

School Emergency Drills Documentation Form

Type of Drill:

- Fire Drill (5 required)(3 by 12/1)
 Tornado Drill (2 required)(1 in March)
 Shelter in Place (1 required)
 Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)
 Cardiac Drill (1 required by 10/31)

Time of Drill:

- Standard
 Class Change
 Recess
 Lunch

Name of Reporting School: East Rockport Middle School

Date of Drill: 9-29-22 Time Drill was held: 9:50 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 3 min.

Total Participants: 780 Remarks: _____

This report is for Emergency Drill Fire# 2 out of 5 for school year 2022/2023
Tornado# _____ out of 2 for school year 20___/20___
Shelter IP# _____ out of 1 for school year 20___/20___
Lockdown# _____ out of 2 for school year 20___/20___
Cardiac# _____ out of 1 for school year 20___/20___

Name of person conducting drill: Kyle Arvin

Title of person conducting drill: Asst. Principal

Signature of person conducting drill: Kyle Arvin

Fire (fire chief or designee) present
Name and Title: _____

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**