

Roguewood Elementary PTO Meeting Minutes- DRAFT

March 11, 2025



Attendees:

Justin Rito (President), LeeAnn Brunetz (Vice President), Kendra Brubaker (Events Coordinator), Megan Stelzer (Secretary), Sandra Castrillon (Treasurer), Rachael Considine (Volunteer Coordinator), Amie Santillán (Principal), Sharon Farquahar, Heather Berkenpas, Mark Swan, Jillian Bartsch, Becky Norris, Hannah Gallagher, Ashley Shrestha, Christina DeYonker, Amanda Glover, Stu Malafa, Deanne Lux, Jess Herzeg, Carrie Fuller, Jessie Salo, Brooke Russell, Doren Colley, Mary Ward

Meeting called to order by Justin Rito at 7:01 pm

- Welcome by President
- Approval of Minutes of January 14, 2025 PTO Meeting
 - Motion by Rachael Considine to approve the minutes as amended. Motion seconded. Motion passed
- President's Report- Justin Rito
 - Bylaws Committee- Members are Justin Rito, Stu Malafa, Megan Stelzer, Amanda Glover, Christina DeYonker and Mark Swan. Please contact these members or email roguewoodpto@gmail.com if you have any comments/feedback on changes needed. A draft document will be released in early April for review. It will be discussed at a special meeting and then voted on at the May Annual PTO meeting.

- Parent survey- We received 87 responses to the survey. It is still open to fill [out](#). The board will respond to individuals as needed about specific questions by May 1. Information is being reviewed by the board.
- Conference Meals- Thanks to all who helped make these meals special. The staff was very appreciative.
- Food Truck Fiesta/Staff Auction- A silent auction is held at the event where staff members offer special events for kids. Traditional teachers and general staff's items benefit the Roguewood PTO. Spanish teachers and half of general staff's items benefit the SI Boosters. Lee Ann Brunetz will be attending the planning meeting.
- Helping Hands donation- A proposal for using the unused donation from Christmas will be discussed during New business.
- Spring Event- Muffins with Moms will also be discussed during Unfinished Business
- Treasurer's Report- Sandra Castrillon
 - Updated Expenses Report was provided for Jan-March
 - Missing receipts from September will be placed in uncategorized line item on the budget
 - [Budget](#) Update- 5th Grade Field Trip Funds
 - Due to rising fees of Greenfield Village, the teachers chose an alternative field trip to Charlton Park. This is a less expensive but similar educational experience. The savings in Activity Pass funds is proposed to be used for the 5th grade end of year Celebration. This will alleviate the need for parents to raise funds.
 - Motion by Christina DeYonker to transfer funds from the field trips to the celebration. Motion seconded. Discussion. Motion passed.
 - Activity Pass adjustments for next year due to the field trip change will be reviewed at the May meeting.
- ISAC Report- Jessie Salo
 - Report [linked](#)
- Principal & SI Report- Amie Santillan
 - Battle of the Books- The school team has been set and they will be competing against other Rockford Schools. Congrats to everyone who tried out and good luck to the team!

- March is Reading Month- Many activities are planned including a Forest Reading Room for classes to read and do lessons in. Visitors will also be coming to read to students.
- Winter testing results are being reviewed. Roguewood had very strong math results and mixed reading results. New interventions are being implemented including 2 new SI programs.
- Music concerts are coming soon- March 26- grades 2-5, April 1- grades K-1
- MSTEP testing will be done in 3, 4 and 5 grades
- Staff retirements this year include Kim Andrews and Tracy Hayataka.
- Staff Report- Sharon Farquahar
 - Kindergarten traditional- Chick eggs will be delivered after Spring Break. They are excited about their next field trip to Boulder Ridgel
 - First grade SI students have completed Spanish language proficiency testing!
 - First grade tested their Spanish listening, reading, and speaking.
 - First Traditional are working on a writing statement and question sentences, with Uppercase and punctuation. In CKLA knowledge we are currently working on Astronomy with a lot of wonderful activities to enrich the students' experiences. In Math we just started fractions and geometry.
 - All first grade classes have their next field trip booked! We'll head to the Kent County Recycling Center in April.
 - 2nd Grade traditional- In their CKLA Knowledge they are learning about the Westward Expansion. They had the opportunity to go to the Blandford Nature Center and are looking forward to their annual Downtown Rockford field trip in May.
 - Third grade- In Language Arts we are wrapping up our unit on Norse Mythology and the Vikings. In this unit students read Norse Myths and are writing a descriptive paragraph about one of the characters. We also learned about Viking travel by going on daily interactive Quests where students rowed in a long ship, gathered materials for our journey, and interacted with Viking people. In math we are beginning our unit on fractions. Students are looking forward to our upcoming field trip at the end of April to the Michigan capitol and Impressions 5 museum in Lansing
 - Fifth grade traditional is working on our Renaissance unit in CKLA, where students are learning to use text evidence to create informational writing pieces.

In math, students are creating and experimenting with equations to improve their algebraic skills.

- We have greatly enjoyed our Outdoor Education experiences that the district is providing for us. We love being able to get out into our own Rogue-Woods and enjoy nature and exploring. It is such a treat and the kids love it!
- A BIG thank you for the wonderfully yummy dinners that were so generously given to the staff during conference week. You went above and beyond, and it was greatly appreciated by all of the staff.
- The Warm Fuzzies definitely warm our hearts and are always a treat! Thank you again!
- Unfinished Business
 - Spring Event- Justin Rito discussed survey feedback. 15 responders wanted a non-gendered event, 1 was against changing and 3 support combining the 2 events into just one. Popular name suggestions include Donuts with Grownups and Popsicles on the Playground. Input was requested from the assembly regarding the format and name. Many suggestions and considerations were provided.
 - Motion by Christina DeYonker to keep the spring event as a morning event for this year. Motion seconded. Discussion on providing treats for non-attending kids. Motion passed.
 - Date will be May 16.
 - Motion by Christina DeYonker to name the event Donuts at Daybreak. Motion seconded. Motion by Becky Norris to name the event Pastries with Parents. Motion seconded. Hand vote taken. Donuts at Daybreak was chosen.
- New Business
 - Book Bingo- March 25, 5:00-6:30 pm in the cafeteria. This is a family event to play bingo and win books! Book donations are requested. Flo's Pizza will be doing a Restaurant Night Fundraiser that night. Families can go to the restaurant or pre-order pizza to be delivered to Book Bingo. A sign up will be sent out.
 - Staff Appreciation Week- May 5-9. This will be done the same as last year where each grade will provide a treat/meal for the staff each day (K-4) and 5th grade will provide the snack cart. A volunteer will be needed from each grade to organize their day.

- Helping Hands Donation Surplus- We have \$2,500 surplus from the Christmas drive. The donor approves of the board re-allocating the funds. The proposal is to allocate \$500 for books for Book Bingo, \$1000 for Summer Needs and \$1000 for Back to School next year.
 - Motion by Mark Swan to allocate as presented. Motion seconded.
Discussion.
 - Amendment by Jessie Salo to the motion to combine the Summer Needs and Back to School funds together as a Unmet Needs fund and run events for both.
 - Motion passed as amended.
- Motion to adjourn by Stu Malafa. Motion seconded. The meeting adjourned at 8:26pm.

The next regular meeting is May 13, 2025. Meetings are bi-monthly

Website- <https://roguewoodpto.weebly.com/>

Facebook Group- [Roguewood Elementary PTO - Rockford, MI](#)