

5/1/25 Lakes PTO Meeting Minutes

Topic	Notes
Persons in attendance: Matt, Holly, Meghan, Paula, Kerri, Rita, Rachel, Shannon	
Teacher and/or principal report	Principal Report <ul style="list-style-type: none"> ● MSTEP testing started; then will move into NWEA ● Spring concerts were a success, congrats Ms. Salinas! ● Third graders released 19 salmon at Townsend Park ● Outdoor learning is continuing; native tree is now planted on Lakes ● Battle of the Books: 6th place finish ● Lots of volunteers throughout the year, thank you to everyone who donated time! ● Para subs interviews taking place; Para sub support always needed. Contact school if interested. ● Continuous improvement with RPS Lakes page on the website ● Mileage club ● Time capsule is being opened on June 2nd from 6-8pm, public is welcome. The next day, students can walk through and see it on display. School News Network may come out. <ul style="list-style-type: none"> ○ [Action Item] Rita to post a Facebook event about it ● Discussion about Lakes Newsletter and driving more awareness of its content ● Lakes Talent Show on June 5th, more details to follow ● Early release May 7th. Half days June 5-6th. Progress reports June 6th. ● Student placement forms are due by May 16. Link here.

<p>2025-26 Board Appointments</p> <p>2025-26 Open Positions</p> <ul style="list-style-type: none"> • VP community service • VP communications • Donuts with Grownups • Cultural Arts • Hand2Hand • Lakes-A-Palooza • Silent Auction • AP Sponsorship Fund 	<p>2025-26 Discussions</p> <ul style="list-style-type: none"> • Adjusting bylaws for coverage of open positions if volunteers aren't available to take roles. • The past few years, the board has planned and implemented Donuts with Grownups and Lakes-a-Palooza • Popcorn: Courtney and Audra Nelson • Silent Auction/ AP Sponsorship; seems like it should be one person; lots of overlap between business outreach <ul style="list-style-type: none"> ◦ AP Sponsorship Fund: Swift Printing will print the letters and send them in June
<p>Five year pro-rated AP plan, and survey results from teachers about field trips, help determine AP amounts</p> <p>2025-26 Budget and Activity Pass (Tentative numbers; subject to change)</p> <ul style="list-style-type: none"> • K: \$85 • 1st: \$69 • 2nd: \$79 • 3rd: \$99 • 4th: \$124 • 5th: \$131 <p>AP due Sept 15 of every year</p>	<p>2024-25 Budget Review and Discussion, led by Paula</p> <ul style="list-style-type: none"> • Short about \$8K from AP for the year, but landed at a little over 80% payments • Interest and fundraising will cover the remainder, overall on target • Discussion about different fundraising options and their pros/cons; Activity Pass payment vs past methods such as Move & Groove, as well as what other schools have been doing. <p>2025-26 Review and Discussion, led by Paula</p> <ul style="list-style-type: none"> • Income: Adjusted Activity Pass Income to reflect 85% of calculated AP total - this is more realistic of what we expect to actually collect. Increased Interest Income and decreased Spirit Wear based on the current year • Expenses: Cultural Arts decreased \$500 - this category is very flexible; changes year to year. A few line items received increases/decreases based on SY2024-25 actual expenses. Biggest change from last year is removal of the Music/AIR line item of \$1,100; new line item for March is Reading Month; and consolidating Staff Appreciation line items • Activity Pass: Reviewed calculations and discussed various options for making

	<p>adjustments - field trips, overall expenses, fundraising approaches, etc.</p> <ul style="list-style-type: none"> • Den Events- will be adjusted slightly next year to create a similar experience for all K-12 and fit into the Rams model. <p>[Action Items] Paula contact Matt by June 9 to confirm costs for den points 2nd grade field trips, then send Activity Pass vote to all voting members. Finalize 2025-26 budget by June 15.</p>
5th Grade Celebration	Book 3 Mile Project this year for next June (if it is to continue).
Student T-Shirt Contest	<p>Update</p> <ul style="list-style-type: none"> • Submission deadline is May 2. As of meeting time, there were 27 entries. • PTO board members vote on five semi-finalists over the weekend, one per grade; students vote on their overall favorite the following week. Announce winner sometime around Lakes-a-palooza. • [Action Item] Rita to create Google forms for semi-finalist and finalist voting. Mr Zokoe will help facilitate student voting.
Staff Appreciation	<p>Teacher Appreciation week is May 5-9.</p> <ul style="list-style-type: none"> • Monday: Cinco de Mayo theme • Rest of Week: "Camping" theme which will include scavenger hunt, gifts among other things. Limited sharing so fun surprises aren't given away in advance.
2025-26 President Vote	<ul style="list-style-type: none"> • Bylaws indicate that the President position must be filled by current board member. • Paula Ellison made a motion to vote in Rita Proctor as the 2025-2026 Lakes Elementary PTO President, seconded by Holly. There was a majority vote to approve Rita as the new PTO president by the voting members present at meeting.

<p>Other feedback, comments, etc.</p> <ul style="list-style-type: none"> • Book bus idea 	<p>Lakes-a-palooza</p> <ul style="list-style-type: none"> • [Action Item] Rita to post on Facebook to ask for a few more volunteers (mostly inflatables/games) <p>Rockford Book Bus</p> <ul style="list-style-type: none"> • Matt worked with Rachel DeKuiper to get a special night visit to Lakes from the RBB • Date: Wednesday, July 30th - 5:30-7pm • Chara will be the driver, Sara Brown and Chris Pitsch assisting. • Matt can open up the school for restroom usage. • [Action Item] Rita and Courtney to work on securing food trucks for the event. Rita to post an event on Facebook to drive awareness.
---	--