

# School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

Fire Drill (5 required)(3 by 12/1)

Standard

Tornado Drill (2 required)( 1 in March)

Class Change

Shelter in Place (1 required)

Recess

Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

Lunch

Cardiac Drill (1 required by 10/31)

Name of Reporting School: Meadow Ridge

Date of Drill: 4/18/23 Time Drill was held: 1:15 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 3:16

Total Participants: 554 Remarks: \_\_\_\_\_

This report is for Emergency Drill

|                   |  |
|-------------------|--|
| Fire# <u>5</u>    | out of 5 for school year <u>2022 /2023</u> |
| Tornado# _____    | out of 2 for school year 20___/20___       |
| Shelter IP# _____ | out of 1 for school year 20___/20___       |
| Lockdown# _____   | out of 2 for school year 20___/20___       |
| Cardiac# _____    | out of 1 for school year 20___/20___       |

Name of person conducting drill: Blake Bowman

Title of person conducting drill: Principal

Signature of person conducting drill: Blake R. Bowman

Fire (fire chief or designee) present  
Name and Title: \_\_\_\_\_

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL  
FAX NUMBER 866-7112**