as of the most recent pupil membership count day.

Assuming that the requisite number of constituent districts adopts the local resolution prior to Friday, July 18, 2025, the ISD is required to submit the question to the electors of the ISD upon adoption of its resolution to call the election. The ISD resolution must be adopted **after** the requisite number of constituent districts adopt the local resolution.

We will be preparing the ISD Board Resolution and a suggested calendar and will circulate the same shortly.



Dr. Ron Gorman

May 19, 2025

Page 2

Should you have any questions, please feel free to call.

Very truly yours,

THRUN LAW FIRM, P.C.

By   
Ian F. Koffler

IFK/baf

Enclosures

c: Kevin Philipps, Assistant Superintendent of Administrative Services  
Mandy Lovell, Administrative Assistant

Rockford Public Schools, Kent County, Michigan (the “District”)

A \_\_\_\_\_ meeting of the board of education of the District (the “Board”) was held in the \_\_\_\_\_, within the boundaries of the District, on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, at \_\_\_\_\_ o’clock in the \_\_\_\_m. (the “Meeting”).

The Meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1. Section 705 of the Revised School Code authorizes a school district to request that the question of a regional enhancement property tax be submitted to the voters by the intermediate school district at the next regular school election, or at a special election if the request is made more than 180 days prior to such election date; and

2. This Board determines that it is in the best interest of the District to place a regional enhancement millage renewal question before the voters at a special election to be held on Tuesday, November 4, 2025, in accordance with Section 705 of the Revised School Code.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. This District requests the Kent Intermediate School District to submit a regional enhancement property tax millage proposal for .9 mill for ten (10) years, 2027 to 2036, inclusive, to the voters at a special election to be held in each of the constituent districts located within the Kent Intermediate School District on Tuesday, November 4, 2025.

2. The Superintendent or Superintendent’s designee is hereby authorized to deliver a certified copy of this resolution and its attachments to the Secretary of the Intermediate School Board on or before Friday, July 18, 2025.

3. The regional enhancement property tax question to be submitted to the voters is set forth on Exhibit A attached hereto and is approved and incorporated herein by reference.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

---

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Rockford Public Schools, Kent County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the Open Meetings Act (Act 267, Public Acts of Michigan, 1976, as amended).

---

Secretary, Board of Education

IFK/baf

## EXHIBIT A

### KENT INTERMEDIATE SCHOOL DISTRICT REGIONAL ENHANCEMENT MILLAGE PROPOSAL

This proposal renews regional enhancement millage previously approved by the electors that will expire with the 2026 levy and restores millage lost as a result of the reduction required by the Michigan Constitution of 1963. Pursuant to state law, the revenue raised by the proposed millage will be collected by the intermediate school district and distributed to constituent districts based on pupil membership count.

Shall the limitation on the amount of taxes which may be assessed against all property in Kent Intermediate School District, Michigan, be renewed by .8498 mill (\$0.8498 on each \$1,000 of taxable valuation) and also be increased by .0502 mill (\$0.0502 on each \$1,000 of taxable valuation) for a total of .9 mill, for a period of 10 years, 2027 to 2036, inclusive, to provide operating funds to enhance other state and local funding for constituent district operating purposes; the estimate of the revenue the intermediate school district will collect if the millage is approved and levied in 2027 is approximately \$35,606,388, which funds will be disbursed as required by statute to the following constituent districts: Byron Center Public Schools, Caledonia Community Schools, Cedar Springs Public Schools, Comstock Park Public Schools, East Grand Rapids Public Schools, Forest Hills Public Schools, Godfrey-Lee Public Schools, Godwin Heights Public Schools, Grand Rapids Public Schools, Grandville Public Schools, Kelloggsville Public School District, Kenowa Hills Public Schools, Kent City Community Schools, Kentwood Public Schools, Lowell Area Schools, Northview Public Schools, Rockford Public Schools, Sparta Area Schools, Thornapple Kellogg School, and Wyoming Public Schools, Byron Center Charter School, Chandler Woods Charter Academy, Covenant High School Grand Rapids, Creative Technologies Academy, Cross Creek Charter Academy, Excel Charter Academy, Gerald Dawkins Academy, Grand Rapids Child Discovery Center, Grand River Preparatory High School, Hope Academy of West Michigan, Knapp Charter Academy, Lighthouse Academy, New Branches Charter Academy, NexTech High School of Grand Rapids, PrepNet Virtual Academy, Ridge Park Charter Academy, River City Scholars Academy, Vanguard Charter Academy, Vista Charter Academy, Walker Charter Academy, Wellspring Preparatory High School, West MI Academy of Environmental Science, West Michigan Aviation Academy, and William C. Abney Academy, and to Kent Intermediate School District (.8498 mill of the above is a renewal of millage that will expire with the 2026 tax levy and .0502 mill is a restoration of millage lost as a result of the reduction required by the “Headlee” amendment to the Michigan Constitution of 1963)?



### HUMAN RESOURCES COMMITTEE MEETING

8:15 a.m., Administration Office

June 3, 2025

Present: Tricia Anderson (arrived at 8:21), Kelley Freridge, Christie Ramsey, Dr. Korie Wilson-Crawford, Jill Avink (recorder).

