

## School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

\_\_\_\_\_ Fire Drill (5 required)(3 by 12/1)

\_\_\_\_\_ Standard

Tornado Drill (2 required)( 1 in March)

\_\_\_\_\_ Class Change

\_\_\_\_\_ Shelter in Place (1 required)

\_\_\_\_\_ Recess

\_\_\_\_\_ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

\_\_\_\_\_ Lunch

\_\_\_\_\_ Cardiac Drill (1 required by 10/31)

Name of Reporting School: North Rockford Middle School

Date of Drill: 3/19/24

Time Drill was held: 9:43 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 900+ Remarks: \_\_\_\_\_

This report is for Emergency Drill Fire# \_\_\_\_\_ out of 5 for school year 20\_\_/20\_\_

tech - 944  
music - 944  
1 - 945  
2 - 945  
3 - 945  
6 - 945

Tornado# 2 out of 2 for school year 2023/2024

Shelter IP# \_\_\_\_\_ out of 1 for school year 20\_\_/20\_\_

Lockdown# \_\_\_\_\_ out of 2 for school year 20\_\_/20\_\_

Cardiac# \_\_\_\_\_ out of 1 for school year 20\_\_/20\_\_

Gym - 945  
Library - 945

Name of person conducting drill: Lissa Weidenfeller / Al Richard

Title of person conducting drill: \_\_\_\_\_

Signature of person conducting drill: Principal / Asst. Principal

Fire (fire chief or designee) present  
Name and Title: \_\_\_\_\_ P. Dunning #57

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL  
FAX NUMBER 866-7112**