SUMMARY	AGENDA ITEMS
Korie Wilson-Crawford welcomed everyone. Kelley Freridge called the meeting to order at 8:16 am	Welcome
Christie moved the approval of the June 2, 2025, meeting agenda. Kelley Supported	Approval of 06/02/2025 agenda
Christie moved the approval of April 15, 2025 minutes. Kelley Supported	Approval of 04/15/2025 Minutes
Korie discussed the High School Principal hiring process by sharing a profile rubric that was created after holding meetings with the high school staff. The rubric will be used to get an idea of what areas the staff feels are important in a new Principal and to create interview questions. There will be 3 rounds of interviews with a committee of 12-15 people in the first round including staff members, a parent, a student and administration. We currently have 19 candidates applying for the position and anticipate a few more before the posting closes on June 6 <sup>th</sup> .	High School Principal Hiring Process
Korie shared the 2025 Administrator contract renewal list that will be presented at the June board meeting. Discussion regarding renewals was had and questions were answered.	Administrator Contract Renewals
Kelley Freridge adjourned the meeting at 8:47 am	Adjournment

cc: Board members  
Central office administrators





# Rockford Public Schools

Quality Community – Quality Schools  
*Together Building a Tradition of Excellence*

## RPS Board of Education Finance Committee Minutes

June 2, 2025

**Meeting Location:** Administration Building

**Meeting Time:** 7:30 a.m.

**Attendance:** Allison Clements, Kim Jakubiak, Jarrod Folsom, Jake Himmelspach, Barb Helms, John Henry, Jodie Fish, Chris Meuser, and Joanne Gerhard

---

Jake Himmelspach called the meeting to order at 7:28 a.m. Jake Himmelspach called for a moment of silence.

Jarrod Folsom motioned to approve the agenda. Barb Helms seconded the motion.

### **District Transportation Video Monitoring System Bid**

Chris Meuser from CBD presented the bid results for a video monitoring system for the 7 new district buses. IVS, Inc. AngelTrax came in with the lowest bid at \$18,223.69. Rockford's Transportation Department will handle the installation of the cameras, resulting in cost savings to the District.

### **2024-25 Budget**

#### **a. Food Service**

**2024-25-** The food service budget was presented by John Henry, the Director of Food Service. Food volatility affected the budget, resulting in higher expenses than originally budgeted. The Food Price Index drives food prices and is set in November.

**2025-26-** John Henry expects the funding from the state to remain consistent. Student numbers are expected to remain steady. Pricing for the majority of the food will be set in November for the rest of the 2025-26 year. Catering by Food Service remains strong. The department caters to many Rockford area groups, including sports teams, childcare, seniors, Inner School Advisory Council, and Rotary.

#### **b. General Fund (including Athletics)**

**2024-25-** Allison Clements detailed the reduction in revenues from the state, the ending of several grants, and its impact on the budget. The budget was revised to reflect a slight overall decrease in projected expenditures. Overall variances between original budget and revised budget were due to changes in state categoricals.

**2025-26-** Allison Clements went over the projections for the 2025-26 school year. The proposed budget assumes a \$10,000 per pupil foundation allowance. The retirement expense that the district is required to pay to the State of Michigan is expected to decrease in FY26. This is a shift from the approach taken by the State of Michigan in FY25 which disbursed revenue to districts through State Aid to offset the cost of retirement expense.

#### **Athletics-**

**2024-25-** Kim Jakubiak presented the Athletic budget, breaking down the numbers on sports and participation. The district subsidized \$1.8 million of the Athletic budget with General Fund. The Athletic expenditures are approximately 1.5% of General Fund expenditures.

**2025-26-** The Athletic budget is projected to remain consistent with the prior year. The Athletic expenditures remain at approximately 1.5% of General Fund expenditures. Thanks to the passing of the Parks and Recreation millage, student pay to participate fees dropped by 50% in FY25 and will continue at the 50% rate in FY26.

#### **Activity Fund-**

**2024-25-** Allison Clements explained the purpose of this account is to hold money fundraised by groups. Sports groups, student council, and Odyssey of the Mind are examples of groups that make up this fund. The budget is dependent on the fundraising of these groups.

**2025-26-** There is no significant change in budget projection for this fund for the 2025-26 school year.

#### **Public Purpose Trust Fund-**

**2024-25-** This is the account that holds the donations for scholarships. The expenditures reflect scholarships provided to students or scholarships transferred to other organizations as directed by the scholarship donor.

**2025-26-** The change with this account is the transferring of the larger scholarships to the Rockford Education Foundation. The REF has better opportunities to invest the donations due to their non-profit status, resulting in a more significant return on investment.

#### **Debt Retirement**

**2025-26-** Kim Jakubiak presented the breakdown of the district's current debt and projected payments for the 2025-2026 fiscal year.

#### **2025 Tax Levy Certification**

Kim Jakubiak presented the millage rates to be levied by the townships for the 2025 Summer and Winter tax collections.

#### **Other**

Allison Clements informed the board of a renewal of our copier lease with Applied Imaging. The company is replacing copiers at the end of useful life at the district copy center with the same copiers currently in use.

Allison Clements highlighted the Kent ISD Enhanced Millage Renewal that will be going to vote in November 2025.

Meeting adjourned at 9:04 a.m.